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**1974**  
**ANNUAL WORK PLAN**  
**DIRECTIVES**

**U.S. DEPARTMENT OF THE INTERIOR**  
**BUREAU OF LAND MANAGEMENT**

JK  
870  
L36  
1974

1980  
1981  
1982



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# United States Department of the Interior 1631 (510)

BUREAU OF LAND MANAGEMENT  
WASHINGTON, D.C. 20240

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.L3  
L36  
1974

July 6, 1973

Instruction Memorandum No. 73-274

Expires: 12/31/73

To: SD's, SCD's, BLM D-BIFC, Mgr. OCS

From: Associate Director

Subject: FY 1974 AWP Directives

The enclosed AWP Directives are for the preparation of your FY 1974 AWP/Operating Budget. Included are tables for each State or Office showing direct cost targets, average man month costs, training and travel ceilings, and authorized T/O permanent positions. Revised Annual Work Plan, Form 1630-1, Equipment Budget, Form 1630-7, and, Travel Estimate Schedule, Form 1610-26, have been forwarded separately and are to be used to compile your FY 1974 AWP.

Items that should receive special consideration in preparing and managing your FY 1974 AWP are highlighted below:

### Cost Management

Rising costs are having an increasing effect on the Bureau's capability to meet program objectives. Managers are taking advantage of new technology and time saving methods of accomplishing their work at considerable extra costs without corresponding reductions in their other costs for manpower, equipment or projects. Increasing use is being made of contract services such as for land appraisals, abstract services, helicopter rentals, etc. Expenditures for new space, furnishings, printing, special supplies, reproduction FTS, etc., represent an increasing portion of budget allocations.

You are reminded that the total planned cost for doing work in your State or Office is reflected in your assigned subactivity average man month costs. These average cost figures include provision for the January 1973 pay raise for which no additional FY 1974 funding has been provided. This requirement to absorb pay raise costs makes effective management of other, more controllable expenses even more critical for FY 1974.

Failure to control costs in FY 1974 will directly reduce your manpower capability in FY 1975 by raising your average man month costs, and also

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must necessarily result in cutbacks or deferments in the later part of the year. Correspondingly, a reduction in total and average MM costs will increase FY 1975 manpower capability.

In developing your AWP, you have the option of choosing the most efficient method of doing the work. However, if you plan to significantly increase items such as helicopter rentals, contract appraisals etc., over last year's experience, you must reduce planned man months, equipment purchases or projects. Any such trade-offs should be summarized in your AWP narrative.

Each State Director will issue as part of his AWP Directives, specific instructions on cost management procedures to be effective within his jurisdiction. Districts will submit to the State Director a list of any "above average" costs planned for FY 1974 with recommendations for decreasing other options.

Secretarial Priorities. The Secretary has instituted a new management system called the Departmental Operational Planning System. Under this system a selected series of high priority operational objectives (Secretarial Priorities) is established for each Assistant Secretary and Bureau and a periodic report to the Secretary is required. Operational objectives have been designated in the Native Claims, Energy, Timber, Recreation, and Inventory and Planning Programs in FY 1974. Ultimately we plan to incorporate this new system into our regular management system through MAP/MYP procedures. In the interim, new planning and reporting procedures are required and these are defined in the Operational Planning System section of the General Directives. Specific operational objectives to be accomplished are identified by a footnote in the specifics for each State. Some of these operational objectives, such as the ones for timber production are fixed and not subject to change. Others such as the MFP completion objectives are subject to revision based on your evaluation of your capability. Where the specifics indicate that an objective quantity is subject to revision, you may submit an AWP proposing a change (e.g. a reduction or an increase in the number to be completed) based on your capability analysis. Accomplishing our operational objectives are high priority efforts as defined by the Secretary. In developing your AWP, give special attention to organizing the workload for timely accomplishment. Each State Director should set up procedures to insure management reaction to operational problems in time to maintain the required progress.

With the existing and impending energy shortages, the development of energy (planning and production) is an overriding priority for FY 1974. Primary thrusts are in the development of coal, oil and gas, and geothermal steam sources. This work can only be accomplished by an acceleration in the necessary associated activities such as inventory and planning, environmental analysis and surface protection. As Bureau lands are a major source of the Nation's energy, it is essential that program increases for energy be used to accomplish the necessary work for energy development. This includes acquiring whatever interdisciplinary professional capability is necessary to complete the Management Framework Plans, environmental analysis and statements, and to continue the activities necessary to respond



to an accelerating demand in high potential energy areas. As this is a relatively new field, extra attention must be given to the type of personnel required for the Bureau to plan and produce this critical resource in an environmentally sound manner.

Consolidation of Service Centers. For the purposes of programming, States will assume that the Denver Service Center will have the capability to perform all present functions of PSC and DSC after consolidation and will not assume decentralization of any present SC functions to the States. As soon as functional responsibilities are more firmly established, you will be notified of any impact to your AWP's.

Development Work. Directives for Development Work are not included for the Service Center and BIFC. These Directives will be issued as an addendum in late July. A meeting in the WO with the Directors of DSC and BIFC and/or their representatives to discuss proposed projects is scheduled for early July. Upon approval of Development Work Projects, the States will be notified of projects that affect their operations.

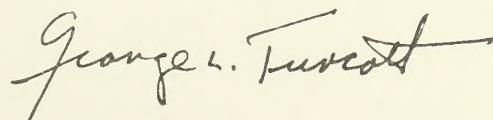
General AWP Directives. Those involved in developing the AWP should carefully review the Introduction and General Sections of the Directives prior to working on their particular phase of the AWP. Important systems changes and other items are covered in the Introduction Section. The General Directives provide the overview of priorities and general Bureau activity objectives that must be considered in programming any single function. Should there be a conflict for any given situation between the general directives and the specifics that follow, please notify the Director (510) in order that the conflict may be resolved.

All Bureau managers should review the Organization and Manpower Section of the General Directives to be familiar with the manpower and position control procedures which will be in effect during and after the partial freeze on permanent vacancies necessitated by Service Center consolidation.

AWP Narratives - your AWP narratives should concentrate on any cases where allocations are inadequate to accomplish your ongoing work and specific commitments in these Directives. You may request additional adjustments between subactivities to cover emergency situations (see cost target adjustments in the Introduction).

A checklist of items requested in the AWP Advices and BLM Manual Section 1631 has been provided to aid you in preparation of your submission. Provide information requested, mark items on the checklist and enclose a copy of the marked-up checklist with your AWP submissions. All requirements of BLM Manual 1631 must be met.

Send the total AWP submission to the Denver Service Center, ATTENTION: Division of Program and Financial Management (D-820) by July 16, 1973.



Enclosure

Encl. 1 - 1974 AWP Directives



FY 1974 AWP DIRECTIVES  
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FY 1974 AWP DIRECTIVES

Checklist of Requirements

Complete this checklist and include as part of your AWP Submissions

<u>Item</u>	<u>Check if Included</u>
1. Complete forms and narratives as required by BLM Manual Section 1631.12C and D:	
a. One copy each AWP for the State Office and each District or other office (Form 1630-1).	( )
b. One copy of Revised State Equipment Budget	( )
c. One copy of Revised Table of Organization (as required by State Specifics).	( )
d. One copy of the JDR (Form 1630-8) for each job in your AWP.	( )
e. Four copies of State consolidated narrative statements.	( )
f. Submission dated, bound, and organized into sets (1631.12C and D).	( )
2. Narrative Statements of the AWP as required by BLM Manual Section 1631.11C:	
a. Construction Project list (1631.11D2).	( )
b. Work funded from sources other than direct appropriation list (1631.11D3).	( )
3. Submissions requested in General Advices:	
a. Planned attendance to non-training Conferences, Meetings, and Workshops.	( )
b. Planned attendance at non-Government meetings.	( )
c. YCC Support estimate.	( )
d. Nominations for attendance at each catalog training course (See 1211).	( )



FY 1974 AWP DIRECTIVES

Checklist of Requirements (con.)

- e. Easements to be acquired and estimated cost (as required). ( )
  - f. Operating plans for selected operational objectives. ( )
  - g. Man months necessary to carry out Action Items of the Affirmative Action Plan. ( )
  - h. Work Job Code inputs into Inventory and Planning. ( )
  - i. Work Job Code inputs into environmental analysis/statement work. ( )
  - j. Fire Planning Summary (Form 1630-1b). ( )
- Fire Force Location Summary  
(Form 9210-44). ( )
- k. List of contract appraisal work. ( )



## INTRODUCTION

1. Annual Work Plans will be prepared on a program basis by subactivity.
2. Activity/Subactivity Changes:
  - The following subactivities/activities have been added:
    - 1511 - Strength of Force. Includes emergency pre-suppression work funded by supplemental appropriation and formerly coded to subactivity 1510. In FY 1974, an AWP is required for this subactivity.
    - 1512 - Fire Fighting. Includes emergency fire fighting funded by supplemental appropriation and formerly coded to subactivity 1510. Subactivity 1512 has only one work job code.
    - 9200 - Recreation Development and Operations. This subactivity under which funds are made available from recreation user fee collections is new in FY 1974. Authorized use of cost target allocations and coding procedures are defined in the General Directives.
  - The following subactivity is deleted for FY 1974.
    - 1510 - Firefighting.
3. Other System Changes:
  - The BLM Manual 1634 (Release 1-851) to be used in compiling your AWP includes only minor revisions. Several WJC's were dropped from the system for lack of use and slight changes in definitions were made to URA and MFP codes in activity 1700.
  - BLM Manual 1634 reflects a proposed revision of the JDR System (BLM 1632) to include JDR procedures for planning and reporting certain WJC's in subactivities 1270, 5210, 5220, 9110, and 9120. This revision will not be in effect in FY 1974. Do not plan for these WJC's in these activities under the JDR system. Units will be planned on Form 1630-1.
  - JDR procedures for abandoned and carryover jobs are as follows:
    - For jobs started in FY 1973 but not completed by June 30, submit a copy of Form 1630-8 updating items 81 and 82 (FY and third). Also change item 4 to read 3 or 7 (transaction code for major or minor subactivity). These items must be circled in red and the revised JDR submitted with AWP.

- For jobs that were included with the FY 1973 AWP which were not started but are planned for FY 1974, update data for time of award and completion, and BLM cost, (item 79 through 85). Change Transaction code to 3 or 7 and resubmit with FY 1974 AWP.
- Jobs planned for but not started in FY 1973 will automatically be dropped from the JDR system if not updated.

#### 4. Table of Allowances

The following instructions apply with respect to your Table of Allowances:

- Cost targets. Your total cost targets are shown on your Table of Allowances. Cost targets have been assigned based upon the following consideration.
  - Program Increases. Estimated cost targets as listed in Instruction Memorandum 73-148 have been adjusted to reflect direct shifts of funds into your program service activity per your requests and as required to fund unforeseen increased costs at the Washington level.
  - Program Base. The base figures as defined in Instruction Memorandum 73-13 (Level Base) have been adjusted to reflect program priorities, program service shifts and other Bureau wide adjustments. Proposals for subactivity shifts in either your program increases or base which have been approved are reflected in your cost targets. Amounts shifted for program services are listed on the Table of Allowances.
- Average man-month costs. Average man-month costs are provided for certain subactivities. These M-M costs include the latest pay raise. The assumption is that the Bureau must absorb the January 1973 pay raise; consequently your total M-M capability is reduced by the amount of the pay increase. This man month cost must be used in developing the AWP's for all offices under your jurisdiction. You can readily determine your maximum man month capability in each subactivity by deducting equipment and job cost amounts from your total cost target and dividing the remainder by your average man month cost. For example:

Total cost target	\$300,000
Less: equipment	-20,000
job costs	-40,000
Net for man months	<u>240,000</u>
Divided by average mm cost	2,000
	= 120 maximum mm capability

The sum of the M-M costs, equipment costs, and job costs cannot exceed your assigned cost level.

- Recommended job cost level. (Subactivities 1250, 1260, 1285, and 8100

Your job cost level in these subactivities corresponds to the anticipated amount for jobs (excluding M-M costs) which will be submitted on JDR Forms 1630-8. On a summary sheet titled "Job Costs", list the project totals (protection contract total or 1270) in lump sum for each of these subactivities and submit as part of your AWP narrative.

- Increase. The amounts shown in these columns are the amount of your total cost targets which are committed to the FY 1974 increase as described in Instruction Memorandum 73-148 and in these Directives. The amounts listed in activity 1700 in increase columns are the approved shifts from the program increase to program services.

## 6. Flexibility.

You may propose additional cost target shifts in MLR and Act 2200 under the criteria and procedures specified below and considering the following:

- Only a portion of your proposed program shifts were approved as based on Bureau priorities.
- Cost targets include adjustments for Bureauwide purposes that also could affect your balance of capability.

Adjustments must be made as follows:

- Proposed adjustments should be submitted to the Director (510) by telephone or telefax within 3 days after receipt of this memorandum.
- Proposed adjustments should be minor in scope and only as required to complete work considered as mandatory due to critical demands, overriding priorities protection requirements etc.
- Proposed adjustments must equal a zero balance.

## 7. Total man month ceiling.

The Table of Allowances does not provide a total man month ceiling. However, your man-month ceiling is set by the number of man months approved in your AWP. Approval of additional man months is contingent upon appropriate acceptable offsets such as reduction in equipment or jobs.

- Equipment. The revised Equipment Budget, Form 1630-7, includes the instructions for preparing and managing your equipment budget. One time equipment requests were only funded where mentioned in the specific directives. The unfunded one-time equipment requests may be purchased from Base Funds.

8. State Director Responsibilities:

Each State Director is responsible for:

- a. issuing directives to District Offices specifically stating program objectives to be achieved in each program increase. Although utilization of the increase funds directly or indirectly involves the total State program, end of year analysis and program evaluations will consider accomplishment of these program increase objectives.
- b. Analyzing the consolidated State AWP submission to assure that all requirements of BLM Manual Section 1631 have been met.
- c. Assuring that all cost estimates are made as accurately as possible with special emphasis on major construction estimate.
- d. Assuring that consolidated State narratives have been prepared for all programs.
- e. Assuring that all Specific Advices and commitments set forth in these AWP Directives are included for accomplishment in his State, or that reasons for not including them are spelled out in the narrative.
- f. Accomplishing work in the Operating Budget at the lowest possible cost consistent with appropriate standards. It is essential that all levels of management be alert to reducing the overall cost of units of work.

9. Unliquidated Obligations

Cost targets shown on the tables are based on the assumption that unliquidated obligations brought forward at July 1, 1973, will be equal to the unliquidated obligations at June 30, 1974. Unliquidated obligations by work code for activities/subactivities other than MLR will be furnished about August 23, 1973. Upon receipt of this data, each Office will make any necessary revisions to planned cost resulting from carryover balances, or anticipated changes in unliquidated obligations and stores, between July 1, 1973 and June 30, 1974.

## 10. Leave

Prepare your AWP's considering only the cost of direct man months to be actually worked. Leave surcharge has been deducted from cost targets shown on the tables. Cost targets and average man month costs include allowances for the recent (January 1973) pay raise. For activities where average man month costs are not provided man month cost experience for use in AWP preparation must be based on the experience reflected in the cost reports for the period since January 1, 1973, only.

## 11. Coding Accuracy

Again, it is emphasized that accurate coding of time reports, and obligation documents is mandatory. State Directors and District or other office managers are responsible for assuring that time reports and obligation documents for their organizational units are coded accurately under the cost accounting system. It is reemphasized that for WJC 3806 (Environmental Analysis) all inputs from resource disciplines will be coded to the same sub-activity as the action or project requiring analysis.

## OPERATIONAL PLANNING SYSTEM

Secretary Morton has instituted a new management by objectives system for the Department. Entitled the Operational Planning System (OPS), this new effort involves identification of operational objectives in program implementation for each Budget (fiscal year). The Secretary plans to personally monitor progress in meeting some selected objectives in conferences to be held periodically with individual Assistant Secretaries and their Bureau Chiefs.

The Operational Planning System is based on the same principles we plan to incorporate into our planning and management processes through MAP/MYP procedures. Until MAP/MYP procedures are operational, it is necessary to institute a separate planning and reporting system for our assigned priority operational objectives. This is done through the use of a single new operating plan format included in this section. The format provides for time sequence planning of the steps necessary in achieving operational objectives, and for reporting actual accomplishment of each step.

States must complete one operating plan format for each operational objective using the key steps listed below for the format stubs where indicated. the key steps will be listed individually for each unit of the objective (e.g. lease sale, MFP, etc.). State operational objectives are designated by a footnote in the Specific Directives. In some instances the numerical objective (for example, the number of MFP's to be completed), but not the objective itself, is subject to revision based on your evaluation of your capability. These objectives are so noted in the specifics and by footnotes below. The Bureauwide objectives with assigned key steps listed under each objective for planning and reporting purposes are as follows:

1. OCS: Accelerate OCS leases to three general sales with up to one million acres per sale.

By lease sale:

- Resource reports
- Receive nominations
- Tract selection
- Draft EIS
- Final EIS to CEQ
- Notice of sale
- Sale

2. GEOTHERMAL STEAM! Offer competitive geothermal leases per specific directives within some of the most promising KGRA's. This objective is for planning purposes only at the present time and is contingent upon final rule making, publication of a final environmental impact statement, and subsequent clearance of leases by the Department.

For planning purposes assume the final EIS will be published by September 1. Assume WO will complete adjudication of grandfather claims by: September 1 - California KGRA's,  
December 1 - Nevada, Oregon, Utah, KGRA's

All lease sales:

- Determine location and order of priority of lease offerings.

By sale:

- Conduct Part 23 examination (California on an individual lease tract basis; other states on a KGRA basis as determined during grandfather adjudication process).
- Pre-sale evaluation with G.S. according to Secretarial Order 2948.
- Publish lease offerings.
- Hold sale, post-sale evaluation and award of leases.

3. OIL SHALE: Offer six prototype oil shale leases (Assume EIS published this summer and site selection process completed for six prototype leases).

By sale:

- Pre-sale evaluation according to Secretarial Order 2948.
- Publish lease offerings.
- Hold sale, post sale evaluation and award of leases.

4. IMPLEMENTATION OF EMARS: Within the context of EMARS, develop a coal leasing schedule. (Assume instructions issued by September 1, 1973, on tract selection procedures, quality cost index classification, lease distribution profiles and that prototype allocation recommendation study will be completed by September 1, 1973. Assume coal rehabilitation pre-planning simulation study completed by November 1, 1973 and programmatic coal EIS completed by March 1, 1974. Assume you will receive your FY 1975 tentative coal allocation (tons) by November 1, 1973. Assume the FY 1975 coal lease schedule will be announced by June 1, 1974.)

Prior to receipt of FY 1975 tentative coal allocations.

- Tract Selection Procedures. This step consists of:

Classifying known coal reserves by Quality-Cost Index classification;

Lease distribution profile analysis;

Industry nomination analysis;

Transportation analysis;

Power distribution analysis;

Water availability analysis;

Population (labor, social factors) analysis;

Susceptability to rehabilitation analysis.

- Arrange tracts delineated from the tract section procedures on a numerical priority basis (numerical order of lease sales).
- Complete environmental analysis record on the first five priority tracts to determine if regional EIS's are needed.
- If required, prepare EIS regional supplement to cover five highest priority leasing tracts.

Following receipt of FY 1975 coal allocation recommendations.  
(November 1, 1973)

- Develop lease schedule to meet your FY 1975 State allocation.

Additional steps to prepare for FY 1975 leasing program.

- Conduct 43 CFR 23 technical examination and follow Secretarial Order No. 2948 procedures to determine lease terms and surface protection and rehabilitation requirements.
  - Pre-sale evaluation.
5. INVENTORY AND PLANNING: Complete 67 a/ comprehensive MFP's in accordance with prescribed quality standards.
- By planning unit - insert unit name, number and energy code at top of key steps for each MFP.
    - District Econ. Profile
    - District Mgt. Profile
    - URA Steps 1 & 2
    - URA Steps 3 & 4

a/ Subject to revision depending upon field office capability estimates.

- MFP Step 1
  - MFP Steps 2 & 3
6. RECREATION DESIGNATIONS: Identify, dedicate, and designate 560,000 acres of national resource lands into three outstanding natural areas, four primitive areas and two recreation lands Bureauwide.
- By area:
- Identify area (see recreation specifics for tentative area assignments).
  - Classification (C&MU) or withdrawal action completed.
  - WO appraisal of designation.
  - Publication of designation in Federal Register.
  - Dedication ceremony completed.
7. CULTURAL SITES: Inventory and evaluate known historic and archeological sites and submit to the National Register of Historic Places an estimated 250 b/ nominations from this base inventory. (Complete operating plan form showing estimated completion of each step in blocks of five sites.)
- Inventory of highest priority sites.
  - Complete short form nomination format (See IM 72-447, Change 1)
  - DSC Evaluation of site.
  - Complete long form evaluation NPS 10-306.
  - Submit to National Register through DSC and W O.
8. ORV AREA IDENTIFICATION: Prepare for designation at least 20 Off-Road Vehicle Use Areas or Trails on the National Resource Lands.

By Area:

- Identify potential ORV area through planning system.
- Obtain public review and comment.

b/ Subject to revision depending upon field office capability estimates.

9. CALIFORNIA DESERT ORV USE PLAN: Complete an off-road vehicle use plan for the California Desert. c/

- Obtain economic, social, and resource data.
- Analyze management capability - cost, and manpower.
- Identify and evaluate management alternatives.
- Develop EAR.
- Prepare draft plan, submit to WO for review.
- Obtain public review of plan.
- Prepare finalized plan.

10. ANCSA ADP: Design, implement, and update the data base for 75% of the townships for the ANCSA information system.

- User seminar completed.
- Phase II system reviewed.
- Phase II system approved.
- Training complete for incoding.
- Raytheon system package review completed.
- Data base design completed.
- Test area coding completed.
- Descriptor subsystem test completed.
- Locator subsystem completed.
- Data base updated 1,200 townships  
2,400 "  
3,600 "  
5,000 "  
7,500 "  
10,000 "  
12,500 Townships target completion June 30, 1974.

c/ Subdivide into unit plans if desired.

11. ANCSA NATIVE ALLOTMENTS: To facilitate the orderly transfer of lands to native claimants, fully process 2,000 native allotment applications to issuance of decision for allowance or denial of applications.
  - cases processed (show cumulative cases by month in a manner similar to township listing in item 10 above).
12. TIMBER PRODUCTION: To augment softwood timber supplies, offer for sale 1,172 MMBF from Western Oregon and at least 45 MMBF from remaining timber lands.
  - Cumulative volume offered (show cumulative sales volume by the end of each planned sale period similar to the township listing in item 10 above).
13. FOREST INVENTORY: To develop a sound basis for future timber offerings, complete inventories and allowable cut plans on 268,000 acres of timber lands in California and Montana. (DSC will submit consolidated operating plan for the above effort and will report on primary objective above; States will report to DSC on accomplishment of subordinate steps in accordance with a format to be developed by DSC.)

Key steps for reporting progress are as follows:

By States:

- Photo Interpretations Completed.
- Field plots established.
- Allowable cut plan developed.
- Summaries and report completed.

Preparation of Format

For each of the above operational objectives in which you are involved (see specific directives) complete an Operating Plan Format as follows:

- Enter all key steps as defined above in the stub column - abbreviate as necessary. Where required above (e.g. OCS sales) list key steps individually for each unit.
- If some key steps have been completed by 6/30/73, indicate with symbol (▲) in appropriate block in the "Completed through 6/30/73" column. Indicate all steps completed as of that date.

- For each remaining key step draw a  $\triangle$  in the month in which you plan to complete the step. Use multiple triangles with the number of cumulative units typed in the symbol where required above (e.g. cultural sites).

#### Revision of Objectives

For those objectives where the number of units is subject to revision based on your capability assessment, (MFP's and cultural sites) prepare Operating Plan Formats based on the number of units you feel you can complete. Provide a brief narrative explanation of the reasons for the change from the assigned number. Plan to accomplish all other assigned operational objectives as stated.

#### Bi-Monthly Reporting

After your AWP is approved, the Operating Plan Format will be used for reporting progress. Reports will be due in the Washington Office (510) by the fifth working day after August 31, October 31, December 31, February 28, April 30, and June 30. Using a machine copy of each completed Operating Plan Format, report as follows:

- Color in the symbol for each key step which has been completed by the reporting date.
- If achievement of the objective, as measured by accomplishment of key steps, is on schedule or ahead of schedule, submit only the format with appropriate symbol colored or shaded in.
- If achievement of the objective, as measured by accomplishment of key steps, is behind schedule, footnote appropriate symbol(s) and attach a narrative to the bi-monthly report indicating 1) percent that the function is complete, 2) the reasons for the delay and corrective action you plan to take and 3) probable month function will be completed.

A copy of two sample operating plans reflecting reports as are on the following pages illustrate instructions for preparing a plan and reporting. A blank operating plan format is also included and may be machine copied to avoid the necessity to type the format.

OPERATING PLAN AND REPORT

**State** South Alaska  
**FY** 1974

一一

**Objective:** Offer 10 MBF Timber

South Alaska  
1974

live: Offer 1C NMBF Timber

[X] Initial Plan  
[X] August 31 Report  
[X] October 31 Report  
[X] December 31 Report  
[X] February 28 Report  
[X] April 30 Report  
[ ] June 30 Report  
[ ] Plan Revision No. \_\_\_\_\_

G-15

a/ 8 MMBF sold through April 30. Heavy snowpack has delayed pre-sale work on 1 tract scheduled to be offered in April. 2 MMBF to be offered in June to make objective.

This example of an April report shows the timber sale program is slightly behind schedule and illustrates an example of the required explanation.



## OPERATING PLAN AND REPORT

State South Alaska  
 FY 1974

Objective: Complete 10 MFP's

FY 73												Plan Revision No. _____		
		Completed thru 6/30/73	July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	Mar.	Apr.	May.	Jun.
Plan Unit: Dry Gulch														
Energy Code: C 1/														
District Econ. Suppl.														
District Mgmt. Profile		▲												
URA Steps 1 & 2		▲												
URA Steps 3 & 4			▲											
MFP Step 1				▲										
MFP Steps 2 & 3					▲									

- [ ] Initial Plan
- [ ] August 31 Report
- [ ] October 31 Report
- [X] December 31 Report
- [ ] February 28 Report
- [ ] April 30 Report
- [ ] June 30 Report
- [ ] Plan Revision No. \_\_\_\_\_

1/ Energy Code: C-Coal; O-Oil; G-Gas; OS-Oil Shale; GS-Geothermal Steam; N/A-Not Applicable

This example of a December report shows that the MFP for the Dry Gulch unit is on schedule through the reporting period (December). Completion of MFP through Step 1 is indicated by shading in Triangles on plan.



# OPERATING PLAN AND REPORT

State \_\_\_\_\_  
FY \_\_\_\_\_  
Objective: \_\_\_\_\_

[ ] Initial Plan  
[ ] August 31 Report  
[ ] October 31 Report  
[ ] December 31 Report  
[ ] February 28 Report  
[ ] April 30 Report  
[ ] June 30 Report  
[ ] Plan Revision No. \_\_\_\_\_



## ORGANIZATION AND MANPOWER

(See Specific Directives for approval on further requirements with respect to your T.O. submission.)

### Staffing to Meet Energy Priorities

In view of overriding energy priorities, managers must give special consideration to allocation of positions within their Tables of Organization in order to provide the required capabilities for management of the energy resource. The overall objective of the energy program is to increase production from public land energy resources on a planned long term basis to meet critical energy demands while assuring environmental safeguards. The primary work involved includes (1) an interdisciplinary planning effort for the purpose of determining the framework under which the energy resource can be developed, (2) the work necessary to actually make the allocation of the energy resource (i.e., determining the proper size, timing, and place of sales) and (3) the effort necessary to assure environmental considerations and safeguards. These work elements require interdisciplinary input with specific emphasis on the minerals capability needed for on the ground efforts.

In managing their Tables of Organization all States must be cognizant of the need to acquire the skills needed to manage the energy resources. As required in the specific directives, States with major increases for energy related programs must reevaluate their proposed use of allocated increase positions with specific attention to insuring that an adequate number of minerals specialist positions are established along with the other skills required. With the allocation of the 1974 increase positions, a lack of minerals expertise will no longer be considered a valid reason for not meeting established energy goals.

### Ceilings

Our permanent personnel ceiling for June 30, 1974, is 3880, an increase of 136 over June 30, 1973. The Department has not yet assigned us a June 30, 1974 temporary ceiling, but little or no increase over our FY 1973 ceiling of 2,066 is expected. The ceilings reflect continuing Administration emphasis on holding down total Federal employment.

The increase of 136 in our end-of-year permanent ceiling relates to 254 budget increase positions Bureauwide. On this basis, the end-of-year ceiling increase is clearly inadequate to cover all of the new positions. However, a substantial number of "base program" positions are planned to be abolished in the process of consolidating the Service Centers. When the consolidation is completed we may have a Bureauwide T.O. which is in balance with our June 30, 1974 permanent ceiling; in other words, the T.O. will exceed the ceiling by an amount which represents a normal number of vacancies on June 30, 1974. This will allow us to fill the new positions needed to carry out FY 1974 program increases without decreasing State and District "base" T.O.'s and still stay within our 1974 June 30 ceiling. If the consolidation does not eliminate a substantial number of positions or if our assumption of a normal vacancy rate of 6 percent of the total

Bureau T.O. proves incorrect, a ratchet of T.O.'s may be required.

### Control Procedures

Restoration of normal field office personnel authority for permanent positions in FY 1974 is dependent upon two conditions:

- lifting of the freeze established by the Director's May 14 message and subsequently modified to exclude certain categories of vacancies and certain specific vacancies. (See May 14 and subsequent messages to SD'g.)
- approval of your proposed FY 1974 T.O. States whose T.O.'s are approved by these directives may begin to process permanent position actions on July 1 in accordance with the procedures outlined below (except for actions involving positions which may still be subject to the May 14 freeze).
  - A copy of Form 1400-59 (Position Control Change Notice) for each permanent position action in FY 1974 to be sent to the Washington Office (510) at the same time the form is forwarded to DSC. On July 1, begin numbering your 1400-59's with 74-1, preceded by your State code, e.g. 50-74-1, 50-74-2, etc.
  - DSC will process Form 1400-59 as received; however, no personnel actions will be initiated until seven calendar days after the Form 1400-59 is forwarded to the Washington Office. This will allow time for WO review on an exception basis. If no comments or questions are raised by this office, personnel actions may proceed after the seven days have elapsed. For example, when you wish to establish and recruit for a 1974 increase position in your approved T.O. submit a 1400-59 showing the establish and recruit actions. After seven days have elapsed with no response from this office, proceed with classifying, advertising, and filling the job.

States whose T.O.'s are not approved in these directives will continue to be subject to present procedures (IM 73-146) which require specific approval of every 1400-59 by the Assistant Director, Administration. When your T.O. is approved, you will follow the procedures in the preceding paragraph. You may submit your revised T.O. proposal in advance of the rest of your AWP submission in order to expedite T.O. approval and restoration of normal personnel authority.

### Grade Levels

No specific average grade requirements have been assigned to us for FY 1974. There are indications however, that average grade levels will continue to be closely monitored by both OMB and the Office of the Secretary. In addition, both sound position management and effective cost management principles require that managers continue to be alert to opportunities for restructuring vacancies, improving professional/technician ratios, etc.

Actions to be considered as appropriate to each individual situation are as follows:

1. Fill vacant positions below the full performance grade level. In most situations there is strong justification for filling vacancies below the full performance grade level. When a person is new in a position or has moved from one office to another, much time is involved in getting oriented to the new situation. Each office has its own operating procedures and until someone learns the local methods of accomplishing a job, it is difficult to achieve a full performance level. Thus, a District Manager position can be filled initially at the GS-12 level rather than GS-13; a State Office or Service Center staff position at GS-11 rather than GS-12; a Washington Office Division Chief at GS-14 rather than GS-15, etc. We have the flexibility to fill jobs below the full levels and promote selectees when they are performing duties fully. There is a pool of good talent for virtually all of our occupations, particularly at the 5 and 7 levels. Hence, it is not always necessary to go for the 9, 11, or 12.
2. Critically examine so-called "automatic promotions." We often hire professionals at GS-5 for ultimate promotion to GS-9 when they are performing at the journeyman level. This has often led us to the belief that one year from the date of employment the person will be promoted to GS-7 and one year hence to GS-9. We should remind ourselves that these promotions are based on performance and not on longevity.
3. Question the grade levels of "time-honored" positions. It is possible that we have fallen into a trap of believing that certain positions should be at the same grades throughout the Bureau. Even though jobs may be titled the same or may even have the same basic duties prescribed by Manual directives, the difficulty of the jobs likely varies considerably. Some positions where grades have become "standardized" Bureauwide include: District and Area Managers; District Office staff positions; State Office staff positions in Resources and Technical Services; clerical positions in Management Services; secretaries at all levels of the Bureau; Service Center technicians and Resource staff positions, and various Branch and Division jobs Bureauwide. As an example of these types of positions, Area Managers in public domain Districts are almost universally graded at the GS-11 level. With the wide variations in programs, user groups, funds, and employees, it appears logical that there should be variations in grades and that some could be GS-9. The same principle could well apply to the other positions mentioned as well as many we do not cite here. Classifiers are available to check these items so each of you should take advantage of this source of assistance.
4. Critically analyze the proper mix of professionals and technicians on your workforce. Rather than automatically fill vacancies with like skills, we should diligently examine the need for higher priced services. Can, in fact, a Range Technician gather data as readily as a graduate in range science? Can a Technician edit budget data

without assistance from a Budget Analyst? Would a typist suffice where it was always thought a Secretary was needed? Or a Legal Clerk in lieu of a Land Law Examiner? Each of us must look closely at positions, particularly when vacated, to see if duties can be reassigned and jobs filled at lower levels.

Another advantage of filling jobs with technicians is that they are promoted only one grade at a time rather than the two typical of professional positions. This, then, would perceptibly slow the rise in average grade levels. It would also provide us with persons trained for the jobs we have. It can be frustrating to the professional and technician alike to misassign them.

5. Use discretion in assigning duties. Reclassification of positions to higher grades occurs when there is an accretion of duties. It is up to us as managers, through our subordinate supervisors, to control this process. We cannot wait until the accretion occurs before taking action. It is too late at that point to control it. Rather, we must advise our managers to carefully review new assignments or details before they are added to a position. If you have questions, your personnel management staff should be consulted to determine the effect of such assignment. If it will enhance the grade, you should assure yourselves that no one already in a higher grade can logically assume these duties.

6. Restructure positions. We are concerned over grade structures in offices where position management appears feasible. For example, an office having a clerical staff in grade GS-4 or GS-5 and above could undoubtedly rearrange duties so that a GS-2 or GS-3 could be utilized in lieu of a GS-5 or GS-4. Generally there are enough typing, filing, receptionist, messenger, and routine clerical duties for at least one lower grade employee. These duties may presently be spread among several employees. Good position management dictates that the lower grade duties be pulled together in one or more lower grade positions, and the higher grade duties regrouped into fewer positions. Similar situations may exist in other occupational areas.

In accordance with the above, the specific directives require a reevaluation of the proposed grades of some FY 1974 increase positions. Upward reclassifications of existing positions, as proposed in your T.O. submissions, should also be reviewed in light of the above. These will be processed in accordance with standard procedures.

#### Dual Positions

Some dual positions are authorized by these directives (see specifics) to permit hiring replacements for personnel selected for the Phoenix Lands School. No other dualed positions will be permitted in FY 1974 without approval by this office.

#### WAE Positions

State ceilings on WAE positions will continue to be equivalent to 5 per District and 5 per State Office except where specific increases have been authorized.

There is an increasing tendency to keep WAE employees in pay status year round (11 1/2 months). In many instances it is questionable that the workload justifies this year round employment, and the practice indicates misuse of WAE authority to CSC. Retention of good employees is, by itself, inadequate justification of year round use. Reevaluate your planning use of your WAE's and plan their man months and periods in pay status based solely on valid workload requirements.

#### Other Temporary Positions

Increased average man month costs due to the last pay raise and other factors will reduce your capability for temporary man-months in most activities and subactivities. Because of this fact, your temporary and part-time hiring plans must be carefully developed based on available man-months in your AWP's, not on prior year temporary employment levels. Keep in mind that savings in WAE temporary man-months (see above) will increase the man months available for other field season temporary hires. There are no restrictions on the number of temporaries (except for WAE's) which can be on your roles at any given time prior to June 30, 1974. June 30 ceilings will be provided at a later date.

## EQUAL EMPLOYMENT OPPORTUNITY

### General

The FY 74 Departmental Affirmative Action Plan described in EEO Memo 73-10 is in response to Public Law 92-261, the EEO Act of 1972, and Executive Order 11478. The plan is contained in Chapter 713 of the FPM, FPM Supplemental 990-1, and Departmental implementing instructions in 370 DM 713.

Bureau action is required in each of the following nine Action Items of the Affirmative Action Plan. Each State and Service Center is to plan and identify in their 1700 AWP narrative the man-months necessary to carry out each Action Item. A Special Project Code is to be used for EEO activities required by the Affirmative Action Plan. (L000)

1. Identification of personnel and time to administer the EEO program.
2. Active recruitment for minority and women job candidates.
3. Full utilization of present employees and skills.
4. Upward mobility programs and plans.
5. Training, advice, incentives, and performance evaluation of supervisors and managers regarding EEO.
6. Community efforts improving employability in Federal service.
7. System for internal program evaluation and reports.
8. Counseling and complaint procedures.
9. Special programs for disadvantaged.

### Special Attention Items

1. Assure that the staffing and time requirements of 370 DM 713 are met as to EEO Officer or Coordinator, Federal Women's Program Coordinator (FWPC), and a coordinator for the Spanish-Speaking in State Offices and District Offices with 50 or more employees of Arizona, California, Colorado, and New Mexico.
2. Assure that EEO Counselors are allocated time for their responsibilities and that CSC training is provided for new counselors.
3. Provide for recruitment activities directed toward minority groups or schools with significant minority enrollment.
4. Assure that provisions are made for special training or upward mobility programs for women and minorities.
5. Provide for attendance of EEO Officers, FWPC, Spanish-Speaking Coordinators, and EEO Counselors from State and District Offices at one meeting in their State. Also provide for attendance at Service Center and WO EEO meetings as listed in the Meetings Section.

YOUTH CONSERVATION CORPS PROGRAM

General (All States)

On October 27, 1972, President Nixon signed Public Law 92-597 which provides for the continuation and expansion of the YCC program. The legislation authorized \$60 million **to be appropriated for Fiscal Year 1974.** However, only \$10 million **is included in the President's budget.**

To prepare for an expanded program the following directives are provided:

1. Those States which are operating YCC camps this summer (1973) should plan to increase the youth enrollment next year according to capability. In addition, plan to support one new camp. Other States should plan to support one YCC camp during the summer of 1974.
2. Camp size should not exceed 50 youths.
3. Program direction and materials and supplies to accomplish conservation work projects will be provided from BLM funds.
4. YCC funds will be provided for management and camp operations as in the past.
5. Program your support in the following format and submit with your 1700 narrative (amounts shown are for illustration only):

Subactivity	July - Sept. <u>1/</u> (Complete 1973 YCC)		April - June <u>2/</u> (Start 1974 YCC)		Total	
	MM <u>3/</u>	Material Costs <u>4/</u>	MM	Material Costs <u>4/</u>	MM	Material Costs
1260	0.2	500	0.3	600	0.5	1,100
1285	0.2	800	1.2	1,500	1.4	2,300
1700	1.0	-	0.5	-	1.5	-
2210	-	-	2.0	800	2.0	800
2220	0.2	300	1.3	1,600	1.5	1,900
TOTAL	1.6	\$1,600	5.3	\$4,500	6.9	\$6,100

1/ States with FY 1973 camps only.

2/ All **States** will complete these columns since all will have a minimum of 1 camp in 1974.

3/ MM's for program direction and project supervision only. Do not include MM's for camp management and operations to be funded by YCC.

4/ Materials only. Do not include MM costs.

## TRAINING

All training plans have been approved as submitted subject to the changes indicated below and in the specific directives for each office.

The following courses have been over subscribed. Attendance is limited to the numbers shown below.

1. Course 1441-1 (Management Decisions in Natural Resource Administration) OCS-1; ESO-1, Alaska-4; Arizona-2; California-0; Colorado-2; Idaho-4; Montana-3; Nevada-3; New Mexico-3; Oregon-5; Utah-1; Wyoming-0; DSC-2; BIFC-1; WO-1.
2. Course 1441-2 (Career Orientation) - OCS-2; ESO-2; Alaska-9; Arizona-10; California-8; Colorado-5; Idaho-9; Montana-8; Nevada-10; New Mexico-8; Oregon-20; Utah-8; Wyoming-6; DSC-5; BIFC-4; WO-6.
3. 1441-41 (Executive Seminars (CSC) - The Bureau has requested 15 spaces from the Department. If approved in total they will be filled by persons previously nominated from the following offices: 2 each from Alaska and the WO Division of Budget; 1 each from Carson City, Roseburg, Burns, Oregon SD, Grand Junction, Canon City, Coos Bay, Montana SO, Division of Fire Control (WO), Division of Upland Minerals (WO) and PSC. Some adjustments may have to be made to the above, depending on the number of slots allocated by the Department.
4. 1730-3 (1790-1) - (Ecosystems - Resource Management) - ESO-1; Alaska-5; Arizona-3; California-6; Colorado-2; Idaho-4; Montana-3; Nevada-2; New Mexico-4; Oregon-1; Wyoming-3; DSC-2; WO-1.
5. 2000-6 (Lands Activity Planning) - can accommodate the numbers submitted by each office but no additional attendance can be planned.
6. 4000-1 (Range Management Short Course) - Arizona-3; California-3; Colorado-3; Idaho-4; Montana-3; Nevada-3; New Mexico-5; Oregon-5; Utah-3; Wyoming-2; WO-1.
7. 6500-1 (Vegetation Management Techniques) - Alaska-1; Arizona-3; California-2; Colorado-4; Idaho-6; Montana-2; Nevada-4; New Mexico-5; Oregon-5; Utah-3; Wyoming -4; DSC-1.
8. 6500-2 (Short Course in Game & Fish Management) - California-1; Colorado-2; Idaho-2; Montana-2; Nevada-2; New Mexico-2; Oregon-2; Utah-1; Wyoming-1;

Those persons in excess of the allotted attendance should be listed as alternates.

The man-months saved by the above reductions may be used for attendance at other Bureauwide courses not shown as being at maximum attendance or may be planned for work programs. Check with the Training Program Leader prior to

adding anyone to a course in order to avoid over subscription.

Your AWP submission must include the name, grade, and position held (and biosketch for nominees for courses 2000-2, 3, 4, 5, 6, and 7) of each nominee for each BIM catalog course. Sufficient alternate attendees should be identified to cover any changes in personnel that may occur prior to the holding of the course. The Training Program Leader and/or WO Division Chief will verify that those proposed for attendance meet the intended target group of the course as approved by the Training Committee.

Approval of the annual work plan will also include approval of attendance of those employees submitted, for the respective catalog courses.

Any changes in attendance after approval of the AWP constitute an AWP revision and must be submitted for approval according to regular revision procedures.

Contracts to universities and other groups will be negotiated and issued based on the approved attendance shown in the AWP's. Offices will be required to pay their share of the costs of these contracts even if the approved trainee or alternate does not attend.

Supervisory Training Part I and II are mandatory for all supervisors. This training is restricted to persons actually functioning in supervisory positions.

No offices should plan MM's or money for participants in the Departmental Manager Program. These people will be transferred to the WO and covered by this office.

#### Deletions and Addition to FY 74 Training Catalog:

##### A. Deletions:

No courses have been deleted from the approved list as of this date.

##### B. Additions:

The following course was not listed in the preliminary FY 74 Training Catalog:

7000-4 - Watershed Management Seminar (See IM No. 73-106.)

NON-TRAINING CONFERENCES, MEETINGS, AND WORKSHOPS

Proposals for FY 1974 non-training conferences, meetings, and workshops were submitted in response to IM 73-148. These proposals have been reviewed. The tables on the following pages list approved conferences, meetings, and workshops in two categories. Proposed meetings, conferences, and workshops which are not listed have been disapproved for 1974 (except for Non-Government meetings covered in the next section).

- Table 1. Routine operational meetings, conferences, and workshops. These are sessions which are a routine and essential component of Bureau work programs. Provide for minimum necessary attendance at these sessions in your AWP's. No other action is required. Other meetings, conferences, and workshops which fit this definition do not require further approval.
- Table 2. Non-Operational meetings, conferences, and workshops. These are sessions with the primary purpose of program coordination or the dissemination or exchange of information about systems, new technology or other matters. Any additional meetings, conferences, and workshops which fit this definition must be specifically approved by the Associate Director. Planned attendance at these sessions will be submitted in accordance with the format below and is subject to approval with your AWP.

NUMBER	TITLE	NO. OF PARTICIPANTS

TABLE 1

Routine, Operational Meetings, Conferences, and Workshops

<u>Title</u>	<u>Sponsor</u>
1. Environmental Assessment Workshop	WO Marine Minerals
2. Law Enforcement Workshop	Michigan State Univ. 1/
3. Law Enforcement Mgmt. Workshop	National Park Serv.
4. National Trails Symposium	Bur. Outdoor Rec.
5. Wild & Scenic Rivers Symposium	Bur. Outdoor Rec.
6. Pacific Crest Trail Advisory Council	Forest Service
7. EROS Workshop (Erosion Inventories)	WO
8. USDI Fire Cord. Comm.	Dept. of Interior
9. Federal Fire Support Meeting	BIFC
10. Effect of Fire Retardants Meeting	PSC
11. State Advisory Board Meetings	States
12. National Advisory Board Comm.	WO
13. Dept. Fire Mgmt. Committee	USDI
14. DSC Safety Planning Conference	DSC
15. PSC Safety Planning Conference	PSC
16. Dept. Safety Planning Conference	Dept. of Interior
17. Fire Procurement Workshop	BIFC
18. ADP Fire Stores Workshop	BIFC
19. Spring Review	WO
20. Overhead Team Training Workshop	BIFC

1/ Regular procedures apply for approval of non-Government meetings.

**TABLE 2  
NON-OPERATIONAL MEETINGS, CONFERENCES, AND WORKSHOPS**

TITLE	SPONSOR	NON-OPERATIONAL MEETINGS, CONFERENCES, AND WORKSHOPS LOCATION	DATE	DURATION	MAXIMUM ATTENDANCE	TARGET GROUP
MCW01 - Directives Workshop	Div. of Records Systems	DSC	2/10/74	5 days	25	Staff professionals
MCW02a - Microfilm Workshop	Div. of Records Systems	Salt Lake City, Utah	10/29/73	3 days	25	Chief, Div. of Tech. Services, Mgmt. Ser. Br. of Records & Data Management
MCW02b - Land Records Workshop	Washington Office	Salt Lake City, Utah	10/3/73	4 days	30	State Office Records & Data Management Personnel
MCW03 - Personnel Procedures Workshop	Div. of Manpower and Organization	Denver Service Center	2/7/4	2 days	35	State & District Adminis. Officers
MCW04 - Safety Workshop	TBA	WO-Safety Office	TBA	5 days	17	Safety Officers, WO, State, Service Center, BIRC
MCW05 - Service Center Area EEO Workshop	DSC	DSC	7/73	2 days	16	EEO Specialists
MCW06 - Service Center Area EEO Workshop	WO	TBA	7/73	2 days	14	EEO Specialists SO, SC, & WO
MCW07 - EEO Officer's Workshop	WO 140	Washington, D.C.	8/73	2 days	6	EEO Officers SC and WO
MCW08 - EEO Conference	WO 140	Washington, D.C.	1/74	3 days	15	EEO Specialists SO, SC, & WO
MCW09 - Contracting Policy Conferences	WO	Portland, Oregon	8/20/73	4 days	12	SC & WO contracting Officers & Specialists

TITLE	SPONSOR	LOCATION	DATE	DURATION	MAXIMUM ATTENDANCE	TARGET GROUP
MCW010 - Property Management Conference	WO	Denver, Colorado	10/16/73	4 days	25	SC & WO Property Mgmt. Leaders & Specialists, SO Mgmt. Services Chiefs
MCW011 - Planning System Workshop	WO Div. of Environ. & Planning Coord. & DSC Planning Staff	Each State (on request to DSC)	Throughout the year	5 days		Area Managers & Staff District Resources Staff, SO Planning & Resources Staff
MCW012 - Planning & Environ. Coord. Conference	WO (220)	Denver	9/73	3 days	50	SO Planning Staff DSC Planning Staff
MCW013 - Environmental Analysis Envir. Statement Workshop	WO, Div. Env. & Pl. Coord. & RCS	TBA	10/73	3 days	20-25	SO Environ. Coords.
MCW014 - Environ. Edu. Conf. Workshop	WO, Div. of Environ. & Planning Coordination	Salt Lake City, Utah	Oct. or Nov. 1973	3 days	25	SO Environ. Edu. Coord. and Selected DO Environ. Edu. Coord.
MCW015 - Visual Resource Mgmt. Workshop	AS, Resources, Tech. Services, Legisla. & Plans	Univ. of Calif. Berkeley	9/17/73	3 days	20-25	All BLM Landscape Architects, Rep. of WO Resources Divs. & Rep. from Div. of E&PC
MCW016 - Advance Minerals Workshop	WO, Div. of Upland Minerals (380)	Las Vegas (Conf. Room)	9/13/73	5 days	32	SC & State Office Minerals Specialists
MCW017 - EMARS Coal Workshop	WO, Div. of Upland Min.	Denver	10/29/73	3 days	18	Associate Directors & Chief, Div. of Resources Montana, Utah, Colorado, New Mexico, Wyoming, Rep. from WO

TITLE	SPONSOR	LOCATION	DATE	DURATION	MAXIMUM ATTENDANCE	TARGET GROUP
MCW018 - Geothermal Resources Min. Leasing Program Workshop	WO, Div. of Upland Min.	Phoenix, Arizona	1/14/74	4 weeks	17	Rep. Div. of Upland Minerals. Div. of Environ. Planning Coordination, Geothermal Stream Adjudicators from each State with two from Nevada & Calif.
MCW019 - Environ. & Surface Protection Workshop	WO, Div. of Upland Min.	Denver, Colorado	11/12/73	5 days	21	WO Rep. Div. of Upland Min., Div. of Marine Min. SO Minerals and Sur. Protection Spec.
MCW020 - Bureau Land Law Examiners Needs and Opportunities Workshop	WO, Div. of Upland Minerals	Denver, Colorado	7/16/73	5 days	14	Chief, L&M Adjudicator from each State. Rep. Div. of Mgmt. Research, Upland Minerals, Lands & Realty G-31
MCW021 - Range Mgmt. ADP Sys. Workshop	Div. of Range, WO	Each State Office	TBA	Est. 2 days per session	200	SO & DO Range Spec. DO Admin. Offices
MCW022 - Range Mgmt. Workshop	WO (330)	Safford, Arizona	10/14/73	5 days	25	State range specialist SC range staff & WO staff
MCW023 - Forest Mgmt. Workshop	Division of Forestry	Phoenix, Arizona	1/74	1 week	40-50	DO Forestry Staff & Selected Other Disciplines
MCW024 - Recreation Info. System Workshop	DSC, Recreation Staff	Boise, Idaho	7/10/73	3 days	25	All State Recreation Planners
MCW025 - Wildlife Workshop	DSC Wildlife Staff	Colorado	10/1/73	5 days	35	State Office Staff Wildlife & Fishery Biologists SC Wildlife Staff, WO Wildlife Div.

TITLE	SPONSOR	LOCATION	DATE	DURATION	MAXIMUM ATTENDANCE	TARGET GROUP
MCW026 - Interagency Hydrology Meeting	WO (350)	Portland, Oregon	8/8/73	3 days	7	Hydrologists WO, TSC, Utah, Oreg., Alaska, Nevada
MCW027 - Bureau Soil Scientist Meeting	WO (350)	Boise, Idaho	8/13/73	3 days	19	Soil Scientists WO, DSC, Arizona, Idaho, Calif., Utah, Wyo., Oregon
MCW028 - Watershed Coord. Meeting	WO (350)	Denver, Colorado Booneville Bldg. Conf. rm.)	Two Sessions 7/10/73 1/15/74	3 days 3 days	10	Watershed Staff Rep. WO, DSC-3
MCW029 - Bureau Cadastral Survey Conference	WO, Div. of Cadastral Survey	Reno, Nevada	3/18/74	3 days	30	Chief, Cadastral Surveyors, ea. field office & principal assistants
MCW030 - Post Season Fire Review (Annual)	BFRC	Boise, Idaho BFRC	9/73	5 days	40	WO Div. of Fire Control, BFRC Fire Control Repr.
MCW031 - Real Estate Appraisal Workshop	WO, Div. of Appraisal	DSG, Denver, Colo.	10/22/73	5 days	25	Forest Service Full-time Appraisers, WO Appraisal Staff
MCW032 - Basement Acquisition Workshop	WO (460)	Portland, Oregon	3/14/74	3 days	22	State and District personnel currently assigned to easement acquisition activities
MCW033 - Federal Fire Suppression Conference	Fed. Supply Service Region & GSA Den. Colo.	Phoenix, Arizona	10/13/73	3 days	50 (only 5 from BLM)	G-32
MCW034 - Electronics Equipment Workshop	WO, Div. of Engineering	Phoenix, Arizona BLM Training Center	11/5/73	5 days (including 3 from BFRC)	25 Key electronics personnel and resource mgmt. users of Electronic Equipment in the Bureau.	

TITLE	SPONSOR	LOCATION	DATE	DURATION	MAXIMUM ATTENDANCE	TARGET GROUP
MCWO35 - Interagency Fire Training Officers Conference	Boise Interagency Fire	Boise, Idaho BIFC	10/73	3 days	75	BIM, FS, MPS, BIA, Fire Control Officers, Training Officers
MCWO36 - State Fire Control Officer's Pre-Season Conference	BIFC	Boise, Idaho BIFC	3/26/74	1 week	20	All State Fire Control Officers, BIFC & WO Fire personnel
MCWO37 - Fire Equipment Workshop	BIM, Boise Inter-agency Fire Center	Boise, Idaho BIFC	10/1/73	5 days	20	BIM, FS, MPS, BIA
MCWO38 - Administrative Officers Conf.	WO (500)	Denver, Colo.	11/26/73	4 days	20	Mgmt Chiefs, SO's, Wash. Office Admin. Div Chiefs & Key Staff
MCWO39 - Engineering Workshop	WO Div. of Engineering	Ontario, California	2/4/74	5 days	40	State & District engineers, area managers, operations chiefs.
MCWO40 - Public Affairs Conference	Office of Public Affairs	Las Cruces, N.M.	10/15/73	5 days	30-35	G-33 State Office Public Affairs Officers & Selected District public affairs coordinators
MCWO41 - National Fire Danger Rating Conf.	BIFC	9/73	1 week	Selected State FCO's BIFC - 2, WO (440) - 1	40	State Fire Control Officers and Weather Forecasters
MCWO42 - Recreation Mgmt. Workshop	WO Div. of Recrea.	Southern Calif.	1/21/74	5 days	40	All State Office Recrea. Planners & BLM Rangers, DSC Recrea. Personnel WO

TITLE	SPONSOR	LOCATION	DATE	DURATION	MAXIMUM ATTENDANCE	TARGET GROUP
MCWO43 - Lands Conference	Div. of Lands & Realty, WO	Tucson, Ariz.	Dec. 3-7, 73	5 days	34	Lands Specialists Div. of Res. SO Chief, L&M Operations, Div. of Tech. Services SO, Lands Specialists, DSC
MCWO44 - Proposed New Grazing Reg. Conf.	WO (330)	(Two sessions) Denver & Reno	8/20/73 8/23/73	2 days	25 each session	SO Resources Chief, Range Spec. T&E Staffs from Selected States.
MCWO45 - Workshop on Minerals Training	WO (380)(DUM)	Phoenix, Ariz.	8/27/73	1 week	17	Phoenix I&M Training Staff, SC&WO Personnel, State Office Minerals Personnel
MCWO46 - Grazing Management Symposium	WO (330)	Las Cruces, N. Mex.	September 5-7, 73	3 days	60	University professors in Range, Wildlife, Watershed, etc., State Office resource management staff
MCWO47 - Multiple Regression Evaluation Workshop	WO (380)	Denver, Colorado	November 5-9, 73	5 days	22	DSC energy and minerals staff (2); minerals staff from Division of Resources (all States); minerals staff from Division of technical Services. (Wyoming, Montana, Colorado, Utah, New Mexico, California), WO Division of Upland Minerals (2); oil shale minerals staff (1)

## NON-GOVERNMENT MEETINGS

Revised BLM Manual 1788 (Release 1-837) prescribes criteria for employee attendance at non-Government meetings and lists the majority of those which are of a recurring nature. It continues to reflect 205 DM 2.1 and 2.3 which: (1) require advance approval of attendance at all non-Government meetings; and, (2) limits the delegation of authority to approve attendance to the WO.

In accordance with BLM 1788.2.21, each Bureau office will list those non-Government meetings for which attendance is proposed in FY 1974. Planning should take into account the general and additional criteria contained in Manual 1788.1 and .11, as well as Appendices 1 through 13. Listings will identify the name of the meeting, the place and dates, number (but not names) of those proposed for attendance, and the total man-month allocation. Each office will prepare its submission in the following format:

### Planned Attendance

#### Non-Government Meetings, FY-74

Office \_\_\_\_\_  
(DO, SO, SC, BIFC, WO Div.)

Meeting Name & Sponsor	Place and Date(s)	Number to Attend	Total Man Days

Assistant Directors, State, SC Director, and BLM D-BIFC will review submissions from their offices and divisions for Manual conformance and man-month allocations in the context of total program needs, modifying them as necessary or desired. A single, consolidated listing will then be prepared and submitted with the proposed AWP. Total MM should be shown.

The WO will review and establish an approved list for attendance at non-Government meetings. WO review and approval of AWP attendance proposals normally will constitute authority for attendance at the meetings listed therein. For attendance outside of the approved AWP list, the regular procedures in Manual 1788, including submission of Form 1785-1 will continue to apply.

DETAILS, & INSTRUCTOR ASSIGNMENTS, ETC.

STATE	INDIVIDUAL OR DISTRICT	PURPOSE	LOCATION	ESTIMATED TIME REQUIRED	TRAVEL & PER DIEM PAID BY
<u>ALASKA</u>	Joan Hagans	Attend development meeting for beginning Administrative Law Training.	Phoenix Training Center	July 6-7, 1973	Phoenix Training Center
Stan Bronzyk	Attend Effective L&M Training Seminar.	Phoenix Training Center	July 9-13, 1973	Phoenix Training Center	Phoenix Training Center
Stan Bronzyk Harold D. Brown David L. Mobraaten	Instructor at L&M Training Program Reassignment to L&M Training Program	Phoenix Training Center	2 weeks (1st half of FY 74) 5 mo's beginning 7/16/73	Phoenix Training Center Phoenix Training Center WO	Phoenix Training Center
Paul Rigtrup	Select Lands trainees for FY 75.	WO	1 week	WO	WO
Paul Rigtrup	Select Lands trainees for FY 75.	DSC	1 week	WO	G 36
Bernard Okeson	Attend L&M Effective Training Seminar	Phoenix Training Center	July 9-13, 1973	Phoenix Training Center	Phoenix Training Center
Bernard Okeson	Instructor at L&M Training Program	Phoenix Training Center	1 month	Phoenix Training Center	Phoenix Training Center
Gordon Whitney	Attend L&M Effective Training	Phoenix Training Center	July 9-13, 1973	Phoenix Training Center	Phoenix Training Center
Gordon Whitney	Instructor at L&M Training Program	Phoenix Training Center	5 months	Phoenix Training Center	Phoenix Training Center
Hall Susie	Attend L&M Effective Training Seminar	Phoenix Training Center	July 9-13, 1973	Phoenix Training Center	Phoenix Training Center
Hall Susie	Instructor at L&M Training Program	Phoenix Training Center	7 weeks	Phoenix Training Center	Phoenix Training Center
Robert McColly	Instructor at L&M Training Program	Phoenix Training Center	1 week	Phoenix Training Center	Phoenix Training Center
1 professional staff	Determine current range condition in Safford District.	DSC/SO	6 weeks	DSC/SO	DSC/SO

## INDIVIDUAL OR DISTRICT

## PURPOSE

## LOCATION

## TIME REQUIRED

## PAID BY

CALIFORNIA

Joan Russell	Attend L&M Effective Training Seminar	Phoenix Training Center	July 9-13, 1973	Phoenix Training Center
John Russel	Instructor at L&M Training Program	Phoenix Training Center	2 weeks	Phoenix Training Center
George Nielson	Instructor at L&M Training Program	Phoenix Training Center	1 week	Phoenix Training Center
John Wells	Instructor at L&M Training Program	Phoenix Training Center	5 weeks	Phoenix Training Center
John Wells	Instructor for Course 3000-7	Folsom, California	2 weeks	California
Richard Kuchner	Instructor for Recreation Workshop	Folsom, California	2 weeks	California
Dorothy King	Assist. DSC with BLM Manual 2300-2350	DSC	2 weeks (last 1/2 of FY 74)	WO G-37
<u>COLORADO</u>				
Luther Moss	Reassignment to Lands & Minerals Training Program	Phoenix Training Center	5 months beginning July 16	Phoenix Training Center
Roy McBroom	L&M Effective Training Seminar	Phoenix Training Center	July 9-13, 1973	Phoenix Training Center
Roy McBroom	Instructor at L&M Training Program	Phoenix Training Center	3 weeks	Phoenix Training Center
Luther Clemmer	L&M Effective Training Seminar	Phoenix Training Center	July 9-13, 1973	Phoenix Training Center
Luther Clemmer	Instructor at L&M training program	Phoenix Tng. Center WO	3 weeks	Phoenix Tng.Center Colorado
Minerals Economist	Work on energy models	WO	1 month 1/	
John Brixius	Instructor at L&M Training Program	Phoenix Training Center WO	2 weeks	Phoenix Training Center
Clifford Robinson	12 week detail to WO	(Cadastral)	Jan. 6 - March	WO
	1/ to be scheduled about 1 month after minerals economist reports for duty		30, 1974	

## STATE

INDIVIDUAL OR DISTRICT	PURPOSE	LOCATION	ESTIMATED TIME REQUIRED	TRAVEL & PER DIEM PAID BY
<u>COLORADO (CONT.)</u>				
Mel Schilling	Instructor at L&M Training Program	Phoenix Training Center	1 week	Phoenix Training Center
Rod Roberts	Assist WO with BLM Manuals 1841, 2091	DSC	2 weeks (1st 1/2 of FY 74)	WO
Dick Anderson	Assist WO with BLM Manual 2063	DSC	2 weeks (1st 1/2 of FY 74)	WO
<u>IDAHO</u>				
State electronics engr.	Technical assistance at WO to develop communications management planning procedures	WO	2 weeks	WO
Vince Strobel	Assist DSC in rewriting BLM manual 1860, Conveyancing Documents	DSC	2 weeks (1st 1/2 of FY 74)	WO
A. Brunell	July 9/13 L&M Effective Training Seminar	Phoenix Training Center	1 week	Phoenix Training Center
A. Brunell	Instructor for Phoenix Minerals Training Courses	Phoenix Training Center	2 weeks	Phoenix Training Center
<u>MONTANA</u>				
Ken Sire	Instructor at L&M Training Program	Phoenix Training Center	1 month	Phoenix Training Center
Leigh Freeman	Assist in writing BLM Manual 2800 (R/W)	DSC	2 weeks	WO
Keith Williams	12 week detail to WO	WO (cadastral)	Sept. 16-Dec. 8/73 WO	
Minerals Economist	Work on national energy models	WO	1 month	1/ Montana
Jerry Knoll	Reassignment to Lands & Minerals Training Program	Phoenix Training Center	5 months	Phoenix Training Center
Allen Kutt	Reassignment to Lands & Minerals Training Program	Phoenix Training Center	5 months	Phoenix Training Center

1/ to be scheduled about 1 month after minerals economist reports for duty

STATE	INDIVIDUAL OR DISTRICT	PURPOSE	LOCATION	ESTIMATED TIME REQUIRED	TRAVEL & PER DIEM PAID BY
<u>NEVADA</u>					
Gail G. Givens	Reassignment to Participate in L&M Training Program	Phoenix Training Center	5 months.	Phoenix Training Center	Phoenix Training Center
Bob Webb	Attend L&M Effective Training Seminar	Phoenix Training Center	July 9-13, 1973	Phoenix Training Center	Phoenix Training Center
Bob Webb	Instructor at L&M Training Course	Phoenix Training Center	1 month	Phoenix Training Center	Phoenix Training Center
Dave Carte	Attend L&M Effective Training Seminar	Phoenix Training Center	July 9-13, 1973	Phoenix Training Center	Phoenix Training Center
Dave Carte	Instructor at L&M Training Course	Phoenix Training Center	2 weeks	Phoenix Training Center	Phoenix Training Center
Dave Carte	Prepare material for adjudications course	Phoenix Training Center	July 6-7	DSC	Phoenix Training Center
Dick Morrison	Assist DSC in rewriting BLM Manual 2200 (EXCHANGES)	DSC	2 weeks (last 1/2 of FY 74)	DSC	
John Hillsamer	Assist DSC in writing BLM Manual(s) 1841 and 2091	DSC	2 weeks (1st 1/2 of FY 74)	DSC	39
<u>NEW MEXICO</u>					
Jack Durham	Reassignment to Lands & Minerals Training Program	Phoenix Training Center	5 months (July 16)	Phoenix Training Center	Phoenix Training Center
Marie Larragoite	L&M Effective Training Seminar	Phoenix Training Center	July 9-13, 1973	Phoenix Training Center	Phoenix Training Center
Marie Larragoite	Instructor at L&M Training Courses	Phoenix Training Center	3 weeks	Phoenix Training Center	Phoenix Training Center
Minerals Economist	Work on energy models	WO	1 month	1/	WO

1/ to be scheduled about 1 month after minerals economist reports for duty

STATE	INDIVIDUAL OR DISTRICT	PURPOSE	LOCATION	ESTIMATE TIME REQUIRED	TRAVEL & PER DIEM PAID BY
<u>NEW MEXICO (CONT.)</u>					
	Thomas Thompson, JR.	Assist DSC in writing BLM Manual 2063, Land Reports	DSC	2 weeks (1st 1/2 of FY 74)	WO
	Bill Egan	Instructor at L&M Courses	Phoenix Training Center	1 week	Phoenix Training Center
<u>OREGON</u>					
	Harold S. Green	Reassignment to Lands & Minerals Training Program	Phoenix Training Center	5 months July 16	Phoenix Training Center
	Odos E. Lowery	Reassignment to Lands & Minerals Training Program	Phoenix Training Center	5 months July 16	Phoenix Training Center
	Francis R. Young	Reassignment to Lands & Minerals Training Program	Phoenix Training Center	5 months July 16	Phoenix Training Center
	Tom Haller	Attend L&M Effective Training Seminar	Phoenix Training Center	July 9-13, 1973	Phoenix Training Center
	Tom Haller	Instructor at L&M Training Course	Phoenix Training Center	2 weeks	Phoenix Training Center
	Tom Haller	Assist DSC in writing BLM Manual 2370, (Restorations/Revocations) Preparation of instruction material concerning implementation of Ore. Rd. Study Work on national energy models.	DSC WO WO	2 weeks (last 1/2 of FY 74) 4 weeks (2 occasions) 1 month <u>1/</u>	WO Ore. SO G-40 WO
	Robert Rivers	Instructor at L&M Training Program	Phoenix Training Center	1 week	Phoenix Training Center
	Range Specialist	Assist DSC team to develop Bureau policy for fencing in antelope areas	DSC	1 week	DSC
<u>WYOMING</u>					
	Phillip Range	Reassignment to Phoenix Beginning Professionals Lands Trng. Program	Phoenix Training Center	5 months	Phoenix Training Center

1/ to be scheduled about 1 month after minerals economist reports for duty

INDIVIDUAL OR DISTRICT	PURPOSE	LOCATION	TIME REQUIRED	PAID BY
<u>WYOMING (CONT.)</u>				
Range Mgt.				
Marla Bohl	L&M Effective Training Seminar	Phoenix Training Center	1 week	Wyoming
Marla Bohl	Instructor, L&M Training Program	Phoenix Training Center	2 week	Phoenix Training Center
Don Watson	Assist DSC in reviewing & rewriting BLM Manual 2400-2470	DSC	2 weeks	WO
Phil Hamilton Minerals Economist	Writing BLM Manual 2800 Work on National Energy Models	DSC WO	2 weeks 1 mo. <u>1/</u>	WO G-4 WO
<u>DSC</u> Bob Dinsmore	Instructors for L&M Training Program	Phoenix Training Center	2 months	Phoenix Training Center
Louis Bellesi	Instructors for L&M Training Program	Phoenix Training Center	2 months	Phoenix Training Center
Walt Stone	Instructors for L&M Training Program	Phoenix Training Center	2 months	Phoenix Training Center
Karl Esplin	Instructors for L&M Training Program	Phoenix Training Center	2 months	Phoenix Training Center
Walt Ackerman, Walt Stone Bob Dinsmore	Attend L&M Effective Training Seminar	Phoenix Training Center	July 9-13	Phoenix Training Center
Walt Ackerman 2 participants 2 participants Ed Montgomery	Instructor for L&M Training Program Analysis & Long Range ADP Plan Dev. Instructor for L&M Training Program	Phoenix Training Center WO Phoenix Training Center	6 weeks 2 weeks (each) 1 week	Phoenix Training Center DSC Phoenix Training Center
Bob Dinsmore	prepare R&PP Handbook	WO	1 week (1st 1/2 of FY 74)	WO
<u>1/</u>	To be scheduled about 1 mo after Mineral Economist reports for duty.			

## STATE

INDIVIDUAL OR DISTRICT	PURPOSE	LOCATION	ESTIMATED TIME REQUIRED	TRAVEL & PER DIEM PAID BY
DSC (CONT.) Louis Bellesi	Assist in detailed Lands Functional Evaluation	New Mexico	2 weeks (November)	New Mexico

Louis Bellesi	Two Special details to WO	WO	1 week each	WO
1 person	Communications site Mgt. Planning	-	2 weeks	WO
2 participants	Lands Conference	Tucson, Arizona	1 week	DSC
John Crawford, Paul Cuplin	Rewrite manual releases	WO	2 weeks	DSC
2 participants	Rewrite Easement and Right-of-Way Manuals (Former Release 20)	WO	2 weeks (each)	DSC
2 participants 2 participants	Long range AWP plan development Course No. 2000-6, Land Act. Plan.	WO Fort Collins, Co.	2 weeks 3 weeks	DSC DSC
<u>NEW ORLEANS</u>	Working assignment in WO to assist in preparing environmental impact statements	WO	2- weeks assignments	WO

## SAFETY

### General

During the first third of FY 74, DSC, State Offices, BIFC, and ESO will review their facilities, equipment, and operations to ascertain the extent of compliance with the Standards promulgated under Sec. 6 of the Occupational Safety and Health Act (OSHA). During the review, particular emphasis will be given to the following:

1. At each BLM location determine the extent of exposure by employees to sound levels exceeding acceptable OSHA Standard (CFR 1910.95). By October 31, 1973, offices are to submit plans to the Director (401) for proposed administrative or engineering controls to be implemented in those areas identified as exceeding OSHA noise Standards.
2. At each BLM location determine the extent of exposure by employees to toxic substances listed in OSHA Standard (1910.93). By October 31, 1973, offices are to submit plans for proposed administrative or engineering controls to be implemented in those areas identified as exceeding the limits of exposure to air contaminants prescribed in OSHA.
3. Guidance for a review of all BLM facilities, equipment, and operations to determine the need for any safety equipment, personal protective equipment, or devices reasonably necessary to protect employees will be supplied by Sept. 1. Plan to submit proposals outlining your requirements for safety equipment to the Director (401) by October 31, 1973.
4. Assure compliance with Safety Codes and Standards on all BLM facilities used by the public (recreation sites, etc.). New activity 8400 funds as well as regular maintenance funds may be programmed to correct safety deficiencies at recreation sites.
5. Maintain or increase safety management activities to achieve compliance with the following minimum safety standards: (1) Establish and maintain procedures to assure safety operation and maintenance of motor vehicles and heavy equipment, including operator training and certification; (2) Implement procedures to assure adequate emergency response and assistance to employees on field assignments; (3) Implement procedures for effective response to emergency situations at all buildings occupied by BLM employees; and (4) Establish procedures for the safe use, maintenance, and storage of manual cutting tools.

Special Attention Items

1. DSC, State Offices, and BIFC will program for attendance at the Bureau Safety Workshop, one Service Center or State Workshop, and a minimum of one Safety Officer training course listed in the BLM Training Catalog.
2. State Safety Officers for Alaska, Colorado, Nevada, New Mexico, Montana, Oregon, and Wyoming will conduct a safety inspection of BLM sponsored YCC camps after they have been established within their State. State Safety Officers will review with the YCC Camp Safety Officers their safety inspection requirements, accident reporting procedures, and related accident prevention responsibilities.

RESEARCH AND DEVELOPMENT

Contract funds for the listed projects will be held in the Washington Office. Additional information based on recommendations of Service Center and Washington Office Review Panels will be issued on individual projects. The amount of State support is an estimate and sufficient funds must be programmed within the State total allocation in the affected activities.

<u>State &amp; Project</u>	<u>Cooperative Organization</u>	<u>Sub-Activity</u>	<u>Funds Held in WO (300)-\$</u>	<u>State Support \$</u>
<u>ALASKA -</u>				
53500-CT1-228 White Spruce Silvicultural Study	Institute of Northern Forestry USFS	1250	28,000	8,000
53500-CT1-335 Caribou-Poker Creek Project	University of Alaska	1260	10,000	--
53500-CT2-224(N) Fire Effects Study	Institute of Northern Forestry USFS	1270	11,000	--
<u>CALIFORNIA -</u>				
53500-CT1-284 Rehabilitation of Rangeland Damaged by Vehicular Use in the Panoche Hills	PSWF&RES USFS	1260	3,000	--
53500-CT0-369 Hydrologic Effects of Off-Road Vehicle Use	Geological Survey	1260	10,000	--
Purchase Order Equipment Development	San Dimas Equipment Development Center, USFS	1260	19,200	--

<u>State &amp; Project</u>	<u>Cooperative Organization</u>	<u>Sub-Activity</u>	<u>Funds Held in WO (300)-\$</u>	<u>State Support - \$</u>
<b>CALIFORNIA - (CONT.)</b>				
TBA* Mojave Desert Seeds Study	University of California, Davis	1260	5,000	--
TBA Identifying Conifer Seed Odors	University of California, Davis	5220	10,200	--
<b>COLORADO -</b>				
52500-CT1-12 Photosynthesis and Carbohydrate Budget	Colorado State University	1220	18,000	--
TBA "Runoff and Sediment Production"	Geological Survey	1260	35,000	--
52500-CT3-19 Management Decision-Making	Colorado State University	1700	22,580	--
<b>IDAHO -</b>				
14-11-0001-4162 Reynolds Creek	Agricultural Research Service	1260	70,000	--
<b>MONTANA -</b>				
Practical Application of 35 mm Aerial Photos for Range Studies	University of Minnesota	1220	--	4,400
14-11-0008-2841 Interagency Frail-lands Study (Terminate 6/30/74)	Agricultural Research Service	1260	28,500	4,400
14-11-0008-2870 Ecological Effects of Sagebrush Control	Montana Fish and Game Commission	1285	40,000	5,600

\*To be assigned.

<u>State &amp; Project</u>	<u>Cooperative Organization</u>	<u>Sub-Activity</u>	Funds Held in WO (300)-\$	State Support \$
<b>MONTANA - (CONT.)</b>				
14-11-0008-3255 Waterfowl Production on Reservoirs	Montana State University	1285	4,400	--
<b>NEVADA -</b>				
14-11-0001-3779 Evaluation of Big Game Habitat (Terminate 6/30/74)	University of Nevada	1285	9,500	--
<b>NEW MEXICO -</b>				
14-11-0008-2860 Grazing Studies on Foothill Ranges (Terminate 6/30/74)	New Mexico State University	1220 1260	6,000 5,000	2,000 --
14-11-0008-3254 Effects of Mesquite Control on Sealed Quail	New Mexico State University	1285	8,400	--
<b>OREGON -</b>				
TBA Alternatives to Slash Disposal	PNWF&RES USFS	1230	13,300	--
TBA Effects of Soil Compaction	Oregon State University	1230	24,500	--
14-11-0001-3551 Log Grade and End-Product Recovery Study	PNWF&RES USFS	1230	25,000	20,000
14-11-0001-4361 Development of Rust Resistant Pines	Region 6 USFS	1230	15,769	--
53500-CTO-420 Serpentine Derived Soils (Terminate 6/30/74)	Oregon State University	1260	10,000	--

<u>State &amp; Project</u>	<u>Cooperative Organization</u>	<u>Sub-Activity</u>	<u>Funds Held in WO</u>	<u>State Support \$</u>
<u>OREGON - (CONT.)</u>				
53500-CT3-4(N) Resource Information System	NY State College of Forestry, Syracuse	1230	11,000	--
TBA Pollen Storage Study	Oregon State University	5220	5,000	--
14-11-0001-4249 Animal Damage Control in Reforestation	Oregon State University	5220	12,000	4,600
14-11-0001-4250 Hybridization of the Genus <u>Pseudotsuga</u>	Oregon State University	5220	2,000	--
14-11-0001-4637 Forest Fertilization	University of Washington	5220	16,700	--
53500-CT3-3(N) Reforestation in Southwestern Oregon	PNWF&RES USFS	5220	20,000	--
<u>UTAH -</u>				
14-11-0008-2837 Juniper Watershed Study (Terminate 6/30/74)	Utah State University	1260	20,000	--
TBA Problem Analysis ORV's - BLM	Utah State University	1280	22,850	--
<u>WYOMING -</u>				
TBA Phenology and Productivity	University of Wyoming	1220 1260	11,000 9,000	--

<u>State &amp; Project</u>	<u>Cooperative Organization</u>	<u>Sub-Activity</u>	<u>Funds Held in WO (300)-\$</u>	<u>State Support \$</u>
<u>WYOMING - (CONT.)</u>				
14-11-0008-2889 Stratton Watershed Studies	RMF&RES USFS	1260	50,000	--
TBA Effects of Trona Fallout	University of Wyoming	1260	3,000	--
TBA Aquatic Biology Study	BSF&W	1285	4,500	--
<u>WASHINGTON OFFICE -</u>				
Literature Review	TBA	1260	1,500	--

EROS - ERTS PROGRAM

General

The EROS - ERTS program has high promise of supplying needed information for resource management through satellite technology. Your full support of the program as identified below is required. The following list of projects has been tentatively approved by the EROS program managers or are approved projects from NASA. These projects are essentially applications research and the major input will be by either Principal Investigators or contracts with universities or private industry. Special assignments are made to District Offices where data must be gathered at pre-established instrumented sites. Where it is specified that there are EROS funds all charges will be made to reimbursable (1920) projects. Project number will be furnished by DSC prior to July 1st.

1. Perennial and Ephemeral Range Study Principal Investigator, R. Gordon Bentley, 2mm DSC, with the help of 1mm each by Vale and Phoenix DO. This project will end 9/30/73. \$14,300 EROS funds carry over from FY\*73.
2. Feasibility of monitoring Growth of Ephemeral and Perennial Range Forage Plants and Effect on Grazing Management. R. Gordon Bentley, Principal Investigator (8mm) DSC and with help from Vale and Phoenix DO (included in man months in 1 above). \$25,000 from EROS Program. No BLM funds required.
3. "Multidiscipline Study" (Spacecraft and Aircraft Remote Sensing for Integrated "URA in NE California.") This will be contracted to University of California from DSC. Dr. David Wilson will be COAR and DSC will provide 7mm; BIFC will provide 2mm and Susanville DO will provide 4mm in support of the contract. BLM funds required \$50,000 (allocated to DSC). The EROS Program has been requested to furnish \$164,000.
4. Erosion and Soil Inventory. Contract will continue with University of Nevada. Mr. Ronald Kuhlman will be COAR 2mm. \$25,000 EROS funds.
5. BLM EROS Coordinator, Grover B. Torbert (10mm). All salary, travel and expenses funded by EROS. (\$35,000)

As the fiscal year proceeds there may be other proposals that will be approved. These may require BLM input and appropriate AWP revisions.

INFORMATION, EDUCATION, INTERGOVERNMENTAL COOPERATION,  
AND PUBLIC AFFAIRS

Public Affairs Officers will continue to support all Bureau programs, giving special emphasis to developing more informed public participation in the planning process and general awareness of environmental problems and their solutions. Be especially aware and take advantage of opportunities to work with school systems and community organizations on environmental education projects designed to promote better understanding of the environmental aspects of managing natural resource lands. All Public Affairs Officers will review their State's needs for public lands access maps as a part of the Bureau's efforts to improve public lands. Seek to establish effective lines of communications with other agencies and organizations concerned with off-road vehicles as a matter of special concern.

Special emphasis will be given to public affairs aspects of FY 1974 Departmental thrusts including energy (coal, OCS, geothermal steam) and Bureau programs involving Wild Horse and Burro Act implementation, predator control and ORV regulations.

Continue strong support for Johnny Horizon Program as a part of total Departmental effort.

### COOPERATIVE RELATIONS

Plan for a positive program of cooperative relations in response to existing and forthcoming Manual releases and instruction memos, including supplemental memos of understanding with the Corps of Engineers and Bureau of Reclamation, advisory board management, visits to the Washington Office, arrangements of formal contacts with principal organizations and agencies, etc.

Submit a list of advisory board meetings you plan to hold during the FY, with the approximate date of each meeting and its general purpose.

## LEGISLATION AND REGULATORY MANAGEMENT

### General

States should be prepared to provide for the preparation of background data, impact statements, and in-depth analysis of legislation, legislative proposals, and proposed regulations. In addition, plan for explaining such proposals to the public and other agencies. A rough estimate of up to 3 man months per State should be programmed for this work. Alaska will plan sufficient time to explain ANCSA regulations.

## PROCUREMENT AND PROPERTY MANAGEMENT

### Automated Motor Vehicle Utilization and Cost Reporting System.

The Bureau began an automated motor vehicle utilization and cost reporting system on July 1, 1971. Several changes and modifications to improve the system and make it more useful have been made. It is anticipated that additional improvements will be implemented during FY 1974. Effective July 1, 1973, utilization reports will be distributed on a monthly basis. All States should establish a motor vehicle utilization review program by using and reviewing the monthly utilization output reports of this system.

### Real Property.

During FY 1972, all States provided a land status on the installations carried on the Bureau's real property records. As a continuation of this project, and as revised or new real property management manuals are published, some modifications will be required in our real property records and reporting. All States will be required to do additional work in this project. In addition, more emphasis has been placed on real property utilization by OMB, GSA, and the Department. All States are required to review their real property holdings annually (in accordance with OMB Circular A-2) to identify unneeded or under-utilized real property. The review for FY 1974 must be meaningful and meet the review criteria contained in OMB Circular A-2 and FPMR 101-47.8. All States should establish a program to review utilization reports to insure that they are accurate, adequate, and that they meet the review criteria.

### Allocation of Contracts to Minority Businesses.

The Bureau remains committed to a policy of allocating projects to the Section 8(a) program under the Small Business Act, to the maximum extent possible. SD's should identify in their submissions projects which could be assigned to the 8(a) contracting program, keeping in mind that the number and capabilities of 8(a) construction contractors has expanded in the past year. There should be a marked increase this year in both the number and size of projects recommended for SBA 8(a) investigation, so that the contracting offices may have a substantial offering for SBA.

### Consolidation of Equipment Purchases.

DSC has been assigned the lead in analyzing the equipment budget to identify the items which can be combined for procurement of the total Bureau requirement at one time. When the analysis is completed, WO will issue implementing instructions to SD's regarding the items selected and submission of requisitions.

## Gasoline Shortage.

Because of the anticipated continuation of the present gasoline shortage, all States should review their motor vehicle and equipment operations to insure that they are receiving the maximum benefits and returns from gasoline used and that all gasoline conserving procedures and methods are being fully utilized.

## WATER AND RELATED LAND RESOURCES PLANNING

### WESTERN U.S. WATER PLAN (WESTWIDE)

Completion of initial BLM water requirements estimates (annual consumptive and nonconsumptive use) for the Western U.S. Water Plan will provide data for future use in the BLM planning system (exclusive of Alaska). This information and methodology for updating will ultimately be incorporated into URA.

The FY 1974 Westwide reimbursable budget contains funding for BLM's representative to the management group. Procedures for completing the inventories were outlined in Instruction Memo 72-477, change 1. Completing the inventories in California, Utah, and for the national resource lands east of the Continental Divide in Montana, North and South Dakota, Wyoming, and New Mexico as outlined in the cited memo, requires State and District input in FY 1974, State Office advice to affected Districts will be required in these States. Approximately 1 week per District is suggested.

### PACIFIC NORTHWEST RIVER BASIN COMMISSION

Funds to continue participation in the Comprehensive Joint Plan for the Pacific Northwest are expected to be transferred from the Pacific Northwest River Basin Commission. An anticipated amount of \$16,000 will defray the costs of our input to the study. The responsible office will be determined in the Service Center Consolidation studies.

### OTHER AGENCY PLANNING - WATER AND RELATED LAND USE

All State Offices should program man months as necessary to update inventories of Bureau of Reclamation, Corps of Engineers, State's Department of Water Resources studies and plans. This work includes Federal Power Commission's licenses and relicenses.

Program additional time needed to develop water project impact studies where construction agencies have advanced their planning to feasibility level studies. BLM Manual 1734 is currently being rewritten to bridge the National Environmental Policy Act requirements, as well as to provide impact data for Federal Power Commission licenses and relicenses where they involve national resource lands. The revised 1734 Manual, which should be issued by fall, will provide both environmental and economic procedures for furnishing data by the proposing agency in developing their Engineering and Economic Feasibility Report and Draft Environmental Statements.

### NATIONAL ASSESSMENT

BLM requirements connected with the National Water Use Assessment, to be sponsored by the Water Resources Council, are uncertain at this time. It is assumed, however, that in areas where Type 1 River Basin Framework Studies

have been completed, needs will be minimal and can be covered by the suggested man months already shown above. For the New Mexico part of the Rio Grande Basin, and the Colorado and New Mexico parts of the Arkansas-White-Red Basin, an additional 1 man month should be programmed by the Colorado and New Mexico State Offices. The above requirements are estimates, and are subject to change when formal instructions are received.

The budget requests we have made to the WRC for BLM's involvement in this program are:

For the Lower Rio Grande and Arkansas-White-Red Basins, 2 positions and funding in the Denver Service Center (1 Resource Specialist, and 1 clerical). For Alaska (Statewide), 1 position and funding in the Alaska Power Administration. Alaska should clarify in their AWP narrative the Bureau role in the regional water assessment.

As yet we have not received a response to the above requests and no action is required at this time.

## INVENTORY AND PLANNING

### General

#### I. Increase Program

The FY 1974 program increase in funding and manpower for I&P is totally directed to supporting Management Framework Planning for energy areas. The increase does not provide for activity planning. The increase is specifically targeted to updating or completing high quality MFP's in potential coal production areas. Existing plans for energy areas which are revised, and new plans started, must be completed using the planning system quality standards as developed.

#### II. Base Program

A. General: No increases were received for general I&P purposes. It is imperative that the planning system base program in each State be closely managed so that the resulting plans will be as effective as possible. Highest priority should be given to units where major decisions involving land use change, land tenure change or land treatment are needed because of significant public need or resource deterioration. For this type of unit concentrate first on finishing MFP's where URA's and Economic Supplements exist. The I&P base capability may also be used to support energy development planning. For your FY 1974 base I&P program, each State should plan approximately the same number of man months as in FY 1973.

#### B. Planning System Procedures Refinement in Relation to the FY 1974 AWP:

All planning system Manual Sections are being revised to incorporate experience gained since the current sections were issued in 1969. These revisions include incorporating an environmental profile in 1605 and 1608; consolidating 1604 and 1606 into a single information component correlated with the socio-economic data system; and providing for regional analysis and guidance documents as needed. These changes will be issued during the year, with a working draft of 1605 completed during July and a working draft for 1608 by early Fall.

In the meantime maintain the planning program momentum in accordance with priorities described above. Any new starts after the Manual sections are issued will use new procedures. Where a start has already been made, and some information already collected, such as an existing and adequate URA the MFP may be completed under the previous Manual. Planning is to continue to maintain its dynamic nature in BLM and the revised procedures are intended for use on updates and now starts after the Manual procedures are issued.

New starts on District Management Profiles or District Economic Supplements should be held to a minimum until the revised procedures are issued for the combined Social-Economic Profile. This is targeted for late Fall.

New procedures and components for developing regional guidance will be published later in the FY. Our main concern here is to assure you that the need is recognized and to discourage uncoordinated innovation by each State.

A training package will be prepared, based upon the revised procedures. It is now tentatively scheduled for use at general training sessions scheduled for Boise in September and Phoenix in March 1974. This training will also be available to individual States at their request.

- C. Quality Standards: Quality standards were made effective on May 1, 1973 (IM 73-202). They shall be followed for any planning system component started in FY 1974. This includes either new starts or major updates of existing documents, and applies to work under either existing or revised Manuals. A critical element is adequate public participation. Public Affairs Officers should assist Districts and States in preparing and executing public participation plans for each MFP effect.
- D. Accuracy in Estimating MM and Accomplishment Targets: The inventory and planning program is becoming of increasing interest to the Department and FY 1974 progress will be monitored by the Secretary (see Operational Planning System section and state specifics). We will have a solid statistical base from your FY 1973 end of year Planning System Progress Reports, Form 1600-13, on each planning unit. These should be submitted as soon as possible after the end of the FY, but no later than August 1, 1973. At the time you submit your Planning System Progress Report, Form 1600-13, indicate for each planning unit whether each planning system component meets the quality standards as prescribed in IM 73-202, May 15, 1973. In addition, complete the table at the end of this section to show your Work Job Code inputs into the planning system. This information will be used in workload analysis during the year.

Your FY 1974 projections should be as accurate as possible. The quality standards will make a difference, based upon quality achieved in prior year, especially in the area of public participation. The new URA and MFP procedures along with the quality standards will require increased time and cost.

We also anticipate some additional activity inventory requirement as input to Step 2 URA, as well as Steps 3 and 4. For example, you should program 1260 man months for the time needed to interpret Westwide water requirement estimates and place these data in URA Step 2 for URAs to be prepared or updated under the revised Manual.

#### E. Coordinated Resource Planning

Pending completion of the MAP/MYP effort and in accordance with the Associate Director's memo of April 16, 1973, coordinated resource planning may continue for the geographic areas you listed; however, in States where the development of energy is being emphasized, make sure that selected areas do not conflict with the priorities given to planning for energy areas.

STATE: \_\_\_\_\_

FY 1974Program: Inventory & Planning

Sub-activity	WJC	Reportable Unit	MM Planned for the Total Year		MM Planned by Thirds		
			Work	Job Code	1st WJC	2nd WJC	3rd WJC
1211	2028	Plan Unit.					
	2238	Plan. Unit					
1212	2028	PU					
	2238	PU					
1220	2028	PU					
	2238	PU					
1240	2028	PU					
	2238	PU					
1260	2028	PU					
	2238	PU					
1280	2028	PU					
	2238	PU					
1285	2028	PU					
	2238	PU					
1700	2028	URA					
	2029	M/M					
	2238	PU					

## ENVIRONMENTAL ACTIVITIES

### General

#### Increase Program

The FY 1974 program increase in funding and manpower for environmental analysis is totally directed to supporting environmental analysis and preparation and review of environmental statements associated with Bureau energy programs and to accommodate additional workload for environmental analysis of other resource actions directly impacted by increasing emphasis on energy programs. The increase is to be used for direct energy resource actions such as environmental analyses of mineral leasing, supporting actions such as transmission and pipeline rights-of-way, and impacted actions such as analysis and statements for other resource actions in energy areas (i.e. development of recreation facilities in an energy area);

#### Environmental Coordination

Most states have Environmental Coordinator positions at the State Office level and have designated District Environmental Coordinators. Persons in these positions should plan to assist in the coordination of: (1) environmental analysis (2) preparation and review of environmental statements (3) and environmental aspects of the planning system. They should also provide assistance to the State Office Public Affairs Officers on environmental education.

#### Environmental Analysis of Specific Actions

The environmental impact of Bureau actions must be analyzed early in the planning and decision making process. Instruction Memo 72-135 provides guidance for the Environmental Analysis Record. The following series of subsequent memos provided guidance on when and for what actions an EAR is required: 72-233 (Lands); 72-250, (Range); 72-208, (Forestry); 72-351, (Forestry); 72-141 (Wildlife); 72-208 (Roads and Trails); 72-351, (Watershed); 72-482 (Minerals); and 73-177 (Quality Control).

Using this guidance, an assessment should be made of all planned and anticipated actions in FY 1974, to determine the amount of environmental analysis work required, keeping in mind its interdisciplinary nature. Every effort should be made to group similar actions or provide area type environmental analyses where possible. A draft Manual release 1791. providing more guidance will be available early in the fiscal year.

#### Environmental Statement Preparation

Each State should program its workload on (1) environmental statements underway that will carry forward into FY 1974 (both BLM statements as well as where there is joint responsibility); (2) environmental statements that will be initiated in FY 1974 (on-going environmental analysis may provide some guidance).

### Environmental Statement Review

Each State should analyze the environmental review workload for FY 1973 in terms of number, rate of increase, and manpower used and then project the workload for FY 1974. An instruction memorandum will be issued for guidance as to the extent of this work. Plan to accomplish this projected work keeping in mind its interdisciplinary nature. Guidance is now being developed to aid field offices in environmental statement review.

### Environmental Education

As resources within the on-going program permit, conduct inventories of potential Environmental Study Area sites and survey local activities and interests. The information will be used later to determine program opportunities, funding, and priorities. A draft Manual on ESA site inventory is available on request from WO (220) and will be issued early in the FY. Where possible, select sites to take advantage of existing and planned sanitation and safety facilities.

### Workload Analysis

Each State shall complete the following table to show your Work-Job Code inputs into environmental analysis/statement work. This information will be used in workload analysis during the year.

TATE:

FY 74 AWProgram: Environmental Analysis and Statements

Activity	WJC	Reportable Unit	MM Planned for	MM Planned by Thirds		
			the Total Year	1st	2nd	3rd
			Work Job Code	WJC	WJC	WJC
11	3006	Number				
	3806	Number				
	3806	Statement				
12	3006	Number				
	3806	Number				
	3806	Statement				
20	3006	Number				
	3806	Number				
	3806	Statement				
30/1240/ 50/5220/ 30	3006	Number				
	3806	Number				
	3806	Statement				
60/8100/ 00	3006	Number				
	3806	Number				
	3806	Statement				
70/5210	3006	Number				
	3806	Number				
	3806	Statement				
80	3006	Number				
	3806	Number				
	3806	Statement				
85	3006	Number				
	3806	Number				
	3806	Statement				
20/5120	3006	Number				
	3806	Number				
	3806	Statement				
20/2230	3006	Number				
	3806	Number				
	3806	Statement				
20/5110	3006	Number				
	3806	Number				
	3806	Statement				

STATE: \_\_\_\_\_

FY 74 AWP

Program: Environmental Analysis and Statements

1. Priorities (Listed in descending order)

- a. Completing the lands portions of MFP's on the Planning Units where this input is lacking.
- b. Meet environmental analysis requirements on all land use actions.
- c. Take action on casework where planning has been completed to a stage where proper land use can be identified. Where proper land use has not yet been identified, casework may be accomplished by preparation of comprehensive land reports with particular attention to land use planning criteria. The following guidelines apply:
  - (1) The case backlog should be reduced to a pipeline basis by the end of FY-76 in those areas with MFP's.
  - (2) Process casework on a timely basis where there is compelling national economic need or public benefits, such as energy connected uses and social or health benefits. Examples are energy and utility easements, public purpose uses, and demonstrated needs for community expansion, industrial or commercial uses that are compatible to local planning and zoning. Action on all these cases should include full compliance with requirements for environmental analysis and other required input.
- d. Continue to eliminate trespass in a timely manner, with emphasis where unauthorized use is in conflict with Bureau programs or is in **nonconformity with existing plans**.

2. Special Attention Items

- a. Each State shall submit name and location of all Realty Specialists and/or Natural Resource Specialists doing lands work who have NOT attended Course 2000-1, Beginning L&M Resource Management, or Course 2000-4, Intermediate Lands Resource Management.
- b. Each State shall plan to send the Lands Specialists in Division of Resources and the Chief of L&M Operations, Division of Technical Services, to a one-week lands Conference planned for December 3-7, 1973 in Tucson, Arizona. (See General Directives on meetings, conferences and workshops.)
- c. Each State Office shall plan to make a full and complete audit of its State indemnity selections during the first half of FY-74, if not recently completed. (**Excluding Alaska**)

- d. Identify requirements for WO (320) attendance or assistance at State sponsored meetings, conferences or training.
- e. Adjudication Detail. Each State should consider planning to have at least one Realty Specialist from each District spend a minimum of 2 weeks in the Branch of L&M Operations in the State Office for a land adjudication detail. The Realty Specialist will be expected to become more familiar with the adjudication process and procedures through actual adjudication of lands cases.

1. General
  - a. Marine Minerals. The OCS leasing program continues as a high priority Bureau effort and will be expanded in FY-74 in accordance with the President's April 1973 Energy Message. Specific directives for the New Orleans Office are included herein; Directives for the new Alaskan, Pacific, and Atlantic offices will be published later as an AWP Directives supplement. These new offices will report directly to the WO in the same manner as our New Orleans office. (See IM 73-127.)
  - b. Energy Minerals Allocation Recommendation System (EMARS). The EMARS effort (with major FY-74 emphasis on coal and geothermal steam) will consist of the work necessary to produce individual State Office leasing schedules for orderly and timely allocation of the federal energy minerals by a tract selection process based on economic assessment of energy reserves and in areas where there is assurance of an adequate rehabilitation technology. Specific instructions will be forthcoming on the tract selection process and the system of economic assessment of energy reserves. Criteria for analyzing adequate rehabilitation technology will also be issued.
  - c. Seismic Exploration. Priority should be given to applications to conduct oil and gas seismic exploration operations in order to insure the maximum extent possible, the approval of such applications and issuance of permits (permit regulations soon to be published) to conduct exploration operations within 30 days after receipt of the application. To meet this directive, prepare special stipulations on a URA basis, to govern seismic exploration operations to insure protection of the environment.
  - d. Gold Mining. Recognize and analyze the existing and potential increase in gold mining claim investigations and mineral character determinations. Anticipate an increase in mineral examination effort and plan accordingly.

## 2. Priorities

The following priorities are listed for the total on-shore minerals program:

- a. Offer competitive geothermal steam leases Bureauwide. (See State Specifics.)
- b. Offer at least 6 prototype oil shale leases Bureauwide. (See State Specifics.)
- c. Apply the coal leasing criteria to existing coal leasing applications according to WO Instruction Memorandum No. 73-231.

- d. Oil and gas leasing will proceed at a rate not less than last FY. Every attempt will be made to offer above those levels.
  - e. Minerals input needed to insure full consideration of the minerals resource in the Bureau's planning system and the environmental protection and rehabilitation program. Input to planning will include development of coal leasing schedules in accordance with EMARS procedures. EMARS specific instructions will be sent out as the development of the System progresses. As a first step, commence gathering geologic and economic data for the preparation of a coal ownership map, including existing leases, overburden ratios, reserves, quality, mining status, etc.
  - f. Process mineral patent applications, mineral conflicts and contest proceedings.
  - g. Process mineral leasing applications, including environmental analysis, and surface protection and rehabilitation requirements.
  - h. Material Sales and Free Use - Identify and establish community pits and process free use applications, including environmental analysis and surface protection and rehabilitation requirements.
- A. Each State except Alaska should plan for up to two FY-74 trainees from the Beginning Minerals Training Course 3000-1 to be detailed to them during a two week period during the course for a mineral field assignment. This assignment will involve a mining claim validity determination (one mining claim). The examination will provide field training, report writing, and possible expert witness experience at a Government contest. Plan to assign your most qualified mineral examiners to supervise the field work and assist in the logistics such as assaying, maps, field vehicle, etc. Salary, per diem and travel from Phoenix and return will be paid by the Phoenix District. Arrangements will be made by the Phoenix Training Center Assistant Training Coordinator directly with the State Offices.

General

- a. Insure adequate program input into the planning system to achieve MFP completion goals.
- b. Follow BLM Manual 1603, Appendix 1, Program Outlook Guide and place priority on:
  - supervision and maintenance of existing allotment management plans (AMP's) to meet Manual requirements.
  - plan new AMP's and implement on-shelf AMP's only where MFP's have been completed and where supervision and maintenance of existing AMP's are not sacrificed.

Special Attention Item

Wild Horses and Burros

High national public interest in the protection of wild horses and burros continues subsequent to enactment of PL 92-195. The purpose of the law and our objective is to assure the protection, management, and control of wild horses and burros on national resource lands.

Place special emphasis on informing the general public and livestock industry of the act, including actions which are now prohibited, correct procedures to be followed and indicate BLM's role in enforcement. Utilize current directives pending the issuance of final regulations and detailed Manual instructions.

The wild horse and burro program priorities are:

- Surveillance and protection.
- Processing claims in coordination with State agencies; problem areas should receive first attention.
- Determining ownership and permitting removal of privately-owned animals.
- Inventorying wild horses and burros on national resource lands.
- Completing cooperative agreements with State agencies and local organizations necessary for management and protection actions under PL 92-195.

Each State except Alaska will select at least one individual to participate in an enforcement training program being developed by the WO.

1230 - FOREST MANAGEMENT, WESTERN OREGON  
1240 - FOREST MANAGEMENT, PUBLIC DOMAIN  
1250 - FOREST DEVELOPMENT, PUBLIC DOMAIN  
5220 - FOREST DEVELOPMENT, WESTERN OREGON  
5230 - FOREST MANAGEMENT, WESTERN OREGON  
9600 - BLISTER RUST CONTROL  
9700 - FOREST PEST CONTROL

1. General:

The BLM forestry program will be responsive to needs for environmental protection and enhancement by giving due emphasis to multiple use and environmental management of forest lands. It will also respond to the need for an increasing supply of wood products by increasing timber yield through implementation of modern intensive management practices consistent with multiple use and sustained yeild objectives.

2. Priorities:

- a. Provide forestry input to the planning system to achieve MFP completion goals; provide forestry input into environmental analysis of high priority activities.
- b. Program Outlook Guide - Proceed with priorities established in BLM Manual 1603, Supplemental Guidance, Appendix 1, Program Outlook Guide, Page 14.
- c. Public education and involvement in timber sale activities must be an integral part of your timber sale plans.
- d. Forest Inventory Program - Because of the increasing demand for wood give high priority to maintaining the 1240 timber sale program at or near the FY-72 level. The public domain sales offering quantities in the specific directives (Secretarial priority) should be considered your minimum sales program. Accomplishment of the inventory program is also a high priority. Identify conflicts, if any, and operational capability with respect to the inventory and timber sale programs. It is important that those states involved with forestry inventory, including the operational inventory, include provisions for coordination with plans for other natural resources that occur on and in association with the forest.
- e. Clearcutting on Federal Timberlands - Proceed with instructions to adopt guidelines established by the Senate Subcommittee on Public Lands, Interior and Insular Affairs Committee, for use in timber management activities (3/19/72).

- F. Intensive Management - Incorporate all feasible forest management practices which provide for and enhance regeneration of the forest and future productivity. Apply the concept of continuous canopy management where feasible.

9600-9700

Blister Rust and Forest Pest Control

Plan your man months as usual based on cost targets in these activities. For 9600, cost coding will be to activity 1920, project number 4998, WJC 4907. For 9700, cost coding will be to activity 1920, Project number 4999 WJC 4907. Transfer of costs from activity 1920 to activities 9600 and 9700 will be made at DSC on a ternary basis.

The code structure in FY 74 includes only the WJC 6118 for activities 9600, and 9700. As the unit of measurement is in man months, you are not required to plan units on Form 1630-1 or report progress on Form 1630-5.

## 1260 - SOIL AND WATERSHED

### 1. General

The primary objective of the Soil and Watershed Conservation (1260) effort in FY-74 will be to continue the Watershed Inventory (Phase I - WC&D) at a rate permitting completion by the end of FY-77 and watershed input to the planning system to achieve MFP completion goals.

Maintenance of existing facilities shall have priority over any new starts. Maintenance increases have been allocated to selected States. These increases may not be shifted. Projects falling into priorities I and II as delineated in 1974 Package Advices page 42 have first priority for maintenance.

### 2. Priorities

- a. First - set aside cost target as detailed in special attention items.
- b. Second - program effort required to provide the input (Phase I, WC&D) to the Planning System.
- c. Third - program for maintenance of watershed facilities.
- d. Fourth - program training.
- e. Fifth - program new project work.

### 2. Special Attention Items

- a. Plan to complete dam and water control structure inspection program (IM 72-457) if not completed in FY-73.
- b. Well site investigation and additional assistance work is listed below. Your AWP should accommodate this request made to USGS for assistance.
- c. Unless otherwise instructed in your specific directives, one-time equipment purchases must be purchased within your approved cost targets.

### Well Site Investigations

<u>State</u>	<u>Number of Site Investigations</u>	<u>Estimated Cost</u>
Alaska	1	\$ 500*
Arizona	1	550
California	4	1,800*
Colorado	10	3,600
Idaho	11	4,400*
Montana	21	6,657
Nevada	16	6,032
New Mexico	4	1,600
Oregon	5	2,150*
Utah	13	5,850
Wyoming	10	<u>3,900</u>
	96	\$37,039

\*Includes other than 1260 funds.

### Special Assistance

California	\$5,200
Montana	2,200
New Mexico	2,900*

\*USGS Watershed Workshop.

1. General

- a. All States are directed to include the following items in their FY 1974 AWP:
  - In scheduling purchases of capitalized equipment, emphasize ground tankers and updating your communications system.
  - All states allow 1 MM for preparation of a disaster fire plan. BIFC is expected to provide assistance.
  - Review your Normal Fire Year Plan resource evaluations for adjustments in planned protection for revised resource values.
  - State Offices are expected to provide training in the National Fire Danger Rating System.
  - Provide funds (\$200 per unit) for purchase of fuel moisture reading scales at each Bureau weather station.
  - Review fire suppression agreements for potential reductions in 1270 costs by:
    - Increasing acreages of exchange of equal services.
    - Separating presuppression (1270) and suppression costs (1512), and renegotiating to reimburse suppression costs on an actual cost basis.

b. Strength of force AWP's

For FY 1974, you are required to prepare an annual work plan for subactivity 1511 (S-O-F) according to regular procedures defined in BLM Manual 1631. As a part of your AWP narrative for fire protection activities, complete Fire Planning Summary Forms 1630-1b (subactivities 1270, 1930, 5210 and for fire protection work in activity 1700) and Form 1630-1c for subactivity 1511. Show location of S-O-F personnel and equipment on Fire Force Location Summary Form 9210-44. The above forms (with instructions for completion) immediately follow. Further instructions and S-O-F activation dates are defined in Instruction Memo. 73-48.

The FY 1974 S-O-F ceilings to be used in preparing your FY 1974 S-O-F (1511) AWP are as follows: (in thousands)

Alaska	\$5,620	Idaho	\$550	Oregon	\$ 885
Arizona	30*	Montana	215	Utah	190
California	375	Nevada	710	Wyoming	85
Colorado	145	New Mexico	40	BIFC	1,100
				DSC	15

\* (Footnote on next page)

\* Continue to use your emergency 1511 FY 1973 increases through 12-31-73. Plan the proportionate share of \$30,000 for the period 1-1-74, through 6-30-74.

The Table below shows the WJC's that correspond to the program element columns included in the Fire Planning Summary Forms. For example, Fire Support includes all work described in WJC 4161 while Fire Preparedness includes work defined in 6 WJC's.

Training Instructions	Program Direction	Training	Preven- tion	Detect- tion	Fire Prepared- ness	Fire fighting	Fire Support	Clerical Support	Communi- cations	Prescribed Fire Management
239	1012	1216	3001	4157	2240	4162 *	4161	1114	*2281	
341			3945		3846			1115	*8081	6119
439			4158		3856					6120
006			3002**		4159					8019
806					6451					
					8080					

- \* In activity 1700, use only WJC's 2281, 4162 and 8081 in completing Form 1630-1b
- \*\* May also be coded in other program elements when identified with a specific action, i.e., replies redetection systems, etc.

#### Subactivity 1511, FY 1974 Expenditures.

You may make expenditures in FY 1974 in subactivity 1511 prior to approval of your AWP within the cost target ceilings listed on page G-75 and according to your proposed AWP. However, do not exceed the number of aircraft equipment rentals approved in your previously approved S-O-F plan for FY 1974.

## GENERAL 1270 ADVICES

ALL STATES

Plan to furnish qualified Bureauwide teams for fire suppression overhead for the 1974 fire season as follows:

OFFICE/STATE	POSITION CLASS	TOTAL MEN BY STATE BY POSITION					
		FIRE BOSS	LINE BOSS	DIVISION BOSS	SECTOR BOSS	SERVICE CHIEF	FINANCE CHIEF
Alaska	1	1	1			1	1
	2		1			1	
Arizona	2					1	1
California	1					1	1
	2			2	1	1	
Colorado	1		1				
	2				1		
Idaho	1		1				1
	2			1			1
Montana	1		1				
	2					1	
New Mexico	2				2		
Nevada	1					1	1
	2		1	1			
Oregon	1						1
	2			2		1	
Utah	1			1		1	
	2					1	1
Wyoming	2				1	1	
DSC	1					1	
	2					3	

UNITED STATES  
DEPARTMENT OF THE INTERIOR  
BUREAU OF LAND MANAGEMENT

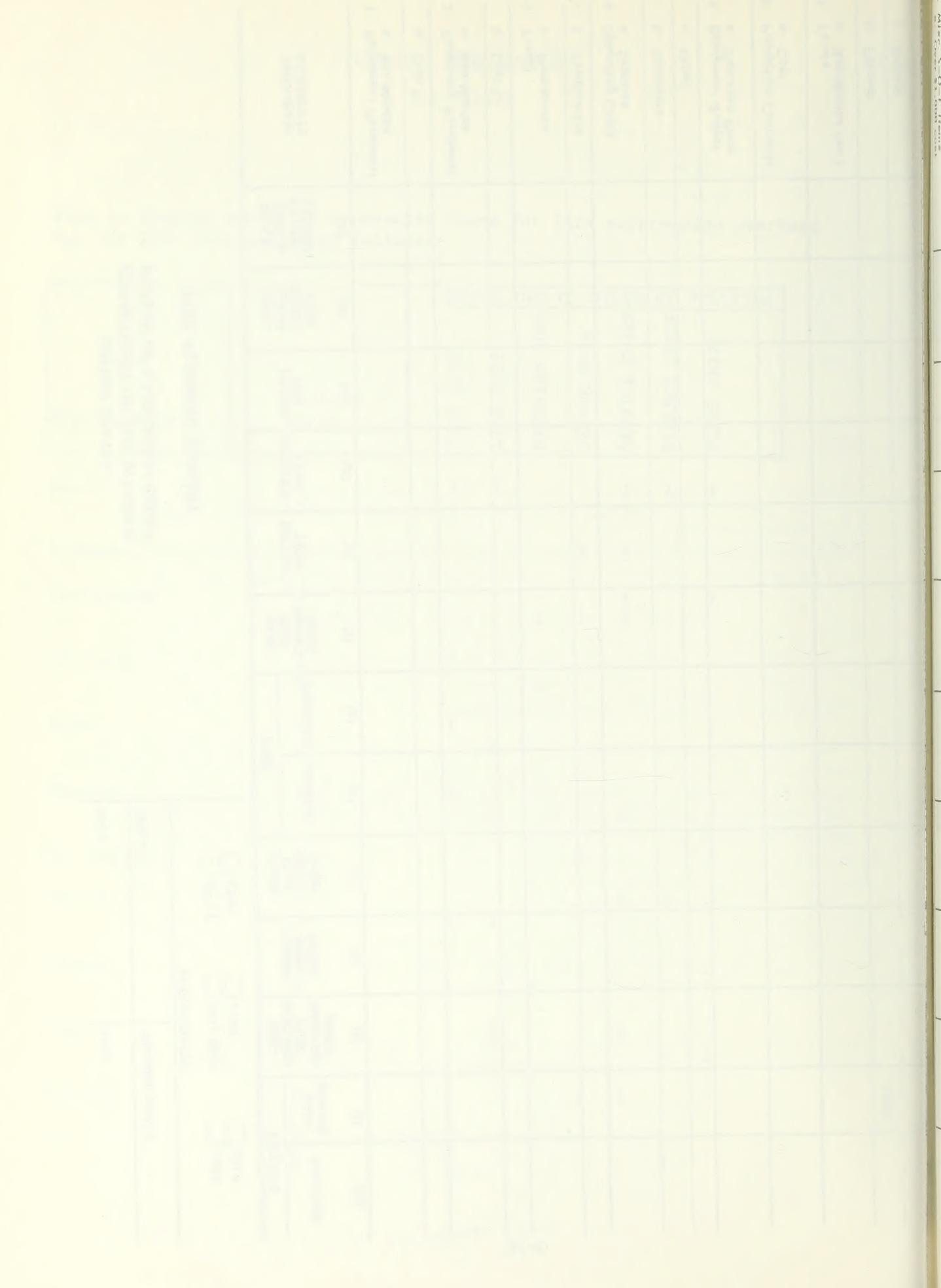
FIRE PLANNING SUMMARY

State	Date
Office	Planning period

<input type="checkbox"/> NFY/P	1511 SOF	1930
<input type="checkbox"/> 1270	1700	5210

SUBACTIVITY

PROGRAM ELEMENTS	(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	(i)	(j)	(k)	(l)	TOTALS	
													PRESCRIBED FIRE MAN- MONTHS	DOLLARS
Permanent Personnel														
a. Man-Months														
b. Cost *														
Temporary Personnel														
a. Man-Months														
b. Cost *														
Travel														
a. Permanents														
b. Temporaries														
Operating Costs														
a. Supplies														
b. Contracts														
c. Other														
Equipment Budget														
a. Purchase Price														
Protection Contracts														
a. Cost														
Totals														
a. Man-Months (no.)														
b. Percent														
c. Dollars														



## UNITED STATES

DEPARTMENT OF THE INTERIOR  
BUREAU OF LAND MANAGEMENT**FIRE FORCE LOCATION SUMMARY**  
STRENGTH-OF-FORCE PLANS

	State	Date
Office	Planning period	

ITEMS	BIFC SC, or SO (a)	DISTRICT (b)	DISTRICT (c)	DISTRICT (d)	DISTRICT (e)	DISTRICT (f)	DISTRICT (g)	DISTRICT (h)	DISTRICT (i)
<i>Temporary Personnel</i>									
a. Number									
b. Man-Months									
<i>Crews</i>									
a. Pumper									
b. Helitack									
c. Other									
<i>Mechanized Equipment</i>									
a. Trucks									
b. Heavy Equipment									
c. Other									
<i>Aircraft</i>									
a. Reciprocal 1-5 passengers									
b. Turbine 1-5 passengers									
c. Retardant aircraft 0-1000 gals.									
1001 - 2000 gals.									
2000 + gals									
d. Other									
<i>Communications</i>									
a. Units									

## GENERAL INSTRUCTIONS

1. Each office having fire control responsibility submits with Annual Work Plan narrative.
2. All using offices report in their proper column when there is joint use of forces or equipment. Asterisk (\*) entry. Give location, by office, and list names of all using offices in remarks.
3. All entries are to be made in numbers *only*. No dollar entries.

## SPECIFIC INSTRUCTIONS

### cols.

(a) thru (i) Enter office name in column heading.

### Lines

2c,3c,4d, Enter type in remarks. For 4d also enter  
6a model and use.

UNITED STATES  
DEPARTMENT OF THE INTERIOR  
BUREAU OF LAND MANAGEMENT

FIRE PLANNING SUMMARY

State	Date
Office	Planning period
	SUBACTIVITY
<input type="checkbox"/> NFFYP	<input type="checkbox"/> 1511 SOF
<input type="checkbox"/> 1270	<input type="checkbox"/> 1930
	<input type="checkbox"/> 1700
	<input type="checkbox"/> 5210

PROGRAM ELEMENTS	(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	(i)	(j)	(k)	TOTALS		
												CLERICAL SUPPORT	COMMUNICATIONAL SUPPORT	PREScribed FIRE MANAGEMENT
1. Permanent Personnel														
a. Man-Months														
2. Cost *														
a. Man-Months														
b. Cost *														
3. Travel														
a. Permanents														
b. Temporaries														
4. Operating Costs														
a. Supplies														
b. Contracts														
c. Other														
5. Equipment Budget														
a. Purchase Price														
6. Protection Contracts														
a. Cost														
7. Totals														
a. Man-Months (n.s.)														
b. Percent														
c. Dollars														
d. Percent														

## GENERAL INSTRUCTIONS

Each office having fire control responsibility submits the required number of copies with Annual Work Plan narrative.

### SPECIFIC INSTRUCTIONS

(Items not mentioned are self-explanatory)

- | <i>Line</i> |   |
|-------------|---|
| 3           | <b>Travel</b>   |
| a,b         | Enter cost of planned travel, including aircraft flight time, to the proper program elements.   |
| 4           | <b>Operating Costs</b>  |
| a           | <i>Supplies</i> – Enter such costs as office, fire fighting supplies, repair and maintenance of small tools and capitalized equipment, printing, reproduction, etc. |
| b           | <i>Contracts</i> – Enter costs for services, equipment, repairs, and buildings. Include contract guarantees.  |
| c           | <i>Other</i> – Enter any operating costs not included in a or b, above.   |
| 5           | <b>Equipment Budget</b>   |
| a           | <i>Purchase Price</i> – Do not make entries for sub-activities 1511 and 1512.   |
| 6           | <b>Protection Contracts</b>   |
| a           | <i>Cost</i> – There are no entries for subactivity 1511.  |
| 7           | <b>Totals</b>   |
| b,d         | <i>Percent</i> – Must total 100 percent.  |

1. General

The major effort of the 1280 program will be directed to inputs into the Planning System. Recreation Information System procedures will be used to provide URA input. In addition to URA and MFP work, special planning efforts will be necessary in areas subject to accelerated development for energy.

A program to manage visitors to the national resource lands will be initiated in FY 74. The initial program thrust will be directed to offering training to employees who are in frequent contact with the public. Two training courses will be offered: The Recreation Workshop, which is primarily designed for State Office Outdoor Recreation Planners, and the Recreation Short Course, conducted under contract by Colorado State University for BLM Rangers, Visitor Center Personnel, Area Managers, etc.

2. Priorities

- a. Planning. Input into Environmental Analysis and Inventory and Planning will continue to be the highest priority program for FY 1974. Recreation Information System procedures, as refined at the RIS workshops in July, will be made operational Bureauwide in FY 1974 to provide the basic recreation input into the Bureau Planning System.
- b. Off-Road Vehicle Management. This program, to include those items listed below, will be initiated in each State:
  - (1) Issuance of permits for specific events.
  - (2) Posting Primitive and Natural Areas as "closed" to off-road vehicle use.
  - (3) Posting other identified areas as "open" "restricted" "closed" to ORV use.
  - (4) Informing the public through information procedures (maps, brochures, announcements, etc.) of ORV use area postings.

c. Management of the Cultural Resources

Executive Order 11593 requires Federal agencies to locate, inventory, and nominate by July 1, 1973, the sites, buildings or objects that appear to qualify for listing on the National Register of Historic Places. An extension of time has been requested to accomplish these objectives but, to date has not been acted upon. Therefore, within the 1280 Base Program:

- (1) Develop a Statewide inventory of known archeological and historic resources. (See specific directives.) Consider the use of procurement contracts with universities and museums, temporary employees or student assistant program to accomplish this work. In your consolidated narrative report explain how you plan to accomplish the program.
- (2) Following procedures in IM 72-447, submit to DSC by February 1, 1974, completed NPS Forms 10-306 for 50 percent of appropriate sites. If for any reason this goal cannot be met, a full explanation must be included in your narrative.
- (3) Accomplish the necessary archeological investigation and protection for sites scheduled for land use or treatment where such use or treatment could damage or destroy the cultural values involved.

### 3. Special Attention Items

- a. Recreation Permit and Fee Program. Continue to issue permits and charge fees in accordance with Instruction Memorandum No. 72-307 until a Bureauwide Permit and Fee Program is developed.  
Where an event will cross State boundaries, the affected State Directors should reach an agreement on fees and permit terms before any commitment is made to the applicant.
- b. Off-Road Vehicle Problem Analysis. The ORV problem analysis under contract to Utah State University will require input by five Bureau of Land Management employees at each of the five, two-day seminars to be held at previously designated locations. Affected State Offices will be individually contacted concerning specific contributions to this effort prior to submission of their AWP's.
- c. Oregon Trail Study. BLM will develop a team to support BOR's Oregon Trail Study. The States of Idaho, Oregon, and Wyoming should plan 1 to 2 MM's for this effort. DSC will coordinate BLM's team study.

1. General

Allocations provide for increased emphasis in obtaining wildlife input into inventory and planning and environmental analysis in the high priority energy areas. These increases and FY 1973 base funds should target on new or updating Unit Resource Analysis and providing input into Step 1 of Management Framework Plans.

2. Priorities

- a. Provide wildlife input for planning units in which MFP's are being scheduled.
- b. Place emphasis on completing wildlife inventory in areas where URA and MFP updating or revision is scheduled.
- c. Maintain existing wildlife facilities.

1400 - CADASTRAL SURVEY

1920 - REIMBURSEMENTS - CADASTRAL SURVEY

General

1. 1400 Remonumentation - work on BLM lands must be performed in forested areas only, where collateral evidence is present. Remonumentation at corner points that do not have collateral evidence of the corner position will not be approved.

Before terminating seasonal employees at the end of the field season each SO should contact the SC and the ESO for possible detail of such personnel for reimbursable surveys for the BIA. Refer only those individuals who will have a substantial amount of time remaining on their appointment.

2. Reimbursements - Prudence must be exercised in accepting work requests for surveys for other Federal agencies. Wherever this Bureau has no clear-cut statutory responsibility (as in 25 USC 176) and/or the lands involved in the survey work are not public lands such requests must be weighed against available staffing and operational limits. Requests for surveys on acquired lands or non-Federal lands must be approved for acceptance by the WO (420).

1. General

- a. Cartography and mapping. A study team is reviewing the Bureau's cartographic function and mapping priorities. A report is due about August 15. Until that time the 1" = 1 mile Basic Series Maps will continue to receive first priority for production by the Service Center, with the 20% limitation on other cartographic products remaining in force. Revision of outdated 1" = 1 mile maps will also be assigned first priority before beginning production on other Basic Series Maps. Written requests with necessary justification must be made to WO (420) to vary from this schedule.
- b. Communications. The maintenance of a radio communications system is considered to include necessary adjustments of frequencies. The change required by Instruction Memo 73-192 is necessary to meet BLM and interagency goals.

To meet the requirements of Instruction Memo 73-192, purchase of frequency controlling elements should be scheduled for FY 1974, to allow for delivery delays and the need for post-fire season installation.

- c. Administrative Intern Program. Provision for man months to support the Administrative Intern Program is to be included in their AWP's by all States as appropriate except for Alaska and Wyoming. About half the temporary man months required will be program services (administrative) type work with the remainder to be programmed and charged to the appropriate resource subactivities.

2110 BUILDING CONSTRUCTION  
 2120 RECREATION CONSTRUCTION  
 3100 PLDRT CONSTRUCTION  
 5110 O. AND C. ROAD CONSTRUCTION  
 5120 RECREATION CONSTRUCTION - WO

1. General

- a. Cost targets are controlling for these subactivities. Projects must be planned and designed to stay within the cost targets provided. Plan man months as necessary to accomplish the program using a realistic average man month cost. (Use assigned average cost where provided.)
- b. Cost targets include estimated FY 1973 carryover funds. Adjustments may be necessary where a project is planned for obligation in FY 1973 and is not actually obligated until FY 1974. These projects and appropriate cost target adjustments will be identified in the AWP approval memorandum.
- c. Complete the following table for each construction subactivity.

Project Name	Project #	Contract Cost Estimate	Transfer to FHWA	All Other Costs	Total Cost
(1)	(2)	(3)	(4)	(5)	(6)

- (1) List the name of the project or program services.
- (2) Self explanatory.
- (3) List the bid estimate only. Will be used for prevalidation of projects.
- (4) O. and C. only - list by project.
- (5) Includes all costs not listed in columns (3) and (4).
- (6) Sum of columns (3), (4), and (5).
- d. Design efforts by the Denver Service Center in 1974 will be limited to the projects listed in priority order in the following table. Some adjustments to this list may be necessary when consolidation studies are completed and Service Center capability can be better defined. No design other than those listed on the table will be undertaken by the Service Center or by A&E contract in FY 1974 except for those designs for roads and other projects to be undertaken by States as specifically identified in State directives. Any other design efforts must be approved in advance by this office.

Service Center Design Priorities

<u>Project Name</u>	<u>Scheduled for Construction (FY)</u>	<u>Project Feature</u>
Project Review	-	SO Designs
Red Rocks - Nevada	74	Visitor Center, utilities, site work
Horning Seed Orchard - Oregon	74	Greenhouse
Virgin River - Arizona	74	Electrical and Sanitary Engineering assistance

<u>Project Name</u>	<u>Scheduled for Construction (FY)</u>	<u>Project Feature</u>
Edford - Oregon	-	Office planning for lease-purchase
Id Rocks - Nevada	-	Utility feasibility study
Imperial Dunes - Calif.	-	Utility feasibility study
Bridge Design - All States	74	Bridges scheduled in FY 1974
Iko - Nevada	-	Administrative Site Study
Salmon - Idaho	-	Administrative Site Study
Idaho	-	Landscape Architect Assistance
Virgin River - Arizona	75	Building design
Miles City - Montana	75	Office, warehouse, yard, fuel storage, landscape
Imperial Dunes - Calif.	75	Building design
Pice - Utah	75	Remodel office, heating, and electrical
Ro Grande Gorge - New Mexico	75	Vault toilet design
Radio Buildings	75	6 Radio buildings - Montana, Oregon, Utah
CV Area - California	75	Contact California for project features
Caig - Colorado	75	Warehouse, dispatch, vehicle storage, yard, landscape
Suaw Lake - Arizona	75	Building design
Soshone - Idaho	75	Warehouse, yard
Weese - Colorado	75	Complete site design
Fillmore - Utah	75	Retaining wall, fence, yard
Fria Canyon	75	Entrance Station
Rchfield - Utah	75	Warehouse addition
Madow - Wyoming	75	Contact Wyoming for project features
Pinedale - Wyoming	75	Warehouse
EFC	75	Landscape, Complete Smokejumper area, Ramp
Colorado Roads	-	Map and design West Side Road
Bridge Design	75	Bridges scheduled in FY 1975

Projects requiring SC assistance will be scheduled by the SC in priority order as shown in the preceding table. States must have necessary management decisions and field surveys completed at least two weeks prior to the estimate start date to be furnished by the SC. Most projects will require on-site visits by SC personnel.

Access (3100 and 5110 only)

- a. Continue to acquire permanent easements in accordance with Bureau policy as set out in Manual Section 2130.07.
- b. Acquisition of temporary easements in most instances is not encouraged. When temporary easement purchase is necessary, acquisition costs, including survey and design, shall be charged to the benefiting activity.

- c. All direct costs of permanent roads and trails easement acquisition, including appraisals, negotiations, and purchase amount for multiple use roads, will be planned under and charged to activity 3100 or 5110. Also survey, design and other pre-construction efforts on permanent easements for all multiple use roads shall be charged to activity 3100 or 5110.
- d. Due to the uncertainty in obtaining easements, all easement acquisition funds except for subactivity 5110 and the \$50,000 in subactivity 1220 for Wyoming will be held in the Washington Office for maximum flexibility. Those States having an easement program for 74 will furnish a priority list of the easements to be acquired and the estimated cost by easement program for 74 will furnish a priority list of the easements to be acquired and the estimated cost by easement. Do not include man month cost in the estimated easement costs. Your priority ranking for acquiring permanent easements must include easements on existing roads as well as those easements required to support future construction and each easement will be identified as to these two categories. When the easement is acquired, code charges to the office acquiring the easement. The amount you exceed your cost target for easement purchases will be covered by the WO. Additional high priority easements that may be acquired in FY 1974 that are not on your priority list will require prevalidation by WO (510).
- e. All personnel who are accepted in the fourth class of the Easement Acquisition Training Program, should plan to begin Course I and Course II. Those individuals who have completed the Easement Acquisition Courses in previous classes and who are still working in a program responsibility should plan to attend the refresher workshop MCWO32 to be held in Portland (page G-32).
- f. All funds for contract appraisals (3100) are being held in the Washington Office. Those States planning contract appraisals will furnish a list of the work done and the estimated cost by appraisal.

The cost of the appraisal is to be charged to the office receiving the service. The amount you exceed your cost target for contract appraisals will be covered by the WO. Additional appraisals that were not planned for FY 1974 (not in program list - see above) must be pre-validated by WO (510) before contract is issued.

2210 BUILDING MAINTENANCE  
2220 RECREATION MAINTENANCE  
2230 ROAD MAINTENANCE  
5310 O. and C. ROAD MAINTENANCE  
5320 O. and C. RECREATION MAINTENANCE  
8400 RECREATION DEVELOPMENT AND OPERATION

1. General

All Activities

Cost targets are controlling for these subactivities.

2. Priorities (2220 and 5320)

- a. Give first priority to maintenance of existing developed sites.
- b. Give second priority to undeveloped sites and cleanup.

3. Special Attention Items

- a. Signs. Cost coding for sign installation and maintenance will be as follows:

<u>Type of Sign</u>	<u>Subactivities</u>
Administrative site signs	2210
Recreation related signs	2220, 5320, 8400
Traffic control, directional and all other	2230, 5310

The above applies to existing facilities only. Installation of signs for new construction will be funded from the appropriate construction subactivity.

b. Water Sampling & Testing (2220, 5230, and 8400)

To the extent commensurate with public health standards, plan to sample and test water supplies (developed recreation sites or sources developed primarily for human consumption) on a regular schedule.

## 8100-8200 RANGE IMPROVEMENTS

### General

Give first priority to maintenance of those range improvement jobs identified as necessary to the well being of the resource base and multiple use program.

New job investments will be primarily concentrated on livestock facilitating projects necessary to sustain and implement acceptable AMP's. Environmental considerations must be evaluated in the design, construction, and maintenance of RI projects.

9200-RECREATION DEVELOPMENT AND OPERATION

eneral

his new Activity identifies the programs financed by the appropriation of funds collected under the Land and Water Conservation Fund Act as amended (July 11, 1972).

unds from special recreation use fees (campground fees, etc.) are being returned in FY 1974 to the State where fees were collected. These funds can be used for my authorized outdoor recreation programs of the Bureau. However, no more than 40% of a States' total allocation may be used for expenses related to the collection of recreation use fees. The 40% limitation is in the law and must be strictly enforced by all States with 9200 cost target allocations.

eneral guidelines for use of these funds in FY 1974 are as follows:

1. Funds may be used for all developed site maintenance functions (including fee collections up to 40% of total available) for which 2220 and 5320 funds are also available. (All recreation maintenance work job codes except 6122 may be used with activity 9200-(see BLM 1634 .)
2. Funds may be used to up-grade existing facilities, (replace water systems, pit toilets, etc). Upgrading will be limited to needed improvements and will not be planned solely to upgrade a site to fee collection status. Funds will not be used for construction of new sites without WO approval. Charge all work to WJC 8072.

ALASKA

Table of Organization

- See General Directives for specific instructions on manpower control.
- Your T.O. must be revised and resubmitted for approval in accordance with the following:
  - Temporarily decrease the vacant mining engineering position in Fairbanks from your T.O. for a new total of 394. This position is being assigned to the Phoenix Training School. Upon completion of the course, the minerals graduate will fill the Fairbanks mining engineering position and your T.O. will be increased back to 395.
  - You will be assigned 13 Phoenix lands trainees in December. Positions for these trainees are included in your T.O. allocation. This includes the positions occupied by Harold Brown and David Mabraten. Identify by position numbers eleven T.O. positions which will be reserved for the other training graduates. Submit these position numbers to Director (510) prior to July 16. These vacancies will be frozen at the Service Center until the Phoenix trainees graduate and are placed in the positions.
  - Reevaluate your allocation of increase positions and funds for Native Claims with respect to funding the ADP program (Phase II of the Automated Support for ANCSA) and in conformance with Secretarial priorities. (See subactivity 1211 specifics and Operational Planning System objective for ANCSA Phase II support system - General Section.) It is estimated this effort will require 7 ADP specialist positions.
  - Your proposed position allocation for the minerals work associated with ANCSA does not appear adequate. If you do not propose changes in your T.O., explain how you will provide the necessary minerals input.
  - In accordance with the General Directives, restoration of your normal personnel authority is dependent upon resubmission and approval of your T.O.

Training

- Your training plan is approved as submitted subject to the following conditions:
  - Appraisal. Attendance at Real Estate Appraisal workshop is limited to full time appraisers. (IM 73-127)

Inventory and Planning

- The reimbursable funding level for the North Alaska Planning team for FY 1974 is \$313,000 of which \$263,000 is actually available for funding the Planning team including leave costs. In your AWP narrative, submit an itemized listing of cost items in FY 1974 as follows:

- Salaries - (12 months basis for each position)
- Temporary man month costs
- Travel, per diem, regular supplies etc.
- Special contracts and extraordinary supply items
- Equipment

Total	\$263,000
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1211 Lands and Records Management

- \* Design, implement and update the data base for 75% of the townships for the ANCSA information system, Phase II by the end of FY 74. After full analysis of Phase II requirements consider contracting for those areas which satisfy essentially one time needs.
- Proceed with implementation of the ANCSA to meet statutory deadlines. Emphasize those elements of the program involving Native selections.
- Maintain current land status records and acreage control of Native and State selections and grants.
- Be responsive to information requests by:
  - (1) Natives concerning land selections
  - (2) Joint Federal-State Land Use Planning Commission.
- Maintain the Resource Library under the terms of ANCSA to the extent needed to assist the natives in making informed land selections and to provide resource data to the State and other agencies. Reimbursable funding for FY 1974 will remain at the FY 1973 level of \$38,000. Total effort should include at least \$45,600 and 3 positions. Develop your AWP for reimbursable work according to regular procedures. DSC will bill the other agencies involved.
- Maintain a control system for Native Allotment applications that will provide current status and progress reporting.
- Process applications for less-than-fee that are essential for Federal-State and other political subdivision programs.
- \* To facilitate the orderly transfer of lands to Native Claimants, process 2,000 Native Allotment applications to issuance of decision for allowance or denial of applications.
- List in your AWP narrative, the number of acres of State selections to be processed in FY 1974.
- \* Operational objectives (secretarial priorities); refer to Operational Planning System in General Directives.

1212 Minerals Management- ANCSA Support

- All mineral patent applications affecting ANCSA actions will receive high priority, along with mineral character classification within all land disposal areas. Also the mineral resource inventory should be completed for the D-1 and D-2 areas by the end of FY 74.

1215 Alaska Pipeline Inspection

- Continue pre-construction surveillance and pre-permit activities to maximize BLM's readiness at permit's issuance.
- Plan your efforts within your available cost target of \$472,500. Provide a listing in your AWP narrative of any major items not normal to your average m-m costs such as contracts, extra travel, major supplies etc.
- Plan to clear mining claims on the pipeline where claims would impede construction or where claim clearance is requested by Alyeska. The Assistant Secretary, LWR, has forwarded to the Under Secretary the BLM's recommendation that Alyeska requested work be done on a reimbursable basis.
- Work Items not in Priority Order

- Conduct site investigations and prepare reports necessary to complete the environmental analysis records, material site technical examinations, and pipeline and valve site access roads evaluations.
- Conduct field surveillance of Alyeska's planned survey and exploration activities connected with the following: Valve sites, access roads, waste disposal areas, refrigeration sites, reroutes, and on-going studies (e.g., thaw settlement test, pad construction test).
- Work toward completion of resource and environmental base line studies connected with project siting, value spacing, trafficability, soil fertility, revegetation, permafrost degradation, stream rehabilitation, pollution control, potential reroutes, recreation, large diameter pipe effects on animals, mapping of animal crossings, fishery and rare and endangered fish and wildlife team activities.
- Review designs and specifications for the pipeline, airports, contingency plan, and Yukon-Prudhoe highway.

1260 Soil and Watershed Conservation

- Continue to have a watershed specialist available to help fire bosses plan and locate fire lines in permafrost areas. An inspection of all fire lines in permafrost areas should be made and action taken to rehabilitate these lines before equipment leaves the area.

ALASKA (CONT.)

- Watershed support will be provided to the extent resources will permit to assist other activities in actions and proposals which could have significant impact on watershed and/or create erosion hazards.
- In coordination with recreation, participate as necessary in studies to evaluate Wild and Scenic Rivers under the ANCSA. Work on such studies specifically associated with ANCSA should be planned under 1211 and coded to Project ABOO.

1270 Protection

- Continue work with the USFS on the Fire Efforts Study. (Funds for this project have been reserved in the WO).
- Continue field testing the grenade launcher.
- Continue work on the Fire Planning Task Force.

1280 Recreation

- Direct your principal recreation efforts to Wild and Scenic River Studies under ANCSA. Code all such Native Claims work to subactivity 1211 - Project ABOO.

Before nominating historical sites to the National Register, be sure that such nominations do not cloud the title of land that may be transferred under ANCSA.

1400 Cadastral

- Every effort should be made to cooperate with personnel in Alaska establishing geodetic control for National Geodetic Survey, and the Defense Mapping Agency's Topographic Control teams that are establishing control for the Air Force and the Naval Oceanographic Office. These teams plan to work closely with BLM in trying to avoid duplication and proliferation of effort in establishing geodetic control stations.
- Due to the magnitude of cadastral survey work ahead and because relatively few additional personnel will be available, contracts will be used to the maximum extent possible for all types of surveys, particularly for State selections and ANCSA surveys.

ALASKA (CONT.)

Submit sample contracts to the Director (420) which include the necessary stipulations and specifications to obtain satisfactory standards. The proposed contracts should provide for all types of surveys as required to transfer title under ANCSA or other public land laws or for other priority survey needs.

The sample contracts should be submitted to reach the Director in time to allow for review and eventual award of one or more contracts by the Spring of 1974.

- Plan \$84,000 in the activity 1400 Equipment Budget to purchase a geoceiver for the geodetic control required for surveys under ANCSA. The acquisition of the geoceiver will be arranged by the WO.

2110 Building Construction

Construction

Anchorage Warehouse	\$638,000
McGrath Pollution Control (FY 1973 carryover)	\$147,000

Construction Supervision

McGrath Pollution Control	\$ 24,000
Anchorage Warehouse (Includes Lab. testing)	
Explain your plans for management of this project.	

Program Services

Survey and Design

Design (Corps of Eng.) of existing Anchorage Warehouse to Office space will be funded in FY 1975. If funds become available on a Bureauwide basis, approval for design will be issued late in FY 1974.	\$ 4,000
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Total FY 1974 Cost Target	\$813,000
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2120 Recreation Construction

Construction

Pollution Control #377. Furnish list of individual sites and estimated cost included in project #377.	\$ 65,000
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Construction Supervision

Pollution Control #377 and Cripple Creek #323	\$ 18,000
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Program Services

Total FY 1974 Cost Target	\$ 2,000
	\$ 85,000

ALASKA (CONT.)

3100 PLDRT

<u>Survey &amp; Design</u>	\$ 6,000
Paxson Lake Road	
<u>Program Services</u>	\$ 2,000
Total FY 1974 Cost Target	\$ 8,000

ARIZONA

Table of Organization

- See General Directives for specific instructions on manpower control.
- Your T.O. is approved subject to the following:
  - Temporarily increase your T.O. by 14 positions to a new ceiling of 188. These 14 minerals positions are being assigned to the Phoenix Training School. Upon completion of the courses in December your T.O. will be decreased back to 174. The positions for the lands trainees are reserved in the States receiving the trainees. Bureau employees selected for the beginning lands training program will remain in their present positions and be detailed to Phoenix for the duration of training. Outside selections will be placed directly in their destination positions.
  - Your mineral specialist position from your FY 74 surface protection increase will be filled by a graduate from Phoenix training course 3000-1. Show this position under the Phoenix District Office T.O. until completion of the training.
  - Your proposed T.O. reflects a proposal to combine the Divisions of Resources and Operations in the Arizona Strip District Office. Please submit your justification for this change to WO (540).

Training

- Your training plan is approved as submitted subject to the following conditions.
  - Provide a detailed cost statement for the Phoenix Training Center for FY 74. Include all travel and per diem for the instructors by course number, operating costs, supplies, and MM's separately for Lands and Minerals.

Amounts provided in your cost target for the Phoenix L&M Training School are as follows:

Lands. \$142,000, which includes tuition of \$9,000 for Course 2000-6; \$3,000 for Course 2000-7; travel and per diem for instructors; travel and per diem for 11 Bureau employees to attend training course 2000-1; salaries and per diem for 75 M-M's for trainees; and other operating costs.

Minerals. Funding for the trainees is at the same level as FY 1973.

- Consider sending 1 participant from Arizona to attend Course 2000-4.
- Prepare for Range Specialists Workshop in Phoenix and Safford Districts during October.

ARIZONA (CONT.)

Inventory & Planning

- \* - Complete 7 Management Framework Plans. This initial target figure is subject to adjustment as necessary to meet highest realistic accomplishment.
- EROS, ERTS Program 1 MM (See General Directives).

1220 Range Management

- Based on new procedures being developed by DSC, plan to determine current range conditions in the Safford District (1 1/2 MM's). DSC will train and assist through coordination with SO.

1260 Soil and Watershed Conservation

- Plan to complete one-fourth of your remaining inventory (Phase I) and any updating necessary this year to meet the scheduled completion date by the end of FY 1977.

1270 Protection

- Plan to use increased funds in FY 1974 specifically to improve ground tanker and communications capabilities.

1280 Recreation

- Under the coordination of DSC (370), continue to investigate the Escalante Trail with the immediate objectives of interpreting the trail as a part of the Bureau's participation in the Bicentennial Celebration.
  - By 8/1/73, provide WO (370) with progress reports on the implementation of the Interim Visitor Management Plan for the Yuma District and the Aravaipa Canyon.
  - By 6/1/74 provide WO (370) with a report that analyzes the increasing volume of winter use on the desert. The report should include a brief discussion of the history and character of this use, alternative action plans available to the Bureau, and a recommendation on Bureau policy.
  - Your request for an additional 6 MM's is not approved.
- \* operational objective (secretarial priority); refer to Operational Planning System in General Directives.

\* - Inventory and evaluate a minimum of 20 known historic and archeological sites and submit to the National Register of Historic Places. This initial target figure is subject to adjustment necessary to meet highest realistic accomplishment.

\* - Develop preliminary analyses for at least one potential off-road vehicle use area or trail on the National Resource Lands.

1400 Cadastral

- Delete charges to Activity 1400 for training in Remote Sensing (9180-6) at Sioux Falls, South Dakota, EROS facility. If a resource subactivity cannot be identified, charges should be made to 1700.
- Give priority to accomplishing the minerals survey workload.

2120 Recreation Construction

Construction

Virgin River Phase I (see 3100 for Interior road Construction)	\$ 97,0
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Construction Supervision

\$ 33,0
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Virgin River Phase I, and Squaw Lake

Survey and Design

\$ 47,0
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Senator Wash - 50 Overnight Units  
Virgin River, Phase I and II.  
Service Center will furnish  
electrical and Sanitary engineering  
assistance on Virgin River.

Total FY 1974 Cost Target

\$177,0
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2220 Recreation Maintenance

- Your request for \$10,000 to renovate a trailer for use at Parker Dam Village is not approved at this time. The \$10,000 proposed for repair and furnishing for a damaged trailer obtained as excess property seems high. Provide additional justification to include a description of the damage and proposed furnishings, an estimate of maintenance, operations costs and depreciation costs and a comparison of owning this unit versus rental cost.

- \* Operational objectives (Secretarial priority); refer to Operational Planning System in General Directive.

ARIZONA (CONT.)

3100 PLDRT

Construction

Haekel Road Seg. C. (FY 1973) (Grading)	\$270,000
Haekel Road Seg. D (FY 1974) (Grading)	162,000
Paria Trail (FY 1972)	22,000
Virgin River Phase I	171,000

Construction Supervision

28,400

Haekel Road, Seg. C, D, and Paria Trail

Survey and Design (For FY 1974 & 1975 Construction)

37,800

Haekel Rd., Seg. D.; Haekel Road  
Surfacing, Seg. B-D; Black Rock Rd;  
Superstition Mtn.; Aravaipa East

Easements - In light of the recent functional evaluation, more emphasis must be placed on an easement acquisition program.

Sign Shop

\$ 67,500

Total FY 1974 Cost Target

\$758,700

5110 O. and C. Road Construction

Sign Shop \$ 17,500

CALIFORNIA

Table of Organization

- See General Directives for specific instructions on manpower control.
- Your T.O. is approved subject to the following:
  - Temporarily decrease 4 positions to a new ceiling of 322. These positions are being assigned to the minerals training program at the Phoenix Training School. Upon completion of the courses in December you will receive 4 graduates and your T.O. will be increased back to 326. The 4 positions are identified as follows:
    - 2 Surface Protection Specialists (Increase)
    - 1 Geothermal Specialist (Increase)
    - 1 Geologist (Redding District Vacancy)
  - Reallocate one Geothermal Steam increase position to the State Office as an interstate (California, Oregon, Nevada, and Utah) coordinator for the Geothermal Steam Leasing Program. Special consideration should be given to the experience and background qualifications required for this key minerals specialist position. His responsibilities directly or indirectly will involve planning, environmental analysis, and energy and mineral allocation recommendations.
  - Consider filling your other geothermal position with a petroleum engineer.
  - Your proposed T.O. reflects the abolishment of the Branch of Cadastral Survey and placing the Survey Office and Field Sections under the Branch of Engineering. Please submit your justification for this variance from the approved S.O. organization concept to Director (540).
  - Explain the cadastral functions of the following positions listed under the Cadastral Office Section.
    - Landscape Architect #04-942-2406
    - Illustrator #04-942-2409

Training

Your training plan is approved as submitted subject to the following conditions:

- Appraisal. Appraisal courses are for personnel who have primary responsibility in appraisal. Based on proposals by your office the following candidates are recommended.
  - Course 9300-1 for Hengel

Course 9300-2 for Wallace  
9300-3 for Thompson and Bruins  
9300-4 for Davidson and Barney  
9300-5 for Chief State Appraiser

- Recreation. Plan one man month to assist with the Recreation Workshop

### Inventory and Planning

- \* - Complete 15 Management Framework Plans. This initial target figure is subject to adjustment as necessary to meet highest realistic accomplishment.
- Westwide Study. Program 1 MM in the State Office for participation in the Westwide Water Study. (See General Directives.)
- EROS-ERTS. Program 4 MM's (See General Directives) to support the University of California in testing EROS/ERTS applications in developing a unit resource analysis.

### Environmental Activities

- Outline in your narrative how you plan to use the increase environmental analysis position in the State Office Division of Resources towards meeting interdisciplinary environmental analysis goals in the energy program.

#### 1211 Lands and Records Management

- Inspect new records prepared by RIP at a rate that keeps workflow in the State Office in balance. Maintain new records as they are installed.

#### 1212 Minerals Management

- \* - Contingent upon final rule making, publication of a final environmental impact statement and dependent upon subsequent Departmental clearance, plan to offer 4 geothermal leases. Prior to this clearance, perform appropriate preliminary work, including tract selection, priority of offerings, 43CFR-23 technical examinations and development of lease terms.

#### 1240 Forest Management

- \* - Offer 16 MMBF of timber.
- \* - Assist DSC in completing the allowable cut plan for Kings Range.

#### 1260 Soil and Watershed Conservation

- Plan to complete one-fourth of your remaining inventory (Phase 1) and any updating necessary this year as required to meet the scheduled completion date of the end of FY 1977.
- \* operational objectives (Secretarial priorities); refer to Operational Planning System in General Directives.

CALIFORNIA (CONT.)

1270 Protection

- Continue work on the EROS project at Susanville (5 MM) with assistance from BIFC.

1280 Recreation Management

- Interpretive Programs. In coordination with DSC (370), investigate the potential of interpreting the Pony Express and Overland Mail Trails. If appropriate, submit funding needs for FY 1975 to implement interpretative programs as part of the Bicentennial Celebration.
- Continue efforts initiated in FY 1973 for development of an interpretative program as a visitor management tool.
- \* - Inventory and evaluate a minimum of 35 known historic and archeological sites and submit to the National Register of Historic Places. This initial target figure is subject to adjustment as necessary to meet highest realistic accomplishment.
- \* - Through the planning system, identify, designate, and dedicate National Resource Lands in the Negit Islands area as an "Outstanding Natural Area."
- \* - Complete an Off-Road Vehicle Use Plan for the California Desert.
- \* - Develop preliminary analyses for at least 10 potential off-road vehicle use areas or trails on the National Resource Lands.

2110 Building Construction

Construction Supervision

Ravendale & Cedarville	\$ 8,000
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Survey & Design

Ravendale - Yard surfacing, fencing and landscaping	\$ 3,000
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Total FY 1974 Cost Target	\$ 11,000
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2120 Recreation Construction

Eagle Lake Tunnel Hazard Reduction is not an equipment item. This item must be programmed in accordance with regular programming procedures.

- \* Operational objectives (secretarial priorities); refer to Operational Planning System in General Directives.

CALIFORNIA (CONT.)

Construction

Indian Creek (See activity 3100 for additional funds)	\$146,500
Barstow Way Station	290,000
Critical Desert Mgmt. Includes construction supervision (Estimated FY 1972 Carryover)	10,000

Construction Supervision

\$ 14,700

Indian Creek, Barstow Way Station

MM planned for supervision of the Barstow Way Station and Imperial Sand Dunes projects seem low in view of the size and complexity of the projects. Explain your plans for the management of these projects.

Survey & Design

\$ 30,000

1. Imperial Sand Dunes - Const. FY 1975  
Plan for DSC to provide the building design on Imperial Dunes.  
Plan DSC assistance on a utility study for Imperial Sand Dunes.
2. ORV Area - 50 overnight units - Const. FY 1975
3. Critical Desert Management - Const. FY 1975  
In your narrative, identify location and project features of the proposed ORV Area and Critical Desert Management projects which require survey, design, and construction supervision.

FY 1974 Cost Target

\$491,200

3100 PLDRT

Construction

Indian Creek	\$226,000
Sand Dunes	\$374,000

Construction Supervision

\$ 23,900

Red Mountain Road, Squaw Leap Road, Indian Creek  
Sand Dunes

\* Operation objectives (secretarial priorities) ; refer to Operational Planning System in General Directives.

CALIFORNIA (CONT.)

Survey & Design

\$180,0

Easements (\$94,500 provided for S&D only).

Dodge Res. Rd. FY 1975 Construction.

Butte Creek Trail-Bridge FY 1975 Construction.

Rainbow Basin Rd. FY 1975 Construction

Alabama Hills Trail FY 1975 Construction

Powerhouse Rd. FY 1975 Construction

Pacific Crest Trail FY 1975 Construction

Squaw Leap Trail FY 1975 Construction

Sand Dunes Rd. FY 1975 Construction

Program Services

\$ 30,0

Total FY 1974 Cost Target

\$833,5

9200 Recreation Development and Operations

Reserve funds to insure that Barstow Way Station (See subactivity 2120) is completed in FY 1974. The remaining funds may be used as specified on page G-93.

9400 Land & Water Conservation Fund

King Range

Amount in cost target is an estimate only and will be updated after July 1, 1973, based upon actual carryover.

COLORADO

Table of Organization

- See General Directives for specific instructions on manpower control.
- Your T.O. must be revised and resubmitted for approval in accordance with the following:
  - Your T.O. is increased by one position to 218 to accommodate assignment of a Department Trainee to Colorado as a Recreation Specialist.
  - You are temporarily authorized one dualled position in your T.O. This will permit hiring behind the candidate selected for the Phoenix Beginning Professional Land Training Program who will remain in this present position and be detailed to Phoenix for five months of training. At the end of the training program, the trainee will be assigned to his destination position automatically ending the dual authorization.
  - Your allocation of positions within your Table of Organization must make adequate provision for the specific minerals expertise needed to meet the objectives of the energy program. In analyzing the capabilities required, give specific consideration to the following:
    - the need for interdisciplinary skills for planning and environmental analysis.
    - the work necessary to actually make the allocation of the energy resources.
    - the long-term staffing requirement for management of energy resources.

Reevaluate your proposed use of increase positions (within the scope of your total T.O.) with respect to the overriding priority of energy development.

- The proposed grade levels of your increase positions are high in view of the critical need to practice efficient position and cost management (see Organization and Manpower Section of the General Directives). Reevaluate your proposed grade levels in light of above and with respect to increasing the number of entrance level positions.
- Per discussion with your office the economist position will be filled by a mineral economist.

Training

- Your training plan is approved as submitted.

Inventory and Planning

- \* - Complete 3 Management Framework Plans. This initial target figure is subject to adjustment as necessary to meet highest realistic accomplishment.
- Use your I&P energy increase to plan for the development of high priority energy areas. Your minerals economist effort is to be directed towards development and support of EMARS which includes a major input into the planning system and environmental analysis efforts in priority energy areas.

Environmental Activities

- Plan 4 man months (temp.) to analyze Environmental Education program needs Statewide and to work with schools and other organizations as appropriate.

Appraisal

- Contracting for abstract services over your FY 1973 level, must be accomplished within your base program.

1212 Minerals Management

- \* - Plan to offer two prototype oil shale leases.

Plan to participate in an analysis to revamp the oil shale Project Office toward a total energy resource management effort. The alternative for study involves moving the normal title clearance functions back to the respective State Office organizations. In the interim, continue the Project Office functions along historical lines. Coordinate with DSC for possible contracting of ADP support.

- \* Operational objectives (Secretarial priorities); refer to Operational Planning System in General Directives.

1220 Range Management

- Based on new procedures being developed by Denver Service Center, plan to determine current range conditions in the Montrose District 1 1/2 MM's). The State Office will coordinate with DSC on this project.

1240 Forest Management

- \*- Offer 1 MMBF of timber.

1260 Soil and Watershed Conservation

- Plan to complete one-fourth of your remaining inventory (Phase I) and any updating necessary this year to meet the scheduled completion date of FY 1977.

1280 Recreation Management

- In coordination with DSC (370), continue to investigate the Escalante Trail with the immediate objective of interpreting the trail as a part of the Bureau's participation in the Bicentennial Celebration.
- \* - Inventory and evaluate a minimum of 35 known historic and archeological sites and submit to the National Register of Historic Places. This target figure is subject to adjustment as necessary to meet highest realistic accomplishment.
- \* - Through the planning system, identify, designate, and dedicate National Resource Lands in the Grand Gulch and Powder Basin area a "Primitive Area" and in Sand Canyon as an "Outstanding Natural Area."

Wildlife

- An increase of \$30,000 is authorized to facilitate casing of wells in Blanca Waterfowl area.
- Continue effort to obtain black-footed ferret habitat data in base inventory and analysis work.

1400 Cadastral Survey

- Provide a complete report to WO (420) at termination of experimental contract under Group 592, Colorado. Include specific recommendations for improving contracting procedures.

2120 Recreation Construction

Survey and Design \$ 2,500

For DeWeese (30 overnight units) DSC will design project.

\* Operational objectives (Secretarial priorities); refer to Operational Planning System in General Directives.

COLORADO (CON'T)

3100 PLDRT

Construction

High Mesa Seg B Calamity Ridge Rd.	\$ 83,000 100,000
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Construction Supervision

High Mesa "B"; Calamity Ridge Rd.	\$ 21,000
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Survey and Design

- FY 1974 Construction  
Calamity Ridge Road
- FY 1975 Construction  
Cebolla Road - E. Fork, Rese Gulch Road, Troublesome Road,  
Sinbad Road, Jack Hall Road, Kinney Creek Road
- Other  
West Side Road and easements

Program Services (Includes equipment)	\$ 25,000
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Total FY 1974 Cost Target	<u>\$259,900</u>
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9700 Forest Pest Control

Our \$125,000 request for your FY 1974 bark beetle program is pending in the Department. We will advise you as soon as fund availability is determined.

IDAHO

Table of Organization

- See General Directives for specific instructions on manpower control.
- Your T.O. is approved, your ceiling of 188 includes two positions for Birds of Prey.

Training

- Your training plan is approved as submitted subject to the following:

Appraisal. Consider sending Hollman to Course 9300-2 and Brownell to Course 9300-5.

Inventory and Planning

- \*- Complete 8 Management Framework Plans. This initial target figure is subject to adjustment as necessary to meet highest realistic accomplishments.

Environmental Analysis and Statements

- Plan 2 man-months (temporary) for continuation of the Boise Environmental Study Area Program as needed. Encourage followup by schools and organizations contacted during the past year.
- Plan 8 man-months (temp.) for inventory and development of Environmental Study Areas in the Burley District.

1211 Lands and Realty

- Continue to give priority to the omitted lands program by deferment of activities of less importance if necessary.

1240 Forest Management

- \*- Offer 12 MMBF of timber.
- In view of your April 13, 1973 memorandum, explain any problems in your narrative in meeting the allowable cut and initiating the forest inventory.

1260 Soil and Watershed Conservation

- Plan to complete one-fourth of your remaining inventory (Phase I) and any updating necessary this year to meet the scheduled completion date by the end of FY 77.

IDAHO (CONT.)

- Increased maintenance funds (\$38,000) made available for this year will be used on those priorities (I or OO) as set forth in IM 71-408 (1974 Package Advices). The increased funds will be used only for additional maintenance accomplishments above the level maintained in 1973 FY.
- \* Operational objectives (secretarial priorities); refer to Operational Planning System in General Directives

1270 Protection

- Increased funding for FY 74 is specifically for the purpose of improving ground tanker and communications capabilities.
- Plan 2 MM for testing the applicability of the new resource evaluation system.

1280 Recreation

- \* - Inventory and evaluate a minimum of 15 known historic and archeological sites and submit to the National Register of Historic Places. This initial target figure is subject to adjustment as necessary to meet highest realistic accomplishment.
- \* - Develop preliminary analysis for at least 2 proposed off-road vehicle use areas or trails on National Resource Lands.

1285 Wildlife

- Place emphasis on Birds of Prey Natural Area. In addition to the permanent position already authorized for FY 74, your allocation is increased by \$19,000 to fund a second permanent position and 6 temporary man months. Primary priorities are as follows:
  - The identification and relative abundance of the raptorial species.
  - Determine the food habits of the raptorial species.
  - Determine tolerance levels of raptorial species to human activities.
  - Take measures to prevent shooting and disturbances of species in the area.
  - Submit your research proposals in accordance with BLM Manual 1742 by September 30, 1973 for consideration in the FY 1975 program.

1700 Program Services

- Funds are being held in the WO to support the 1973 Jamboree West (Boy Scouts of America). (See February 27 memorandum from the Director on this subject.)

2110 Building Construction

- Construction  
Shoshone Office Building \$272,500
- Construction Supervision  
Shoshone Office Building 7,500

\* operational objectives (secretarial priorities); refer to Operational Planning System in General Directives.

- Survey and Design

Salmon Complex - Service Center support only.  
Shoshone Warehouse - to be designed by Service Center.

Total \$280,000

2120 Recreation Construction- Construction

Salmon Dam \$80,000  
Skookumchuck 27,000

- Construction Supervision

Salmon Dam \$10,500  
Skookumchuck

(MM planned for supervision of the Skookumchuck project seem high in view of the size of the project. Explain your plans for the management of this project.)

Total FY 74 Cost Target \$117,500

2210 Building Maintenance

\$23,000

- An increase of \$7,000 to be used for elimination of safety hazards as noted in recent safety inspections.

3100 PLDRT- Construction

Dempsey Meadows \$80,000  
Deep Creek Road 96,000

- Construction Supervision

\$20,000

Herd Creek, Boise Front Trail  
Dempsey Meadows, and Deep Creek Road

- Survey and Design

\$39,000

Deep Creek Road  
Easements (T.S.)

- Program Services and Equipment

\$25,000

Total FY 74 Cost Target \$260,000

9400 Land & Water Conservation Fund - Rio Grande

The amount in your cost target is an estimate and will be updated after July 1, 1973 based upon actual carryover.

MONTANA

Table of Organization

- See General Directives for specific instruction on manpower control.
- Your T.O. must be revised and resubmitted for approval in accordance with the following:
  - Temporarily decrease 2 positions to a new ceiling of 206. These positions are being assigned to the Phoenix Training School. Upon completion of the courses in December you will receive 2 mineral trainee graduates and your T.O. will be increased back to 208.
  - You are temporarily authorized 2 dualled positions in your T.O. This will permit hiring behind the candidates selected for the Phoenix Beginning Professional Lands Training Program who will remain in their present positions and be detailed to Phoenix for the five months of training. At the end of the training program the trainees will be assigned to their destination positions automatically ending the dual authorization.
  - Your allocation of positions within your Table of Organization must make adequate provision for the specific minerals expertise needed to meet the objectives of the energy program. In analyzing the capabilities required, give specific consideration to the following:
    - the need for interdisciplinary skills for planning and environmental analysis.
    - the work necessary to actually make the allocation of the energy resources.
    - the long-term staffing requirements for management of energy resources.
- Reevaluate your proposed use of increase positions (within the scope of your total T.O.) and submit your revised T.O. in view of this requirement to accommodate two minerals trainees and other changes in light of the above.
- Your proposed grade levels of your increase positions are high in view of the critical need to practice efficient position and cost management (see Organization and Manpower Section of the General Directives). Reevaluate and resubmit your grade level proposals with your revised T.O.
- Your proposal for a North Dakota Office will be considered separately from the AWP approval. (See May memorandum from Chief, Division of Management Research.)
- In accordance with the General Directives, restoration of your normal personnel authority is dependent upon resubmission and approval of your T.O.

## MONTANA (CONT.)

### Training

- Your training plan is approved as submitted subject to the following conditions:
- Appraisal. AIREA Course I-B is not available. Attendance at Course 9300-1 for two realty specialists is contingent upon justifying the appraisal responsibilities of the candidates. Consider scheduling Course 9300-5 for Chief State Appraiser.

### Inventory & Planning

- \* Complete 7 Management Framework Plans. This initial target figure is subject to adjustments as necessary to meet highest realistic accomplishment.
- Use your I&P energy increase to plan for the development of high priority energy areas. The increase should be used to provide the nucleus for the capability to both plan and subsequently develop energy. Based upon work load and other situation criteria, consider forming the nucleus of an interdisciplinary planning team (within the standard organization) at the District level with special capabilities available as appropriate on a Statewide basis. Your minerals economist effort is to be directed towards development and support of EMARS which includes a major input into the planning system and Environmental analysis efforts in priority energy areas.
- Your I&P increase has been reduced by \$35,000 to help fund a departmental assessment for the Northern Great Plains study. In addition to this assessment, plan approximately 22 man months of support to the study effort. Details of support requirements will be provided by Instruction Memorandum.
- EROS ERTS. Any temporary housing for EROS instrumentation facilities must be funded from within MLR existing cost targets.
- Westwide water. Program time for input into the State Water Plan.

### Environmental Analysis & Statements

- In accordance with your report and recommendations on continuing last year's projects, plan 12 man months (Temp.) to continue both extensive and intensive ASA inventories. Special efforts should be given to analysis of community and school program needs.
- \* operational objectives (secretarial priorities); refer to Operational Planning System in General Directives.

1212 Minerals Management

- Bentonite. Commence processing the "bentonite" patent applications. Use \$20,000 of your subactivity 1212 cost target (\$10,000 of which was transferred from Wyoming) to set up a BLM laboratory and testing facility for the purpose of processing bentonite samples from mining claims in Montana and Wyoming. Mr. Walt Ackerman, DSC, will coordinate the "bentonite" examination effort including the processing of samples and contests and hearings and setting up the laboratory and testing facility. The sampling effort should proceed as soon as possible during this field season. Submit a definite plan to complete your field examination investigation, and adjudication of existing bentonite patent applications including the number of applications on which final action will be taken in FY 74. Preliminary analysis indicates that your plan should include a minimum of 10 MM's for bentonite mining claim examination and sample processing.

1220 Range Management

- Based on new procedures being developed by DSC, plan to determine current range condition in the Malta District (1 1/2 MM's). DSC will train and assist in coordination with SO.

1240 Forest Management

- \* - Offer 3 MMBF of timber.
- \* - Assist DSC in completing the allowable cut plan for Missoula.

1260 Soil and Watershed Conservation

- Plan to complete one-fourth of your remaining inventory (Phase I) and any updating necessary this year to meet the scheduled completion date by the end of FY 1977. Increased maintenance funds (\$38,000) made available for this year will be used in those priorities (I or II) as set forth in FY 1974 Package Advices. The increased funds will be used only for additional maintenance accomplishments above the level attained in 1973 FY.
- An additional \$2,200 is allowed for your equipment budget for purchase of the following items in connection with the EROS program:

## Additional FY 1974 Equipment Budget Purchase from USGS

2 signal conditioners @ \$225 =	\$ 450
4 water pumps @ \$225 =	900
2 4" diagonal floats @ \$37.50 =	150
4 150' connector cords =	<u>700</u>
Total	\$2,200

\* operational objectives (secretarial priorities); refer to Operational Planning System in General Directives.

MONTANA (CONT.)

One-Time Equipment

- Expansion of the Miles City Office is proposed for FY 1975. Plan rental space until office project is completed. Explore lease-purchase arrangement of a trailer to meet the space needs for the new positions FY 1977.

1270 Protection

- Increased funding for FY 1974 is specifically for the purpose of improving ground tanker and communications capability. Also plan 2 MM's for testing new fire problem analysis procedures.

1280 Recreation

- Develop a visitor management plan for Garnet Ghost Town.

\* - Inventory and evaluate a minimum of 25 known historic and archeological sites and submit to the National Register of Historic Places. This initial target figure is subject to adjustment as necessary to meet highest realistic accomplishment.

\* - Develop a preliminary analysis for at least 1 potential off-road vehicle use area or trail on the National Resource Lands.

2110 Building Construction

- Miles City Office Complex Renovation - See General Directives.
- Building and facility design will be accomplished by DSC. (No SO funding)

2120 Recreation Construction

- Construction

Holter Lake (FY 1973)	\$111,500
Garnet Ghost Town (Include Building stabilization and Acquisition)	26,400

- Construction Supervision

Holter Lake and Garnet Ghost Town	\$ 13,000
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MM's planned for supervision of Garnet Ghost Town project seem high in view of the size of the project. Explain your plans for the management of this project.

- Survey and Design

Garnet Ghost Town	\$ 5,500
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- Program Services

\$ 3,100
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Total FY 1974 Cost Target

\$159,500
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\* operational objectives (secretarial priorities); refer to Operational Planning System in General Directives.

2210 Building Maintenance

- The project features described in your PAWP submission are construction items and should be programmed accordingly.

3100 PLDRT

- Construction  
Garnet Range Road \$275,000
- Construction Supervision  
Garnet Range Road, Dry Fork Road 26,300
- Survey and Design  
Garnet Range Road Easements 31,300
- Program Services \$ 32,900
- Total FY 1974 Cost Target \$365,500

NEVADA

Table of Organization

- See General Directives for specific instruction on manpower control.
- Your T.O. is approved as submitted, subject to the following.
  - Your T.O. is increased to 209 positions to include the transfer of a Range staff position from the WO for Ross Ferris (Wild Horse Program).
  - You will be assigned 1 Phoenix Lands Trainee in December. The position for this trainee is included in your T.O. allocation. Identify by position number the above T.O. position which will be reserved for the training graduate. Submit this position number to Director (510) prior to July 16. This vacancy will be frozen at the Service Center until the Phoenix Trainee graduate is placed in the position.
  - You are temporarily authorized 1 dualled position in your T.O. This will permit hiring behind the candidate selected for the Phoenix Beginning Professional Lands Training Program who will remain in his present position and be detailed to Phoenix for the five months of training. At the end of the training program, the trainee will be assigned to his destination position automatically ending the dual authorization.
  - Consider filling the minerals specialist position under your Geothermal program increase with a petroleum engineer.

Training

- Your training plan is approved as submitted subject to the following conditions:
  - Appraisal. Consider substituting Course 9300-5 for Course 9300-9 in view of impending State Appraiser vacancy.
  - Lands. Submit your request directly to DSC for technical assistance in conducting your proposed Realty and Appraisal Workshop.

Inventory and Planning

- \* - Complete 6 Management Framework Plans. This initial target figure is subject to adjustment as necessary to meet highest realistic accomplishments.

Cartography & Mapping

- Prepare three (3) Nevada State maps scale 1,500,000 of:
  - \* operational objectives (secretarial priorities); refer to Operational Planning System in General Directives

## NEVADA (CONT.)

(1) present erosion condition; (2) future erosion condition under continuation of existing management and use; (3) future erosion under improved management and use. Basic data is available from URA overlays in District Office. Plan to use temporary man months with supervision by State Cartographic Section. Temporary man months will be supported by \$4,000 of Subactivity 1260 funds. Maintain sufficient records to provide guidance to other States. This effort is a prototype to all States in FY 75.

### 1211 Lands and Records Management

- Outline a plan to include cost estimates and a time table for removing outdoor advertising displays on National Resource Lands. Assume \$100,000 will be available from Department of Transportation to initiate a removal program.
- Submit your requests directly to DSC for Technical assistance in conducting your proposed realty and appraisal workshop.

### 1212 Minerals Management

- \* - Contingent upon final rule making, publication of a final environmental impact statement and dependent upon subsequent Departmental clearance, plan to offer 4 geothermal leases. Prior to this clearance perform appropriate preliminary work, including tract selections, priority of offerings, 43CFR23 technical examinations, and development of lease terms.

### 1220 Range Management

- Based on new procedures being developed by DSC, plan to determine current range conditions in the Battle Mountain District (1-1/2 MM's). DSC will train and assist in coordination with SO.
- Upon approval of the DSC Work Development Project, assist the DSC team to phase in the Winnemucca District with the Range Management ADP System during the First Thrid (1 MM).

### 1260 Soil and Water Conservation

- Plan to complete one-fourth of your remaining inventory (Phase I) and any updating necessary this year to meet the scheduled completion date by the end of FY 1977.

### 1270 Protection

- Increase funds are provided specifically in FY 1974 to improve ground tanker and communications capabilities.

operational objectives (secretarial priorities); refer to Operational Planning System in General Directives.

NEVADA (CONT.)

1280 Recreation

- Under the coordination of DSC (370), investigate the potential of interpreting the Pony Express and Overland Mail Trails. If appropriate, submit funding needs for FY 1975 for interpretative programs as a part of the Bicentennial Celebration.
  - \* - Inventory and evaluate a minimum of 20 known historic and archeological sites and submit to the National Register of Historic Places. This initial target figure is subject to adjustment as necessary to meet highest realistic accomplishment.
- \* operational objectives (secretarial priorities); refer to Operational Planning System in General Directives.

NEVADA (CONT.)

- \* - Develop preliminary analysis for at least 1 potential off-road vehicle use area or trail on National Resource Lands.

1285 Wildlife

- Target \$6,000 from base funds to provide fence protection and pool structures for habitat of the threatened Red-Banded cutthroat trout in Winter Creek.
- Target \$2,500 from base funds to provide fence protection to the Utah cutthroat trout in Goshute Creek.

1400 Cadastral

- Negotiate \$50,000 experimental contract as described in memorandum of April 20, 1973, (9180-420).
- Prepare to host the BLM Cadastral Survey Workshop in Reno, March 18-20, 1974. Attendance -- approximately 30.

2110 Building Construction

- Construction & Supervision

Las Vegas Complex Construction	\$330,000
Las Vegas Construction Supervision and lab testing (only minimal DSC assistance will be available)	\$16,000
  - Survey and Design

Elko Complex (Office & Retardant Center), Service Center input only. See General Directives.	
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- |                           |           |
|---------------------------|-----------|
| Total FY 1974 Cost Target | \$346,000 |
|---------------------------|-----------|

2120 Recreation Construction

- Construction

Rocky Gap Campground	\$250,000
Red Rocks Visitor Center	\$455,000
- Construction Supervision

Rocky Gap Campground, Red Rocks Visitor Center Material Testing	\$29,000
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Only minimal DSC assistance will be available

- Program Services \$1,500
- Survey & Design

Service Center will assist with the utility study for the Red Rocks Area.

Total FY 1974	\$735,500
operational objectives (secretarial priorities); refer to Operational Planning System in General Directives.	

NEVADA (CONT.)

2210 Building Maintenance

FY 1973 Cost Target Base (excluding roof repair)	\$25,000
Additional Cost Target - Battle Mountain	
Air Conditioners in FY 74.	\$18,000
FY 1974 Increase	<u>\$5,000</u>
Total FY 1974	\$48,500

You may proceed to replace the furnaces and install air conditioners at Battle Mountain as long as you stay within total cost target. Any maintenance required on the Las Vegas Complex for FY 1974 must be funded within your cost target.

3100 PLDRT

- Construction

Red Rocks Service Rd. Seg. B	\$330,800
Rocky Gap Campground (Interior Rds.)	\$100,000
Visitor Center Road & Parking	\$ 90,000
White Park Trail	\$ 3,000

- Construction Supervision

Dixie Creek Bridge, "T" Creek Bridge, Red Rocks Service Road, Seg. B, Rocky Gap Campground Road, Visitor Center Road & Parking, White Rock Trail

- Survey & Design

Visitor Center Road and Parking, Hickson-petroglyph Little Owyhee Road, Red Rocks - Rino Creek Road and easements.

- Program Services & Sign Program

Total FY 1974 Cost Target \$630,800

## NEW MEXICO

### Table of Organization

- See General Directives for specific instructions on manpower control.
- Your T.O. is approved as submitted.
- You are temporarily authorized 1 dualled position in your T.O. This will permit hiring behind the candidate selected for the Phoenix beginning professional lands training program who will remain in his present position and be detailed to Phoenix for the five months of training. At the end of the training program, the trainee will be assigned to his destination position automatically ending the dual authorization.

### Training

- Your training plan is approved as submitted.

### Inventory and Planning

- \* Complete 6 Management Framework Plans. This initial target figure is subject to adjustment as necessary to meet highest realistic accomplishment.
- Westwide Water Study. Program sufficient man months for continuance of input into the New Mexico State Water Plan.
- Your mineral economist's effort is to be directed towards development and support of EMARS which includes a major input into the planning system and environmental analysis efforts in priority energy areas.

### 1211 Lands and Records Management

- Develop an indepth study (including updating of the URA's and development of MFP's) which will result in a positive program relating to the entire Indian problem in New Mexico as it applies to National Resource Lands. Include in your analysis such items as withdrawals, trespasses, exchanges, and allotments.
- Develop a cooperative program with the State of New Mexico relating to land exchanges that would be of benefit to both agencies.

### 1212 Minerals Management

- In FY 1974, you will be required to switch to the new procedure of mechanized processing of simultaneous oil and gas filings. No increased funds are allocated for this purpose. In your AWP narrative, specify program adjustments necessary to accommodate the new procedures.

\* operational objectives (secretarial priorities); refer to Operational Planning System in General Directives.

NEW MEXICO (CONT.)

- Your subactivity 1212 cost target provides \$15,000 for converting one of your base positions to a minerals economist.

1220 Range Management

- Plan 1 MM during the second third to assist DSC team working on the Range Management ADP system in the Albuquerque District.

1240 Forestry

- Plan to purchase aerial photographs for the scheduled forest inventory.

1260 Soil and Water Conservation

- Plan to complete one-fourth of your remaining inventory (Phase I) and any updating necessary this year to meet the scheduled completion date by the end of FY 1977.
- Increased maintenance funds (\$38,000) made available for this year will be used in those priorities (I or II) as set forth in FY 1974 Package Advices. The increase made available for this year will be used only for additional maintenance accomplishments above the level attained in 1973 FY.

1280 Recreation

- In coordination with DSC (370), continue to investigate the Escalante Trail with the immediate objective of interpreting the trail as a part of the Bureau's participation in the Bicentennial Celebration.
- \* Inventory and evaluate a minimum of 30 known historic and archeological sites and submit to the National Register of Historic Places. This initial target figure is subject to adjustment as necessary to meet highest realistic accomplishment.
- \* Through the planning system, identify, designate, and dedicate National Resource Lands in the Malpais area as an "Outstanding Natural Area."
- \* Develop preliminary analyses for at least 1 potential off-road vehicle use area or trail on Natural Resource Lands.

1285 Wildlife

- Continue inventory and analysis work to obtain black-footed ferret habitat data.

2120 Recreation Construction

- Construction Supervision \$ 7,500  
Rio Grande Building and Utilities  
Hazardous Areas - Additional funds are not available for this problem.

- \* operational objectives (secretarial priorities); refer to Operational Planning System in General Directives.

NEW MEXICO (CONT.)

-	<u>Survey and Design</u>	
	Rio Grande Gorge - Interpretive displays and 12 vault toilets	\$ 4,500
	Total FY 1974 Cost Target	\$ 12,000
3100	<u>Road Construction</u>	
-	<u>Construction</u>	
	Rio Grande Road	\$256,000
-	<u>Construction Supervision</u>	
	Quebradas Road	\$ 16,800
	Rio Grande Road	
-	<u>Survey and Design</u>	
	Rio Grande Road	\$ 4,200
	Chico Bridge	
-	<u>Program Services</u>	
	Total FY 1974 Cost Target	\$ 19,800
		\$296,800

OREGON

Table of Organization

- See General Directives for specific instructions on manpower control.
- Your T.O. is approved subject to the following:
  - Temporarily decrease 1 position to a new ceiling of 798. This position is being assigned to the Phoenix Training School. Upon completion of the course in December, you will receive 1 minerals graduate and your T.O. will be increased back to 799.
  - You are temporarily authorized 3 dualled positions in your T.O. This will permit hiring behind the candidates selected for the Phoenix beginning professional lands training program who will remain in their present positions and be detailed to Phoenix for the five months of training. At the end of the training program, the trainees will be assigned to their destination positions automatically ending the dual authorization.
  - Authorization to fill vacancies in Oregon State Office and Salem District will continue to be subject to the procedures in Instruction Memo 73-146 until Service Center consolidation studies are complete.

Training

- Your training plan is approved as submitted.

Inventory and Planning

- \* Complete 5 Management Framework Plans. This initial target figure is subject to adjustment as necessary to meet highest realistic accomplishment.
- EROS-ERTS. Plan 1 MM per instructions in General Directives.

1212 Minerals Management

- \* Contingent upon final rule making, publication of a final environmental impact statement and dependent upon subsequent Departmental clearance, plan to offer 1 competitive geothermal steam lease. Prior to this clearance perform appropriate preliminary work, including tract selection, 43 CFR23 technical examinations and development of lease terms.

1220 Range Management

- Upon approval of the DSC Work Development project, assist the DSC team to phase in the Medford District with the Range Management ADP System during the first third (1 MM).

OREGON (CONT.)

1230 Forest Management, Western Oregon

5230

- \* Continue to implement the Western Oregon Allowable Cut Plan as established by the Secretary effective July 1, 1971. Western Oregon FY 1974 level of sales is 1,172 MMBF. Review the allowable cut plan and update requirements to accomplish the intent of the plan.

- \* operational objectives (secretarial priorities); refer to Operational Planning System in General Directives.

OREGON (CONT.)

- Forest Development Information System. Plans for the Forest Development Automated Information System currently under development for Western Oregon should be fully coordinated with ADP in DSC and the WO before implementation. Complete consideration must be given for compatibility with existing Bureau systems.

1240 Forest Management, Public Domain (Eastern Oregon)

- \* Offer 12 MMBF of timber.

1260 Soil and Water Conservation

- Plan to complete one-fourth of your remaining inventory (Phase I) and any updating necessary this year to meet the scheduled completion date of FY 1977 established for the Bureau.

1270 Protection

- Complete the fire prevention planning test - 3 MM's.

1280 Recreation

- \* Inventory and evaluate a minimum of 25 known historic and archeological sites and submit to the National Register of Historic Places. This initial target figure is subject to adjustment as necessary to meet highest realistic accomplishment.
- \* Through the Planning System identify, designate and dedicate National Resource Lands in the Deschutes area as "Recreation Lands".

2110 Building Construction

- Construction  
Roseburg District Office \$1,100,000
- Construction Supervision  
Roseburg District Office 40,000  
Lakeview Radio Building 9,000

Service Center will assist on construction supervision.

- Survey and Design  
Medford Office Complex - See General Directives  
(Service Center input only).  
Horning Greenhouse - Service Center to design.

- 0 -

- Program Services 12,000
- Total FY 74 Cost Target \$1,161,000

\* operational objectives (secretarial priorities); refer to Operational Planning System in General Directives.

2120 Recreation Construction

<u>Contract Supervision</u>	\$ 7,000
Beaver Tail, Highway Well, and Palmer Lake	

3100 PLDRT

<u>Construction</u>	
Steens Mtn. Rd.	\$206,000
- <u>Construction Supervision</u>	
Steens Mtn. Bridge and Road, Star Valley Road	\$42,000
- <u>Survey and Design</u>	
Easements	\$103,000
- <u>Program Services</u>	
	<u>\$ 16,000</u>
Total FY 1974 cost target	\$367,000

Oregon and California Grant Lands5110 Road Construction, Western Oregon

Your tentative cost targets are:

A. - BLM - Oregon	\$613,500
Planning, reconnaissance, and easement acquisition	
B. - Available for transfer to FHWA in FY 1974	\$1,040,000

Furnish program outline on amount to be transferred in FY 1974. Approximate the third in which transfer will be made and the amount to be transferred.

5120 Recreation Construction, Western Oregon

- <u>Construction</u>	
Shotgun Recreation Site	\$625,000
Swiftwater Recreation Site	420,000
Wildwood Recreation Site	100,000
- <u>Construction Supervision</u>	
Shotgun Recreation Site, Swiftwater Recreation Site, Wildwood Recreation Site, Hyatt Lake Recreation Site, Rogue River Foot Bridges	\$ 96,000
- <u>Survey and Design</u>	
Rogue River Foot Bridges, Wildwood Recreation Site, Shotgun, Swiftwater, and Hyatt Lake Recreation Sites.	\$ 95,000
- <u>Other Costs</u>	
Planning, site inventories, environmental analysis, program services, etc.	\$205,000
Total FY 1974 Cost Target	\$1,541,000

OREGON (CONT.)

1230-5230 Forest Management, Western Oregon \$6,557,000

Subactivity 1230 has been included in the total cost target of \$6,557,000. Total estimate for the subactivity 5230 share is based upon FY 1973 history.

9400 Land & Water Conservation Fund

- Rogue River

Your cost target is an estimate only and will be updated after July 1, 1973 based upon actual carryover.

UTAH

Table of Organization

- See General Directives for specific instructions on manpower control.
- Your T.O. must be revised and resubmitted for approval in accordance with the following:
  - Temporarily decrease 2 positions to a new ceiling of 233. These positions are being assigned to the Phoenix Training School. Upon completion of the courses in December, you will receive 2 minerals graduates and your T.O. will be increased back to 235.
  - You will be assigned 1 Phoenix lands trainee in December. The position for this trainee is included in your T.O. allocation. Identify by position number, the T.O. position which will be reserved for the training graduate. Submit the position number to Director (510) prior to July 16. This vacancy will be frozen at the Service Center until the Phoenix trainee graduates and is placed in the position.
  - Your allocation of positions within your Table of Organization must make adequate provision for the specific minerals expertise needed to meet the objectives of the energy program. In analyzing the capabilities required, give specific consideration to the following:
    - the need for interdisciplinary skills for planning and environmental analysis.
    - the work necessary to actually make the allocation of the energy resources.
    - the long-term staffing requirement for management of energy resources.
  - Reevaluate your proposed use of increase positions (within the scope of your total T.O.) and submit your revised T.O. in view of the requirement to accommodate two mineral trainees and other changes in light of the above.
  - Your proposed grade levels of your increase positions appear high in view of the critical need to practice efficient position and cost management (See Organization and Manpower Section of the General Directives). Reevaluate and resubmit your grade level recommendations with your revised T.O.
  - Instruction Memorandum 73-148 instructed you to include a mineral economist as one of the EMARS inventory and planning increase positions. This position should be placed on your Division of Resources T.O.
  - In accordance with the General Directives, restoration of your normal personnel authority is dependent upon resubmission and approval of your T.O.

## UTAH (CONT.)

### Training

- Your training plan is approved as submitted subject to the following conditions:
- Appraisal. Approval of Course 9300-1 is contingent upon justifying the appraisal responsibilities of the candidates. Considering scheduling Course 9300-3 for Dew, and Course 9300-5 for Cook.

### Inventory and Planning

- \*- Complete 10 Management Framework Plans. This initial target figure is subject to adjustment as necessary to meet highest realistic accomplishment. Use your I&P energy increase to plan for the development of high priority energy areas. The increase should be used to provide the nucleus for the capability to both plan and subsequently develop energy resources. Based upon work load and other situation criteria, give consideration to forming the nucleus of an interdisciplinary planning team (within the standard organization) at the District level with special capabilities available as appropriate on a Statewide basis. Your minerals economists' effort is to be directed towards development and support of EMARS which includes a major input into the planning system and environmental analysis effort for priority energy areas. (See items of Secretarial interest.)
- Your I&P increase has been reduced by \$30,000 to help fund a Departmental assessment for the Northern Great Plains study.
- Westwide Study. State Office should program 1 man month for liaison and participation in the Westwide Study and BLM input to State Water Plan.

### 1211 Lands and Records Management

- The Development Work Project proposed for pipelines and other utility corridor studies is under consideration by the Directorate.

### 1212 Minerals Management

- \*- Contingent upon final rulemaking, publication of final environmental impact statement and dependent upon subsequent Departmental clearance, plan to offer 1 geothermal lease. Prior to this clearance, perform appropriate preliminary work, including tract selections, priority of offerings, 43 CFR 23 technical examinations, and development lease terms.
- \*- Plan to offer 2 prototype oil shale leases.
- Subactivity 1212 specific directives for Colorado outline plans for an analysis of the oil shale activity.
- \* Operational objectives (Secretarial priorities); refer to Operational Planning System in General Directives.

UTAH (CONT.)

1260 Soil and Water Conservation

- Plan for SC engineering assistance on the Alvey Wash Project.
- Plan to complete one-fourth of your remaining inventory (Phase I) and any updating necessary this year to meet the scheduled completion date of FY 77. \$10,000 is provided in 1260 funds for a Soil Survey in the Oil Shale Leasing Areas.

1280 Recreation

- Under the coordination of DSC (370), continue to investigate the Escalante, Pony Express, and Overland Mail Trails with the immediate objective of interpreting these trails as a part of the Bureau's participation in the Bicentennial Celebration. If appropriate submit FY 1975 funding needs for this purpose.
- Develop an activity plan for Grand Gulch, which includes visitor management.
- WO (370) has proposed two development projects (determining carrying capacity and rationing recreation use) for FY 74 which should provide some of the data you identified in Worksheets No. 1 and 2 (PAWP Proposed Development Work Projects). You will be informed of any actions on these proposed projects.
- \*- Inventory and evaluate a minimum of 30 known historic and archeological sites and submit to the National Register of Historic Places. This initial target figure is subject to adjustment as necessary to meet highest realistic accomplishment.
- \*- Through the planning system, identify, designate, and dedicate National Resource Lands in the Grand Gulch, Canaan, and Deep Creek Mountain areas as "Primitive Areas."
- \*- Develop preliminary analysis for at least 4 potential off-road vehicle use areas or trails on National Resource Lands.

285 Wildlife

- Continue inventory and analysis work to obtain black-footed ferret habitat data.

400 Cadastral

- Reevaluate the calculators/proposed in your preliminary AWP data submission. Models listed are outdated and cost only 25% of your listed price. Do not fund remote Sensing Training under subactivity 1400.
- \* Operational objectives (Secretarial priorities); refer to Operational Planning System in General Directives.

UPAR (CONT.)

2110 Building Construction

- Survey and Design

-0-

Service Center will design the remodeling of the Price Office (heating and electrical systems), the Richfield Warehouse addition, Fielmore retaining wall, fence and yard surfacing, and 3 Radio buildings. Plan DSC Landscape Architect assistance on landscaping plans for your District offices.

2120 Recreation Construction

- Construction

Little Sahara \$149,000

- Construction Supervision

Pony Express and Little Sahara 29,000

Man months planned for supervision of the Pony Express project seem high in view of the size of the project. Explain your plans for the management of this project.

- Survey and Design

4,500

Hog Springs and Paria Canyon Entrance Station  
(Service Center to design building).

Total FY 74 Cost Target

\$182,500

2220 Recreation Maintenance

Your cost target includes \$15,000 to provide archeological stabilization along Highway U-95.

3100 PLDRT

- Construction Supervision

\$ 54,000

Little Sahara Road, Seg B and Price Canyon

UTAH (CONT.)

<u>- Survey and Design</u>	\$ 26,000
Easements, Paria Canyon Road, Starr Springs Road, and Environmental Study Trails	
Total FY 74 Cost Target	\$ 80,000

WYOMING

Table of Organization

- See General Directives for specific instructions on manpower control.
- Your T.O. must be revised and resubmitted in accordance with the following:
  - Temporarily decrease 2 positions to a new ceiling of 209. These positions are being assigned to the Phoenix Training School. Upon completion of the courses in December, you will receive 2 minerals graduates and your T.O. will be increased back to 211.
  - You are temporarily authorized 1 dual position in your T.O. This will permit hiring behind the candidate selected for the Phoenix beginning professional lands training program who will remain in his present position and be detailed to Phoenix for the five months of training. At the end of the training program, the trainee will be assigned to his destination position automatically ending the dual authorization.
  - Your allocation of positions within your Table of Organization must make adequate provision for the specific minerals expertise needed to meet the objectives of the energy program. In analyzing the capabilities required, give specific consideration to the following:
    - the need for interdisciplinary skills for planning and environmental analysis.
    - the work necessary to actually make the allocation of the energy resources.
    - the long-term staffing requirements for management of energy resources.
  - Reevaluate your proposed use of increase positions (within the scope of your total T.O.), and submit your revised T.O., in view of the requirement, to accommodate two minerals trainees and other changes in light of the above.
  - In accordance with the General Directives, restoration of your normal personnel authority is dependent upon resubmission and approval of your T.O.

Training

- Your training plan is approved as submitted.

## WYOMING (CONT.)

### Inventory and Planning

- \* Complete 2 Management Framework Plans.

This initial target figure is subject to adjustments as necessary to meet highest realistic accomplishment.

Use your I&P energy increase to plan for the development of high priority energy areas. The increase should be used to provide the nucleus for the capability to both plan and subsequently implement energy developments. Based upon work load and other situation criteria, give consideration to forming the nucleus of an interdisciplinary planning team (within the standard organization) at the District level with special capabilities available as appropriate on a Statewide basis. Your minerals economist's effort is to be directed towards development and support of EMARS which includes a major input into the planning system and environmental analysis efforts in priority energy areas.

Your I&P increase has been reduced by \$35,000 to help fund a Departmental assessment for the Northern Great Plains Study. In addition to this assessment, plan approximately 20 M-M's of support to the study effort. Details of support requirements will be provided by Instruction Memorandum.

### Environmental Analysis and Statements

- Plan 12 man months (temp.) for the Environmental Education project in the Casper District. In response to your report on last year's effort, we recommend you add one teacher to accomplish your recommended improvements.

### 212 Minerals Management

- \* Plan to offer 2 prototype oil shale leases.

- Bentonite.

Commence processing the "bentonite" patent applications immediately. \$10,000 has been deducted from your subactivity 1212 base for the purpose of setting up a BLM laboratory and testing facility in Montana to be used for processing bentonite samples from Montana and Wyoming mining claims. Mr. Walt Ackerman, DSC, will coordinate the "bentonite" examination effort including setting up the laboratory and testing facility, the processing of samples, contests and hearings activities. The sampling effort should proceed as soon as possible during this field season. Submit a definite plan to complete your field examination, investigation, and adjudication of existing

- \* Operational objectives (Secretarial priorities); refer to Operational Planning System in General Directives.

WYOMING (CONT.)

bentonite patent applications including the number of applications on which final action will be taken in FY 74. Your plan should include approximately 10 MM's for mineral examination for bentonite mining claim examination and sample processing.

- Subactivity 1212 specific directives for Colorado outline plans for an analysis of the oil shale activity.

1220 Your Cost Target includes \$50,000 for acquiring easements.

1240 Forest Management

- \*- Offer 1 MMBF of timber.

1260 Soil and Water Conservation

- As stated in your response, the Red Creek and Blue Rim areas will be incorporated into the MAP planning for FY 74.
- A soil Survey will be completed in the Red Creek Area.
- Plan to complete one-fourth of your remaining Inventory (Phase I) and any updating necessary this year to meet the scheduled completion date of FY 77 established for the Bureau.
- Increased maintenance funds (\$38,000) made available for this year will be used in those priorities (I or II) as set forth in FY 1974 Package Advices . The increased funds will be used only for additional maintenance accomplishments above the level attained in 1973 FY.

1270 Protection

- Plan 2 MM's for testing applicability of the new resource evaluation system.

1280 Recreation Management

- Under the coordination of DSC (370), investigate the potential of interpreting the Pony Express and Overland Mail Trails. If appropriate, submit funding needs for FY 75 for interpretive programs as a part of the Bicentennial Celebration.
- \*- Inventory and evaluate a minimum of 15 known historic and archeological sites and submit to National Register of Historic Places. This initial target figure is subject to adjustment as necessary to meet highest realistic accomplishment.
- \* Operational objectives (Secretarial priorities); refer to Operational Planning System in General Directives.

WYOMING (CONT.)

- \*- Through the planning system identify, designate, and dedicate South Pass as "Recreation Lands."

285 Wildlife

- Continue inventory and analysis effort to obtain black-footed ferret habitat data.

110 Building Construction

-0-

Pinedale Warehouse - Service Center will design this structure.

120 Recreation Construction

- Survey and Design \$ 6,000  
Meadow Recreation Site and South Pass
- Total FY 74 Cost Target \$ 6,000

100 PLDRT

Construction and Contract Supervision

- Muddy Mtn. Road - Const. \$ 92,000  
Muddy Mtn. Road - Contract Supervision 6,000  
Fort Stambaugh -- (This road is not a high priority in FY 74 and unless funds become available later in the year, it will remain in the FY 75 construction program.)

Survey and Design

\$110,000

Easements. (Purchase of easements from activity 1220 will be continued in FY 74.) Activity 3100 easement funds will be held in WO per instruction in General Directives.

Sign Shop

55,000

Total FY 74 Cost Target

\$263,000

- \* Operational objectives (Secretarial priorities); refer to Operational Planning System in General Directives.

## DENVER SERVICE CENTER

### Table of Organization

- See General Directives for Specific instructions on manpower control.
- Your T.O. is approved subject to the following:
  - Your proposed T/O reflects changing the Branch of Financial Systems Design (52-810) to a Systems Section (52-811) and then placing this section under a new Branch of Program Systems Management (52-810) which is now the Branch of Budget and Data Control (52-820). Please submit your justification for this variance from the approved SC Organization concept to WO (540). Any approval of this organizational change will be thru normal procedures.
  - Reclassify your vacant mining engineer position (vice Loomis) to a minerals economist and fill the position as soon as possible with an experienced candidate.

### Development Work

Due to the Service Center consolidation and related studies now in progress, the meeting for establishing priorities for DSC, BIFC, and the Washington Office will be held during the first part of July and Directives will be issued the first week in August. Until the establishment of 1974 Development Work priorities every effort should be made to complete all development work projects listed for completion in your FY 73 Second Third Progress Report. Directives that follow involving Development Work for the Service Center are interim direction only pending finalization of the Development Work AWP.

### Inventory & Planning

- To aid in the development of a training package, plan to provide an interdisciplinary team, for a period of 1-week, to conduct a simulated environmental analysis using Bureau procedures. The WO (220) will provide necessary coordination. (Interim Directive)
- Evaluations: Plan one man to assist WO Environmental and Planning Coordination Division in developing a package for new planning system training. Plan to conduct the 3-day New Planning System Training (Course 1600-2) at Boise and Phoenix. Conduct six 1-week Planning System Workshops at State Director's request (MCWO-11). (Interim Directive)
- Technical Assistance: Provide technical assistance to States on request, including help on procedures, methods, coordination, and implementation of quality standards.

Maintain contacts with universities and consultants and distribute significant new technical information to the field.

## DENVER SERVICE CENTER (CONT.)

Economics Staff: With assistance from WO Environmental and Planning Coordination, develop and conduct Natural Resource Economics Institute (Course 9500-1) at Colorado State University.

With lead from WO Environmental and Planning Coordination, assist Denver Service Center Planning Staff in developing package for new planning system training. Assist in conducting the 3-day New Planning System Training (Course 1600-2) at Boise and Phoenix, and in six 1-week Planning System Workshops at State Director's request (MCWO-12). (Interim Directive)

Provide technical assistance to States at their request on economic input into the planning system. Plan technical assistance to programmatic environmental statements as requested.

- Westwide Water - Program 20 direct permanent man months and 6 temporary man months in 1700 for support staff presently assigned to the Westwide Study. These people will continue to be under the supervision of the BLM representative on the Western U.S. Water Plan Management Group.
- EROS-ERTS - Program 17 MM's (See General Directives).

### 1211 Lands and Realty Management

- Plan time and travel in the first third to visit the States as a team member on implementation of Real Property Management Procedures.

### 1212 Minerals Management

Walt Ackerman will coordinate the Wyoming & Montana Bentonite effort including the processing of samples, and hearings and contests. Mr. Ackerman will coordinate putting the laboratory and facility together.

Submit a schedule for writing BLM manuals 1841, 1860, 2061, 2062, 2063, and 2091 in first half of FY 1974 and 2200, 2300-2350, 2355, 2370 and 2400 during last half of FY 1974. This work is contingent upon later approval of development work projects.

### 1220 Range Management

- Plan 1 MM to assist in the development of the Bureau's policy for fencing in antelope areas.

### 1240 Forestry Staff

- \* - Continue with the forest inventory program. Implement the timber inventory and particularly provide assistance in

DENVER SERVICE CENTER (CONT.)

developing allowance cut plans. Study and analyze intensive timber management practices for inventoried states as data, procedures, and guidelines become available.

- Develop timber appraisal procedures and continue timber sale design and contract assistance.

1280 Recreation

- Coordinate the investigation of the Escalante Trail by Utah, Colorado, Arizona, and New Mexico, with the immediate objective of interpreting the trail as a part of the Bureau's participation in the Bicentennial Celebration.

Coordinate the efforts of Nevada, Utah, California, and Wyoming in investigating the potential for interpreting the Pony Express and Overland Mail Trails. The objective is to evaluate the possibility of utilizing these trails as a part of the Bureau's participation in the Bicentennial Celebration.

1920 Reimbursable - Cadastral

- Any new starts in reimbursable work for the Corps of Engineers, requires WO approval.
- \* operational objectives (Secretarial priorities); refer to Operational Planning System in General Directives.

## BOISE FIRE CENTER

### Table of Organization

- See General Directives for specific instructions on manpower control.
- Your T.O. is approved as submitted.

### Training

- Your Training Plan is approved as submitted.

### Equipment

- Do not plan the Process Controller. The BIFC-CEC functional evaluation worksheets must be completed before an evaluation of the need for a process controller can be made.

### EROS-ERTS

- Program 2 M-M's (See General Directives)

### 1270 Protection

- Continue coordination with DSC data processing center on public land statistics as they relate to fire resources, the National Wildfire Report, Annual Fire Report, and the Fire Management Report.
- Arrange a contract to manufacture an acreage computing device for determining areas of burned lands and provide for testing the device.
- Continue work on the Fire Planning Task Force.
- Recommend Bureauwide needs for overhead position allocations between States based on new qualifications standards.
- Continue developing the following course material to implement recommendations of the Fire Training Task Force study:
  - a. Organizing for fire suppression.
  - b. Air service management.
  - c. Fire organization and management.
  - d. Advanced fire business management.
  - e. Advanced fire control.
  - f. Advanced fire behavior.
  - g. Orientation to fire control.

BOISE FIRE CENTER (CONT.)

- Your cost target has been increased by \$10,000 to partially meet your security needs. Security activities will be charged to 1270, not 2210.

2110 Building Construction

Survey and Design

Service Center will design or update design of Smoke Jumper training area, Aircraft Ramp Extension and Landscaping.

Development Work

Due to the Service Center Consolidation and related studies now in progress, the meeting for establishing development work priorities for DSC, BIFC, and the Washington Office will be held during the first part of July and Directives will be issued in August.

Until the establishment of 1974 Development Work Priorities, every effort should be made to complete all Development Work Projects listed in your Second Third Progress Report for completion.

EASTERN STATES OFFICE

Table of Organization

- See General Directives for specific instructions on manpower control.
- Your T.O. is approved subject to the following:
  - Temporarily decrease 1 Surface Protection position to a new ceiling of 59. This position is being assigned to the Phoenix Training School. Upon completion of the course, you will receive 1 minerals graduate and your T.O. will be increased back to 60. Identify by position number the position to be decreased from your T.O. if the position is not yet established; or, if established, submit action (1400-59) to abolish.
  - You are authorized to recruit immediately for one surface protection specialist position. The selected individual should be experienced not only in minerals but in soils and vegetation.

Training

- Your training plan is approved as submitted.

1211 Lands & Records Management

- Participate in Bureauwide lands activities to keep abreast with Bureau policies, objectives, and programs.
- The No. 1 and 2 Bookbinders are approved to the extent they can be covered in your operating budget.
- Pursue the inventory of National Resource Lands in Wisconsin in FY 1974.

1240, 1280, 1285 Forestry, Recreation, Wildlife

- Plan to initiate studies to assess resource management needs.

1270 Protection

- Review State fire protection contract for adequacy of protection, fire reports from the State of Minnesota and costs. See item 6 of the general 1270 advices.

1700 Program Services

- Your cost target includes \$5,000 for the purchase of aerial photos.

NEW ORLEANS

In view of the President's Energy Message of April 1973 and within the framework of the Department's policies of (1) orderly and timely mineral resource development, (2) protection of the marine environment, and (3) receipt of fair market return for mineral resources, the following directives will guide the Outer Continental Shelf leasing program during FY 74.

Table of Organization

- See General Directives for specific instructions on manpower control.
- Your T.O. is approved as submitted.

1212 Minerals Management

- \* - Plan three lease sales in the Gulf of Mexico during Fiscal Year 1974.
- Continue to gather base line physical and resource data to aid in tract selection and writing of OCS environmental impact statements.
- Continue development of a contingency plan for the immediate and coordinated study of massive oil spills.
- Continue the gathering of data concerning the environmental effects of pipelines on the marine and coast environment.
- Identify gaps in the Gulf of Mexico data base so that appropriate contract studies may be proposed.
- Proceed to identify BLM responsibilities within the OCS pipeline systems.

\* operational objectives (secretarial priorities); refer to Operational Planning System in General Directives.

**TABLE OF ALLOWANCES**  
(\$000's in Decimals)

ice Alaska

t.	Adj. Base	Program Increases						Total Cost Target	Avg. M-M Cost	Adjustments to AWP Cost Target
		N. C.	N. C. Cadastral							
11		1,448.9	735.6					2,184.5	1,750	+50.0
12		315.5						315.5	1,620	
15		472.5						472.5	2,730	+34.0
20		32.0						32.0	1,730	
30										
40		41.6						41.6	2,430	
50		3.0						3.0		
60		41.0						41.0	2,120	
70		1,522.5						1,522.5	1,720	
80		53.7						53.7	2,300	
85		51.8						51.8	2,060	
00		2,248.0	170.0					2,418.0	1,960	
00										
00		2,007.6	179.4					2,187.0	2,160	-84.0
11		8,238.1	915.0	170.0				9,323.1		-0-

		Program Increases	
Base	Maint.		
10			813.0
20			85.0
10	128.0	25.5	153.5
20	55.7	8.5	64.2
30			41.9
40			8.0
10			
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Position Increases 55  
Table of Organization 394

1212 Includes \$5.5 for Phoenix Trainees

el Ceiling (\$)

Finning Ceiling (M-M's) 3/6



TABLE OF ALLOWANCES  
(\$000's in Decimals)

Office Arizona

Act.	Adj. Base	Program Increases					Total Cost Target	Avg. M-M Cost	Adjustments To AWP Cost Target
		S.P.	E.A.	W.H.	ORV				
1211	546.0		10.0				556.0	1,270	
1212	257.6	15.7	1.7				275.0	1,320	
1215									
1220	201.6			14.3			215.9	1,340	+6.7
1230									
1240	3.0						3.0	1,280	
1250									
1260	425.5						425.5	1,410	
1270	43.0						43.0	1,600	
1280	146.3				24.2		170.5	1,430	
1285	70.7						70.7	1,510	
1400	87.0						87.0	1,360	
1600									
1700	899.2	3.3	3.3	6.7	2.8		915.3	1,670	-6.7
Total	2,679.9	19.0	15.0	21.0	27.0		2,761.9		-0--
		Program Increases							
	Base	Maint							
2110									
2120							177.0		
2210	5.4	3.0					8.4		
2220	178.9	23.0					204.9		
2230	64.5	28.5					93.0		
3100							758.7		
5110							17.5		
5120									
5210									
5220									
5230									
5310									
5320									
8100							170.0		
8200									
9200							28.5		
9400									
9600									
9700									
9800									
Sum Total									

74 Position Increases 5

74 Table of Organization 188

Travel Ceiling (\$) \$260,000

Training Ceiling (M-M's) 232

1) Travel Ceiling Reflects \$60.0 Increase for Phoenix Training Center.



TABLE OF ALLOWANCES  
(\$000's in Decimals)

Office California

Act.	Adj. Base	Program Increases					Total Cost Target	Avg. M-M Cost	Adjustments to AWP Cost Target
		Geo.	S.P.	E.A.	W.H.	ORV.			
1211	631.4			9.2			640.6	1,278	
1212	302.2	51.3	24.8	8.2			386.5	1,511	
1215									
1220	181.2			12.5			193.7	1,329	
1230									
1240	325.3			2.5			327.8	1,492	
1250	72.5						72.5	1,500	-1.5
1260	270.0			2.5			272.5	1,578	
1270	1,043.5						1,043.5	1,523	
1280	308.0				55.5		365.2	1,553	+1.5
1285	179.4			2.5			181.9	1,432	
1400	460.5						460.5	1,379	
1600									
1700	1,753.0	11.7	5.2	5.1	2.5	11.5	1,789.0	1,675	
Total	5,527.0	63.0	30.0	30.0	15.0	67.0	5,733.7		-0-

	Base	Program Increases							
		Maint							
2110							11.0		
2120							491.2		
2210	13.0	3.0					16.0		
2220	214.0	26.5					240.5		
2230							95.6		
3100							833.9		+60.0
5110									
5120									
5210									
5220									
5230									
5310									
5320									
8100							90.0		
8200									
9200							97.6		
9400							500.0		
9600									
9700									
9800									
Sum Total									

74 Position Increases                    12  
 74 Table of Organization                322  
 Travel Ceiling (\$)                      \$ 442,000

1212 Reflects \$16.5 Reduction for  
4 Phoenix Trainees; adjustment  
also includes funding for add'l.  
5 m.m.'s for fy 73 Minerals  
Trainee

Training Ceiling (M-M's)              165



TABLE OF ALLOWANCES  
(\$000's in Decimals)

Office Colorado

Act.	Adj. Base	Program Increases					Total Cost Target	Avg. M-M Cost	Adjustments To AWP Cost Target
		S.P.	I&P	E.A.	W.H.	ORV.			
1211	338.1			5.0			343.1	1272	
1212	517.8	13.0	14.7	19.0			564.5	1449	
1215									
1220	311.3			6.0	17.7		335.0	1387	
1230									
1240	107.4			6.0			113.4	1624	
1250	32.0						32.0	1333	
1260	431.5			6.0			437.5	1384	-30.0
1270	86.0						86.0	1769	
1280	64.9				5.7		70.6	1406	
1285	198.9			6.0			204.9	1421	+30.0
1400	206.5						206.5	1341	
1600									
1700	1218.1	5.0	3.3	5.0	3.3	3.3	1238.0	1668	
Total	3,490.5	18.0	18.0	53.0	21.0	9.0	3,631.5		-0-

Base	Program Increases							
	Maint							
2110								
2120								
2210	5.0	3.0					2.5	
2220	37.5	9.5					8.0	
2230	82.8	28.5					47.0	
3100							111.3	
							259.9	
5110								
5120								
5210								
5220								
5230								
5310								
5320								
8100							139.0	
8200								
9200							.7	
9400								
9600								
9700								
9800							36.0	
Sum Total								

74 Position Increases                    8  
 74 Table of Organization                218

1212 Reflects increase of  
\$11.0 for Phoenix Trainees

Travel Ceiling (\$)                      \$230,000

Training Ceiling (M-M's)             97

S-57



TABLE OF ALLOWANCES  
(\$000's in Decimals)

Office Idaho

Act.	Adj. Base	Program Increases					Total Cost Target	Avg. M-M Cost	Adjustments to PWP Cost Target
		E.A.	W.H.	S.W.	ORV.	Birds of Prey			
1211	358.7	7.5					366.2	1,291	+25.7
1212	67.8						67.8	1,355	
1215									
1220	400.4		10.5				410.9	1,383	+12.0
1230									
1240	211.4						211.4	1,618	+37.6
1250	25.0						25.0	1,569	-1.6
1260	65.1		.31.9				683.0	1,480	-84.0
1270	441.0						441.0	1,501	
1280	59.1			10.5			69.6	1,409	
1285	140.6				13.0		1536	1,360	
1400	860						86.0	1,360	
1600									
1700	1,222.7	1.5	1.5	6.1	1.5		1,233.3	1,527	+10.3
Total	3,663.8	9.0	12.0	38.0	12.0	13.0	3,747.8		
		Program Increases							
	Base	Maint							
2110							280.0		
2120							117.5		
2210	20.0	3.0					23.0		
2220	57.0	10.5					67.5		
2230	113.1	28.5					141.6		
3100							260.0		+15.0
5110									
5120									
5210									
5220									
5230									
5310									
5320									
8100							295.0		
8200									
9200							.6		
9400									
9600									
9700									
9800									
Sum									
Total									

74 Position Increases

3

74 Table of Organization

188

Travel Ceiling (\$)

\$200,000

Training Ceiling (M-M's)

95

1285 Includes increase of \$13.0 to fund an add'l. permanent position for Birds of Prey. Also includes \$6.0 for 6 Temp. M-M's for Birds of Prey.



TABLE OF ALLOWANCES  
(\$000's in Decimals)

Office Montana

Act.	Adj. Base	Program Increases						Total Cost Target	Avg. M-M Cost	Adjustments To AWP Cost Target
		S.P	I&P	E.A.	W.H.	S.W.	DRY			
1211	232.9		7.7	13.0				253.6	1,374	+51.7
1212	370.6	29.4	13.7	23.2				436.9	1,253	+9.9
1215										
1220	448.2		6.5	5.0				459.7	1,346	-16.9
1230										
1240	163.7		3.6	5.0				172.3	1,368	+8.2
1250	26.0							26.0	1,074	-6.0
1260	490.3		16.9	1.8		38.0		547.0	1,534	-142.0
1270	111.5							111.5	1,452	-9.5
1280	86.2		9.0	5.0			11.0	111.2	1,538	+20.1
1285	132.7		15.5	5.0				153.2	1,421	-1.4
1400	250.5							250.5	1,324	+10.0
1600										
1700	1,299.2	14.6	18.1	17.0				1,348.9	3,870.8	+75.9
Total	3,611.8	44.0	91.0	75.0		38.0	11.0	3,870.8		-0-
		Program Increases								
	Base	Maint								
2110										
2120								159.5		
2210	12.0	3.0						15.0		
2220	59.0	8.5						67.5		
2230								115.5		
3100								365.5		
5110										
5120										
5210										
5220										
5230										
5310										
5320										
8100									245.0	
8200									150.0	
9200										
9400										
9600										
9700								25.0		
9800										
Sum Total										

74 Position Increases	10
74 Table of Organization	206
Travel Ceiling (\$)	\$270,000
Training Ceiling (M-M's)	95



TABLE OF ALLOWANCES  
(\$000's in Decimals)

Office Nevada

Act.	Adj. Base	Program Increases					Total Cost Target	Avg. M-M Cost	Adjustments to RWP Cost Target
		Geo.	S.P.	E.A.	W.H.	ORV			
1211	327.5			5.3			332.8	1,200	+ 12.4
1212	156.5	30.0	28.3	20.3			235.1	1,300	- 15.7
1215							424.2		
1220	366.6			4.0	53.6	"		1,420	+ 13.2
1230									
1240	15.5						15.5	1,200	+ 3.5
1250									
1260	918.0			3.0			921.0	1,260	
1270	216.5						216.5	1,750	- 20.0
1280	107.4			4.0		26.1	137.5	1,300	+ 11.6
1285	148.8			4.0			152.8	1,410	- 3.2
1400	290.0						290.0	1,280	
1600									
1700	1,204.5		1.7	1.7	3.4	6.9	1,218.2	1,720	- 1.8
Total	3,751.3	30.0	30.0	42.3	57.0	33.0	3,943.6		- 0 -
		Program Increases							
	Base	Maint							
2110							346.0		
2120							735.0		
2210	43.0	5.5					48.5		
2220	78.7	8.5					87.2		
2230							145.5		
3100							630.8		
5110									
5120									
5210									
5220									
5230									
5310									
5320									
8100							480.0		
8200									
9200									
9400									
9600									
9700									
9800									
Sum Total									

74 Position Increases

10

12/2 Includes increase of \$5.5 for Minerals Trainee

74 Table of Organization

209 "

12/20 Increased by \$15.0 for transfer of Range Staff position from the W.O (Wild Horse Program)

Travel Ceiling (\$)

\$ 250,000

Training Ceiling (M-M's)

95

S-60



TABLE OF ALLOWANCES  
(\$000's in Decimals)

Office New Mexico

Act.	Adj. Base	Program Increases					Total Cost Target	Avg. M-M Cost	Adjustments To RWP Cost Target
		S.P.	E.H.	S.W.	ORV	I&P			
1211	353.3		138				367.1	1,310	
1212	403.9	226	6.5			7.0	445.0	1,130	+45.0
1215									
1220	371.0						371.0	1,340	-12.0
1230									
1240	18.0						18.0	1,290	
1250									
1260	729.0			38.0			767.0	1,540	-15.0
1270	51.0						51.0	1,350	
1280	87.5				9.0		96.5	1,720	-6.0
1285	183.9						183.9	1,400	-12.0
1400	78.0						78.0	1,130	
1600									
1700	849.2	3.4	1.7			1.7	856.0	1,670	
Total	3,124.8	31.0	22.0	38.0	9.0	8.7	3,233.5		-0-
		Program Increases							
	Base	Maint							
2110									
2120							12.0		
2210	2.5	2.0					4.5		
2220	86.3	14.5					100.8		
2230							72.6		
3100							296.8		
5110									
5120									
5210									
5220									
5230									
5310									
5320									
8100							395.0		
8200							5.0		
9200									
9400							50.0		
9600									
9700									
9800									
Sum Total									

74 Position Increases

4

74 Table of Organization

196

Travel Ceiling (\$)

\$ 214,000

1212 Includes increase of \$11.0 to provide FY 74 funding for 2 minerals trainees Rec'd in FY 73.

Training Ceiling (M-M's)

79



TABLE OF ALLOWANCES  
(\$000's in Decimals)

Office Oregon

Act.	Adj. Base	Program Increases					Total Cost Target	Avg. M-M Cost	Adjustment To AWP Cost Target
		Geo.	S.P.	W.H.	E.A.	ORV			
1211	368.2				4.0		372.2	1369	
1212	93.3	26.0	18.0		4.0		141.3	1,594	
1215									
1220	430.4			28.0			458.4	1,368	
1230									
1240	191.2						191.2	1,270	
1250	16.0						16.0		
1260	1,096.5						1,096.5	1,360	
1270	371.5						371.5	1,420	
1280	75.6				11.0		86.6	1,570	
1285	144.5						144.5		
1400	440.5						440.5	1,310	
1600									
1700	2,199.0						2,199.0	1,540	
Total	5,426.7	26.0	18.0	28.0	8.0	11.0		5,517.7	
		Program Increases							
	Base	Maint							
2110							1,161.0		
2120							70		
2210	58.0	14.0					72.0		
2220	76.8	11.5					88.3		
2230	166.4	27.5					193.9		
3100							367.0		+70.0
5110							613.5		
5120							1,541.0		
5210							940.0		
5220							2,537.0		
5230-1230							6,557.0	1,550	
5310							399.0		
5320							407.0		
8100							235.0		
8200									
9200							13.2		
9400							75.0		
9600							68.0		
9700									
9800									
Sum Total									

74 Position Increases	<u>3</u>
74 Table of Organization	<u>798</u>
Travel Ceiling (\$)	<u>\$ 550,000</u>

Training Ceiling (M-M's)	<u>178</u>
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1212 Reflects decrease of \$5.5 for Phoenix Trainee

// Includes 1230, #2,216.0

S-62.



TABLE OF ALLOWANCES  
(\$000's in Decimals)

Office Utah

Act.	Adj. Base	Program Increases					Total Cost Target	Avg. M-M Cost	
		S.P.	I&P	E.A.	W.H.	ORV.			
1211	263.4		14.1	17.0			294.5	1,350	
1212	271.7	26.6	26.3	39.4			364.0	1,230	
1215									
1220	443.8		5.1	3.0	12.0		463.9	1,300	
1230									
1240	21.2		5.1	1.4			27.7	1,120	
1250									
1260	755.9		5.1	3.0			764.0	1,380	
1270	86.0						86.0	1,340	
1280	121.8		12.2	3.0		11.0	148.0	1,290	
1285	152.8		16.3	1.4			170.5	1,390	
1400	184.5						184.5	1,290	
1600									
1700	1,091.0	3.4	2.8	4.8			1,102.0	1,560	
Total	3,392.1	30.0	87.0	73.0	12.0	11.0	3,605.1		
		Program Increases							
	Base	Maint							
2110									
2120							182.5		
2210	39.7		10.0				49.7		
2220	126.0		14.0				140.0		
2230	150.0		14.0				164.0		
3100							80.0		
5110									
5120									
5210									
5220									
5230									
5310									
5320									
8100							327.0		
8200									
9200									
9400									
9600									
9700									
9800									
Sum Total									

74 Position Increases	10
74 Table of Organization	233
Travel Ceiling (\$)	\$ 195,000
Training Ceiling (M-M's)	85



TABLE OF ALLOWANCES  
(\$000's in Decimals)

Office Wyoming

Act.	Adj. Base	Program Increases						Total Cost Target	Avg. M-M Cost	Adjustments to AWP Cost Target
		S.P.	I & P	E.A.	W.H.	S.W.	ORV			
1211	236.4		9.1	11.7				257.2	1,250	+37.0
1212	383.4	45.7	10.9	35.0				475.0	1,180	
1215										
1220	383.3		3.9	6.0	25.3			418.5	1,350	+2.0
1230										
1240	86.5		3.9	3.0				93.4	1,550	+4.0
1250	14.0							14.0	1,170	+4.0
1260	440.6		13.8	4.3		36.3		495.0	1,330	-78.0
1270	59.0							59.0	1,600	
1280	68.1		18.9	3.0			12.0	102.0	1,300	-15.0
1285	101.8		21.8	6.0				129.6	1,570	-9.0
1400	111.5							111.5	1,340	+5.0
1600										
1700	1,141.6	3.3	18.7	10.0	1.7	1.7		1,177.0	1,670	+50.0
Total	3,026.2	49.0	101.0	79.0	27.0	38.0	12.0	3,332.2		-0-

Base	Program Increases					
	Maint.					
2110						
2120						6.0
2210	16.0	4.0				20.0
2220	49.9	7.5				57.4
2230	120.4	14.5				134.9
3100						263.0
5110						
5120						
5210						
5220						
5230						
5310						
5320						
8100						375.0
8200						
9200						
9400						23.0
9600						
9700						
9800						
Sum Total						

74 Position Increases	14
74 Table of Organization	209
Travel Ceiling (\$)	\$ 220,000
Training Ceiling (M-M's)	55

1212 Includes net increase of \$5.5  
To provide full year funding in FY 74  
for 3 minerals trainees recd in  
FY 73 and to fund 2 minerals  
trainees who will attend the Phoenix  
Training School.



TABLE OF ALLOWANCES  
(\$000's in Decimals)

Office Denver Service Center

Act.	Adj. Base	1	2	3	4	5	6	7	8	9	10
		Program Increases						Total Cost	Avg.	Admin.	
								Target	M-M	Charge	
		S.P.								5%	
1211								110.0	2180		
1212	121.0	10.0						131.0	2210		
1215											
1220								131.0	2400		
1230											
1240								171.0	1770		
1250											
1260								97.0	1810		
1270											
1280								137.0	1860		
1285								97.0	2260		
1400								160.0	1260		
1600								2,159.0	1440		
1700								1,920.0	1540		
Total	121.0	10.0						5,103.0			
	Base	Program Increases									
2110								90.0	77.0		
2120								149.0	60.7		
2210								12.0	26.9		
2220									74.3		
2230									78.0		
3100								70.0	200.0		
5110									370		
5120									83.0		
5210									50.0		
5220									144.0		
5230								7.0	265.0		
5310									22.0		
5320									27.0		
8100									157.0		
8200									3.0		
8400									8.3		
9400											
9600									4.0		
9700									5.0		
9800									113.0	140	
Sum Total											

74 Position Increases

74 Table of Organization

Travel Ceiling (\$)

Training Ceiling (M-M's)

1

307

\$250,000

225

1600 Includes increase  
of \$117.0



TABLE OF ALLOWANCES  
(\$000's in Decimals)

Office

BIFC

Act.	Adj. Base	1	2	3	4	5	6	7	8	9	10
		Program Increases						Total Cost	Target	Avg. M-M Cost	
1211											
1212											
1215											
1220											
1230											
1240											
1250											
1260											
1270									536.0	1,610	
1280											
1285											
1400											
1600											
1700									302.0	2,110	
Total									838.0		
		Program Increases									
	Base	Maint									
2110											
2120											
2210		63.0	10.0						73.0		
2220											
2230											
3100											
5110											
5120											
5210											
5220											
5230											
5310											
5320											
8100											
8200											
9200											
9400											
9600											
9700											
9800											
\$um											
Total											

74 Position Increases

-

74 Table of Organization

30

Travel Ceiling (\$)

\$40,000

Training Ceiling (M-M's)

20



TABLE OF ALLOWANCES  
(\$000's in Decimals)

Office

BIFC

Act.	Adj. Base	Program Increases						Total Cost Target	Avg. M-M Cost		
		1	2	3	4	5	6	7	8	9	10
1211											
1212											
1215											
1220											
1230											
1240											
1250											
1260											
1270										536.0	1,610
1280											
1285											
1400											
1600											
1700										302.0	2,110
Total										838.0	
		Program Increases									
	Base	Maint									
2110											
2120											
2210		63.0	10.0							73.0	
2220											
2230											
3100											
5110											
5120											
5210											
5220											
5230											
5310											
5320											
8100											
8200											
9200											
9400											
9600											
9700											
9800											
\$um Total											

74 Position Increases

-

74 Table of Organization

30

Travel Ceiling (\$)

\$40,000

Training Ceiling (M-M's)

20



TABLE OF ALLOWANCES  
(\$000's in Decimals)

Office E. S. O.

Act.	Adj. Base	Program Increases						Total Cost Target	Avg. M-M Cost
		S.P.	E.H.						
1211								307.2	1,100
1212		277	20.1					243.8	1,450
1215									
1220									
1230									
1240								4.0	
1250									
1260									
1270								2.0	
1280								4.9	
1285								3.0	
1400								68.0	1,170
1600									
1700		4.3	2.9					165.0	1,760
Total		32.0	23.0					797.9	
		Program Increases							
	Base								
2110									
2120									
2210									
2220									
2230									
3100									
5110									
5120									
5210									
5220									
5230									
5310									
5320									
8100									
8200									
9200									
9400									
9600									
9700									
9800									
Sum Total									

74 Position Increases	<u>6</u>
74 Table of Organization	<u>59</u>
Travel Ceiling (\$)	<u>\$29,500</u>
Training Ceiling (M-M's)	<u>18</u>

1212 Reflects decrease of #5.5  
to fund minearls Trainee at the  
Phoenix Training School



Form 1279-3  
(June 1984)

Form 1279-3  
(June 1984)

BORROWER"

**1974 ANNUAL WORK PLAN**

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Bureau of Land Management  
Library  
Bldg. 50, Denver Federal Center  
Denver, CO 80225

